



**SAN JOSÉ STATE
UNIVERSITY**

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Associate Vice President
Elna C. Green, Ph.D.

7 June 2016

To: Dean Lisa Vollendorf
College of Humanities & the Arts

From: Elna C. Green
AVP/FA

A handwritten signature in cursive script, appearing to read "Elna Green".

Re: Approved RTP Guidelines

Please find attached the final, approved version of the RTP Guidelines for the Department of English and Comparative Literature. These Guidelines have been approved in accordance with University Policy S15-7.

The proposed Guidelines were submitted to the Office of Faculty Affairs and were reviewed by the Professional Standards Committee of the Academic Senate in Academic Year 2015-2016. The College RTP Committee also reviewed and approved them. As the designee of the President for RTP policy matters, I approve the attached Guidelines. The implementation date for the approved Guidelines is August 22, 2016.

A copy of the approved Guidelines must be included in the dossiers of all RTP candidates from the Department of English and Comparative Literature. The Guidelines should assist committees and administrators in understanding the specific standards appropriate to candidates for RTP from the School of Information and will help to ensure fair and equitable application of these standards to the broader procedures, standards, and criteria of the current University policy.

Attachment

c: Kenneth Peter, Chair, Professional Standards Committee

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