

Graduate Admissions: Document Submission Requirements by Applicant Type

This document will help you prepare your documents in advance of your application. Check your MySJSU to-do list once you apply to ensure you submit the specific materials required for your application.

Status	Degree Type	Official U.S./Canadian Transcripts	WES document-by-document evaluation	Copy of Greencard	Copy of Visa	Copy of Passport	SJSU Declaration of Finance	Bank Letter	California Residency Questionnaire and Supporting Documents	Official TOEFL, Academic IELTS, or Academic PTE scores
U.S. Citizen	SJSU degree								Maybe *see website	
	U.S. or Canadian degree								Maybe *see website	
	International degree								Maybe *see website	
	U.S. or Canadian AND International degree		 *International degree						Maybe *see website	
U.S. Greencard holder	SJSU degree								Maybe *see website	
	U.S. or Canadian degree								Maybe *see website	
	International degree								Maybe *see website	
	U.S. or Canadian AND international degree		 *International degree						Maybe *see website	

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International (F1 applying from home country)	SJSU degree									
	U.S. or Canadian degree									
	International degree									
	U.S. or Canadian AND International degree		 *International degree							
International (F1 already in US on F1)	SJSU degree				 Copy of F1 visa					
	U.S. or Canadian degree				 Copy of F1 visa					
	International degree				 Copy of F1 visa					
	U.S. or Canadian AND International degree				 Copy of F1 visa					

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International (B1 visa holder)	SJSU degree									
	U.S. or Canadian degree									
	International degree									
	U.S. or Canadian AND International degree									

Important Information/Needful Notes:

- * Keep in mind this list is a general checklist requirements. Once you officially apply, check your MySJSU to-do list for specific documents needed for your application. You MUST check your MySJSU to-do list to ensure you submit the documents needed for your specific application.
- *Visit the [Deadlines](http://www.sjsu.edu/graduateadmissions/deadlines/) page (http://www.sjsu.edu/graduateadmissions/deadlines/) for the deadline to submit documents for your program (**document deadline**).
- *Your **department may require additional documents** sent directly to their department for review, please see your [Degree Program Requirements](#) for documents due to your program.
- ***Residency requirements** can be found at [California Residency](#).
- ***Applicants on an H4 must submit a copy of their H4 and their spouse's H1B visa.**
- ***Fulbright Scholars** planning to attend on a J1 visa – email admissions@sjsu.edu to ensure you are identified as a Fulbright Scholar.
- *Transcripts for Bachelor's degrees from international countries MUST be submitted through WES, even if you hold a master's degree from the U.S.
- *All transcripts from coursework taken after your Bachelor's degree MUST be submitted.
- *See **how to submit documents** on the **next page**.
- *Questions: email admissions@sjsu.edu or click on Live Chat from the Graduate Admissions website (sjsu.edu/graduateadmissions).

How to submit documents

	Electronic from Issuing Institution	Mailed from Issuing Institution	Sent by Applicant SJSU Admission Document Upload
Official U.S. or Canadian Transcripts	 * etranscript@sjsu.edu ONLY if need email address	 Graduate Admissions & Program Evaluations San Jose State University One Washington Square San Jose, CA 95192-0017	
WES evaluation	 *Follow instructions here		
Copy of Greencard			 http://bit.ly/SJSUAdmissionsDocumentUpload
Copy of Visa			 http://bit.ly/SJSUAdmissionsDocumentUpload
Copy of Passport			 http://bit.ly/SJSUAdmissionsDocumentUpload
SJSU Declaration of Finance form			 http://bit.ly/SJSUAdmissionsDocumentUpload
Bank Letter with type of account(s)			 http://bit.ly/SJSUAdmissionsDocumentUpload
California Residency & Supporting Documents			 http://bit.ly/SJSUAdmissionsDocumentUpload
Official TOEFL scores	 ETS Code: 4687		
Official Academic IELTS scores		 Graduate Admissions & Program Evaluations San Jose State University One Washington Square San Jose, CA 95192-0017	
Official Academic PTE scores			