

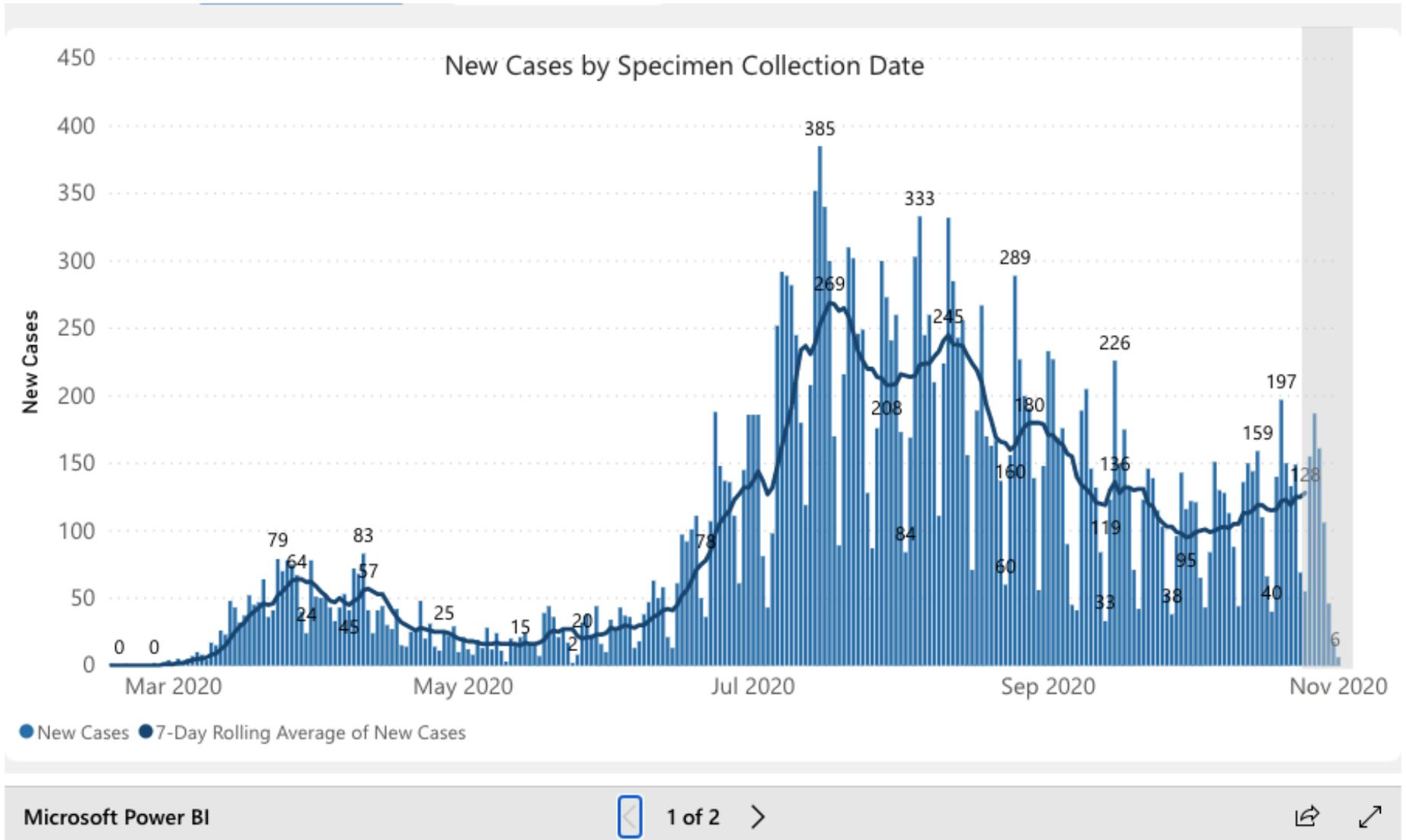
College of Engineering *Adapt* Town Hall



Dean Sheryl Ehrman
Associate Dean Xiao Su
Building Safety Coordinator Neil Peters

November 2020

Where we are, at least in Santa Clara County



Goal:

- Reduce the risk of spreading COVID-19 while increasing access to the College of Engineering in a phased approach

Principles:

- Adhere to SJSU directives and policy while following relevant local, state, and federal public health directives to shelter at home and implement physical distancing
- Promote the health and safety of the CoE Community
- Implement a fair and transparent process for granting access, while ensuring appropriate resources are available for cleaning and disinfecting, and physical distancing can be achieved
- Maintain the ability to reverse or adjust access when conditions change.

SJSU Adapt Phases



- Phase 1 (CSU phase 1) – restricted: Critical work and maintenance of infrastructure by essential personnel only.
- **Phase 2 (CSU phases 2 and 3) – low density (30-50% capacity): Critical and deadline-driven research with physical distancing & other public health measures in place. County Shelter-in-Place Order still in effect, but some sectors relaxed.**
- Phase 3 (CSU phase 4) – moderate density (max 70-80% capacity): Physical distancing & continued public health measures in place. Additional easing of public health directives.
- Phase 4 (CSU phase 5) – (gradually reaching 85-100% capacity): Return to Unrestricted Operations: public health advisories lifted.

Access to Engineering and IS Buildings

Who has access?

- All faculty and staff have permission to use their offices and labs for instructional duties
 - Complete UP's new [COVID-19 Return-to-Campus Request](#)
- All ISAs and TAs can access engineering labs
- All students registered in one of hybrid classes (with in-person labs) have access to the Engineering or IS building
- All research assistants (RAs) in approved RSCA projects have access to their research labs
 - [RSCA Adapt project plan form](#)

How to gain access?

- Through the SJSU Tower card with chips
- Tower cards older than March 2018 must be replaced
 - [Make an appointment](#)

COVID-19 Safety Training

- All faculty and staff returning to campus shall carefully watch the *COVID-19 Safety Training* video in CSULearn
- Students, ISAs, and TAs who will come to campus for any in-person lab or research activities should
 - Complete the [COVID-19 Safety Training video](#) in Canvas
 - Read the [SJSU Adapt Plan](#)
 - Hybrid class students should submit a Safety Acknowledgement via Canvas
 - ISAs and TAs should submit a Safety Acknowledgement with their hiring packet



In-Person Labs and Research Labs

- The **COVID-19 capacity** of a room is determined by dividing the square footage of the room by 150 for teaching labs or 200 for research labs
 - [Find COVID-19 capacity of Engineering and IS buildings](#)
- For in-person labs, instructors will stagger student arrivals according to COVID-19 room capacity
- For research labs, faculty PIs will schedule student activities according to COVID-19 room capacity
- For senior and master project activities in engineering rooms, the department will maintain signup sheets and schedule student usage according to COVID-19 room capacity

Office Area Considerations

- Administrative staff and staff who are not required on site to support research or in-person classes will continue to work from home until further notice.
- Faculty and staff coming to campus: check the **COVID-19 capacity** of your offices and do not share offices smaller than 200 square feet.



Sanitize Shared Spaces

Sanitization protocol

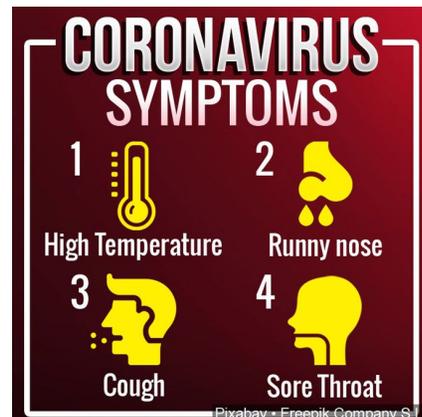
- Students must spray surfaces of the stations with 70% alcohol, wait 30 seconds, and wipe down the at the **beginning** and **end** of their in-person meetings or research activities.
- Instructors and research project PIs shall ensure that students follow the above sanitization protocol.
- There is custodial support for cleaning and sanitizing hallways and bathrooms

Cleaning supplies

- All classrooms scheduled with in-person lab activities and all research labs are stocked with 70% alcohol spray bottles, paper wipes, gloves and hand sanitizers.
- Contact **Neil Peters** when the supplies run out

What If I feel Sick?

- Employees and students **must** tell their supervisor when they are sick or experiencing symptoms of COVID-19. Those who test positive for COVID-19 must report the case via the [Report-a-case form](#)
- If an employee or a student feels sick on campus, he/she should
 - Go home as soon as possible and seek medical care and assessment
 - Go to the CoE isolation room, ENG 163, when waiting for transportation



When to Report a Case?

- As a member of the Spartan community, you should fill out [Report-a-case form](#) if you have:
 - been in close contact with someone who tested positive
 - had symptoms of COVID-19 and are waiting for a test
 - tested positive, even if you are not having symptoms
 - been directed to report a case after using [SJSU's self-screening tool](#)

Stay well,
stay safe!



Links from this slideshow

- Santa Clara County COVID tracker: sccgov.org/sites/covid19/Pages/dashboard-cases.aspx
- UP COVID-19 Return-to-Campus Request form:
<https://docs.google.com/forms/d/e/1FAIpQLSezoCmfurjPeg9nw-edhr1X074jLRWINH50U2GbmRehE371QA/viewform>
- RSCA adapt project plan form: <https://www.sjsu.edu/research/covid-19-adaptation/index.html>
- Tower cards older than March 2018 need a replacement
 - Make an appointment via:
<https://app.acuityscheduling.com/schedule.php?owner=16494064>
- Complete the assignment on the [COVID-19 safety training video](#) in Canvas
- Read the SJSU Adapt Plan: <https://www.sjsu.edu/healthadvisories/sjsu-adapt/phases/index.php>
- Report-a-case form: <https://www.sjsu.edu/healthadvisories/report-a-case.php>
- SJSU's self-screening tool: https://sjsu.qualtrics.com/jfe/form/SV_0cd2JL5wGwNI3Nz