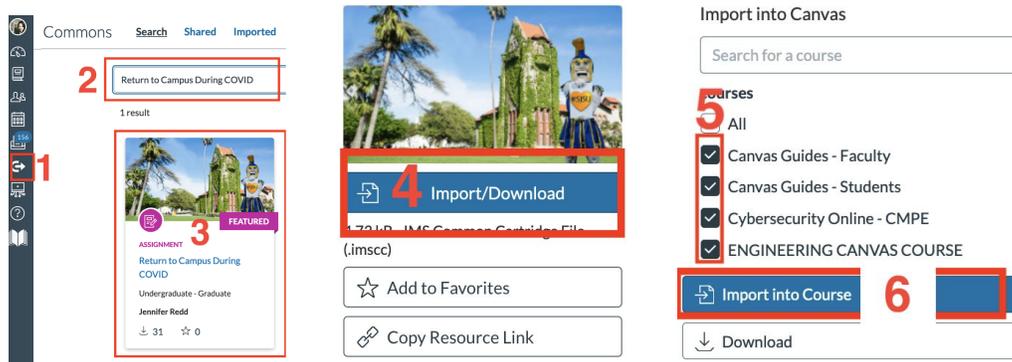


How to add “Return to Campus During COVID” on your Canvas Course Assignments

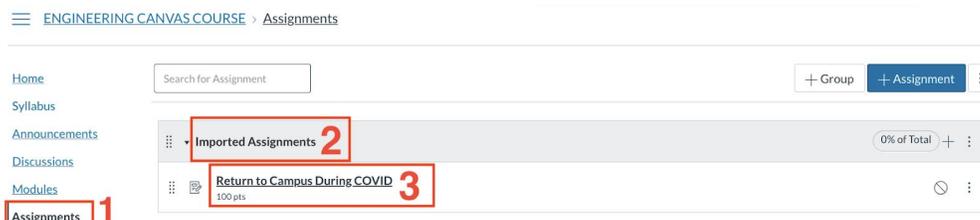
I. How to import the “Return to Campus During Covid” assignment from Common to your Canvas course

1. Click the *Common* icon from your account navigation menu
2. Enter *Return to Campus During COVID* in the search bar
3. Click this assignment
4. Click *Import/Download* button
5. Select the courses you want to import
6. Click *Import into Course* button



II. How to find this assignment via your Canvas course after importing

1. Click *Assignments* tab from your Canvas course navigation
2. Find *Imported Assignments*
3. Click *Return to Campus During COVID* Assignment



III. Before you publish your assignment, please modify the assignment settings

1. Click *Edit Assignment Settings*
2. Modify the assignment points or grade types (as needed) and publish your assignment

