

Each year the Chicana and Chicano Studies Department (CCS) sets aside a limited amount of funding to support our CCS students who are presenting a paper or poster at a professional meeting during the current academic year.

The department encourages students to apply for other funding to supplement whatever funds we have available. The Associated Student funds available to students and student organizations are often the biggest pool of money available to students for conference travel.

Students should use this form to apply for funding. If this is a group request, each student must fill out a separate form.

Instructions:

- Fill out and submit this form to Chicana and Chicano Studies Department Office (CL 231) no less than one month before the date of travel.
- Attach a copy of the accepted conference panel/roundtable/presentation.
- Attach a completed [Travel Approval Request form](#)-- (scroll down to the “Students” section and click on “Travel Authorization” pull down menu).
- Attach budget for funds requested

Student’s Name: _____ Student I.D. # _____

Email: _____ Faculty Supervisor: _____

Conference: _____ Location: _____ Date: _____

Please check all that apply:

I am part of a group request. Name of your group/panel: _____

I/we have applied for other funding.

(Please check all that apply)

NACCS Fellowship *AS Funding* *Other:* _____

I have read the CCS Travel Guide: Students— <https://www.sjsu.edu/ccs/advising/forms.php>.

If you are approved you will be expected to abide by all SJSU travel and reimbursement policies and guidelines. Students will be contacted by email regarding decisions on funding and amount approved.