

SAN JOSÉ STATE UNIVERSITY

STEPS TO ENROLLMENT

FRESHMEN | FALL 2023



SJSU | STUDENT AFFAIRS

ENROLLMENT MANAGEMENT | UNDERGRADUATE ADMISSIONS

One Washington Square | San José, CA 95192 | 408-283-7500 | sjsu.edu

IMPORTANT INFORMATION ABOUT COMPLETING THE STEPS TO ENROLLMENT

Although the steps are presented in numerical order, keep in mind that you may not necessarily complete all of these steps in the order that they are presented. Refer to MySJSU for specific deadlines and tasks that need to be completed to ensure your enrollment.

STAY COMMITTED TO THE PROCESS

There are consequences if you miss deadlines. Deadlines are very important and are in place to help you through the enrollment process. You risk having your admission withdrawn if you do not meet our deadlines and maintain your eligibility. To prevent this from happening, sign in to MySJSU (one.sjsu.edu) every few days and thoroughly read any messages, To Do List items, or posted deadlines and take the requested action as soon as possible.

Congratulations on Your Admission!

We are excited to welcome you to San José State University, the founding campus of the California State University (CSU) system. Please know you still have steps to take to stay admitted and officially enroll for Fall 2023. This guide includes detailed information to help you complete each of the required steps.

Checklist

Mandatory

- Submit your Intent to Enroll no later than 11:59 p.m. (Pacific Daylight Time) on **Monday, May 1**
 - Sign up for mandatory Sparta Camp (Frosh Orientation)
 - Pay your nonrefundable enrollment deposit (\$250)
- Apply for Campus Housing (Optional)
- Complete requirements to determine first-year writing and math course placement
 - In early March, check your messages for an opportunity to participate in a summer student success program called Early Start (sjsu.edu/earlystart).
- Take any department-specific exams
- Complete the two-step COVID-19 Vaccination Self-Certification process by **Monday, May 15**
- Submit a photo for your Tower Card ID at myid.sjsu.edu by **Thursday, June 1**
- Complete Spartan Link Online Pre-Orientation module prior to attending mandatory Sparta Camp (Frosh Orientation)
- Make your housing payment by **Saturday, July 15** if you are planning to live on campus
- Submit final official transcripts, test scores and documents by **Saturday, July 15**
- Attend your mandatory Sparta Camp (Frosh Orientation) session
- Pay your tuition and fees by **Monday, August 14**
- Complete online training programs on sexual violence and alcohol abuse prevention

Important

- Read the SJSU Catalog for important information at catalog.sjsu.edu
- Read the SJSU Schedule of Classes at sjsu.edu/classes
- Follow SJSU Enrollment Services on Instagram and Twitter: @SJSU_ES
- Apply for Financial Aid using the FAFSA/CA Dream Act online application

Frequently Asked Questions

What if I do not complete required A-G college preparatory courses or miss a deadline?

You will have your admission to SJSU revoked and your registration canceled. In particular, failure to submit your final high school transcripts will result in your application being withdrawn, even if you have signed up for housing, received financial aid, registered for classes and attended orientation.

What if I am planning to take courses required for admission during the Summer 2023 term?

You may not use coursework from the Summer 2023 term to complete admission or impaction requirements.

What if I want to take the Fall semester off; can I defer admission to another term?

No, your admission offer is good for the Fall 2023 term only. You must attend at least one course during the Fall 2023 semester to maintain your admission. If you do not enroll in courses during the term of your admission and wish to be admitted for a later term, you must submit a new application for the next available term for which you meet the minimum requirements.

Can I change my major?

Because SJSU is an impacted campus, change of major cannot take place prior to the start of the term and is never guaranteed even after admission to SJSU. If you are Undeclared, you will receive more information about declaring your major during orientation.

2023-2024 Calendar

March 2023	Thursday, March 2	FAFSA/CA Dream Act application priority deadline
April 2023	Friday, April 28	Financial aid document submission priority date
May 2023	Monday, May 1	Intent to Enroll deadline Orientation fee/Enrollment deposit due Housing application deadline
	Monday, May 15	Two-step COVID-19 self-certification due date
	Monday, May 29	Memorial Day – Campus Closed
June 2023	Early to mid June	Make sure to order your official high school transcript with your graduation date to be sent to SJSU by the deadline posted in your MySJSU account.
	Thursday, June 1	Deadline to submit photo for your Tower Card (Student ID) at myid.sjsu.edu
	Monday, June 26 – Tuesday, June 27	Sparta Camp (Frosh Orientation) Session 1
	Thursday, June 29 – Friday, June 30	Sparta Camp (Frosh Orientation) Session 2
July 2023	Thursday, July 6 – Friday, July 7	Sparta Camp (Frosh Orientation) Session 3
	Tuesday, July 11 – Wednesday, July 12	Sparta Camp (Frosh Orientation) Session 4
	Friday, July 14 – Saturday, July 15	Sparta Camp (Frosh Orientation) Session 5
	Saturday, July 15	Housing payment due date Final official transcript/document due date Turn in official AP, IB, CLEP test scores
	Tuesday, July 18 – Wednesday, July 19	Sparta Camp (Frosh Orientation) Session 6
August 2023	Sunday, August 6	International House contract move-in date
	Monday, August 14	Payment due date
	Tuesday, August 15 – Wednesday, August 16	University Housing Services move-in date
	Thursday, August 17	New Student Convocation (5:30 p.m. – 7:30 p.m.)
	Friday, August 18	Advance registration ends Last day to drop for 100% refund
	Saturday, August 19 – Sunday, August 20	Registration closed
	Monday, August 21	First day of instruction Late registration begins
September 2023	Monday, September 4	Labor Day (Campus closed for holiday)
	Thursday, September 14	Payment due date
	Friday, September 15	Last day to add classes via MySJSU Last day to drop classes without a “W” grade Last to submit audit Credit/No-Credit option request (DocuSign)
	Tuesday, September 19	Late drop petition required

Step 1

Submit Intent to Enroll

NEXT STEPS
nextsteps.sjsu.edu

**UNDERGRADUATE
ADMISSIONS**

Live chat at sjsu.edu/admissions

We hope that you will join us for Fall 2023! To be able to plan for our new students, we need to know if you intend to enroll. To submit your intent to enroll, go to the Next Steps Intent to Enroll website (nextsteps.sjsu.edu) and complete the multi-step process by 11:59 p.m. (Pacific Daylight Time) on **Monday, May 1**. Note that if you do not meet this deadline we will assume that you do not want to attend SJSU and your admission will be withdrawn.

The Next Steps Intent to Enroll process includes accepting SJSU's offer of admission, signing up for mandatory orientation, and paying the \$250 nonrefundable enrollment deposit.

YES – I intend to enroll at SJSU for the Fall 2023 semester.

(Please note: You may not defer your enrollment to a later semester.)

NO – I will not attend SJSU for the Fall 2023 semester.

(Your application will be withdrawn from further consideration.)

You will need the following to submit your intent to enroll:

- Your nine-digit SJSU ID (provided on your Letter of Admission)
- Your SJSUOne password

If you anticipate any problems completing the required steps below by the stated deadlines, contact nextsteps@sjsu.edu immediately.

Step 2

Sign Up for Sparta Camp (Frosh Orientation)

NEXT STEPS
nextsteps.sjsu.edu

**ONLINE
PRE-ORIENTATION**
spartanlink.sjsu.edu

**NEW STUDENT AND FAMILY
PROGRAMS**
408-924-5972
sjsu.edu/newspartans

Sparta Camp is the mandatory two-day, in-person, overnight orientation program that will introduce you to the campus and its resources, connect you to your college and major department, and provide you with critical academic planning information. All admitted students are required to attend this overnight mandatory orientation for the entire duration of the program. The cost to attend orientation is \$180 and will be included in your \$250 enrollment deposit.

Before attending Sparta Camp (Frosh Orientation), complete Spartan Link (spartanlink.sjsu.edu) Online Pre-Orientation.

Overnight housing accommodations will be provided to students. A pillow and blanket, two sheets, pillowcase, and towel/washcloth will be provided.

During orientation, we will:

- Discuss and explain key university services
- Facilitate connections with other staff, faculty, and your fellow incoming students
- Host a General Education advising workshop to help in planning your academic schedule

If you do not attend or leave during any portion of the program, you will be blocked from registering for classes and will not be able to attend SJSU in Fall 2023. Students who arrive late will not be allowed to attend the program.

Parents and family members are invited to attend Parent and Family Orientation, held concurrently with your Sparta Camp session. Registration for parents and families is located in the SJSU Parent and Family Portal (sjsu.campusesp.com).

For more information, contact New Student and Family Programs at frosh-orientation@sjsu.edu or visit sjsu.edu/newspartans and use our Live Chat feature.

Sign up for the mandatory Sparta Camp (Frosh Orientation) at nextsteps.sjsu.edu

Students requesting Frosh Orientation accommodations due to disability limitations(s) must register with the Accessible Education Center. Register online at tinyurl.com/AECreg

Step 4

Apply for Campus Housing (Optional)

UNIVERSITY HOUSING SERVICES

sjsu.edu/housing
408-795-5600
uhs-frontdesk@sjsu.edu

INTERNATIONAL HOUSE

sjsu.edu/ihouse
408-924-6570
ihouse@sjsu.edu

If you would like to stay on campus while attending SJSU, you must complete a housing application for either University Housing Services or the International House, depending on where you prefer to stay for the Fall 2023 semester. (Please note: There is a separate application for the International House.)

University Housing Services

We strive to provide supportive and affordable residential learning communities that promote academic success and individual development. Our living-learning communities help ease the transition to university life, serve as an extension of the classroom, and increase awareness of community responsibility. Located on the main San José State campus, the residence halls are just minutes from classes, the library, recreation and dining facilities, and downtown. If you have questions, contact University Housing Services at 408-795-5600 or uhs-frontdesk@sjsu.edu

To fill out a housing application, visit sjsu.edu/housing and fulfill the following requirements:

- A completed online University Housing application
- A \$50 nonrefundable application fee
- Pay initial payment

Students requesting housing accommodations due to disability limitation(s) must register with the Accessible Education Center. Register online at tinyurl.com/AECreg

International House

A large, comfortable home located near campus, the International House (I-House) is a residence for 70 U.S. and international students attending San José State. At I-House, residents find friends, study partners, and mentors in addition to opportunities for leadership, group activities, and travel. I-House students represent approximately 25 countries, range in age from 17 to 35, study in a wide variety of programs offered on the SJSU campus, and enroll in graduate, undergraduate, semester and year exchange, and English language programs.

I-House stays open year-round with per diem rates during summer and winter breaks. One semester contracts are offered. Students interested in living in the I-House must send a separate application directly to the I-House. There is no application fee. Applications are available at sjsu.edu/ihouse

STEP 4: APPLY FOR CAMPUS HOUSING CONTINUED

UNIVERSITY HOUSING SERVICES

sjsu.edu/housing

408-795-5600

uhs-frontdesk@sjsu.edu

INTERNATIONAL HOUSE

sjsu.edu/ihouse

408-924-6570

ihouse@sjsu.edu

SPARTAN EATS CAMPUS DINING

dineoncampus.com/SJSU

Housing Costs (meal plan required)

Housing rent is based on double occupancy, furnished units with a 10-month contract. Rent includes basic utilities, WiFi Internet access and furniture. Please note: Rent amounts are subject to change. To view the most up-to-date costs for our housing facilities, visit sjsu.edu/housing and sjsu.edu/ihouse

Housing Options	Description	Residents	Rent for School Year
Campus Village Suites – Building C “CVC”	Seven-story building: Four-bedroom units	Frosh, Sophomores, Juniors, Seniors, Graduate Students	\$12,950
Campus Village 2 “CV2”	Ten-story building: Traditional hall	Frosh, Sophomores, Juniors, Seniors, Graduate Students	\$13,724
Joe West & Washburn Hall “The Classics”	Twelve-story building (Joe West) & Three-story building (Washburn Hall): Traditional halls	Frosh, Sophomores, Juniors, Seniors, Graduate Students	\$10,235
International House “I-House”	Large residence near campus. Home to 70 U.S. and international students	Frosh, Sophomores, Juniors, Seniors, Graduate Students	\$11,350

Meal Plans

CV2, CVC, Joe West Hall, and Washburn Hall all require mandatory full meal plans. There are a variety of meal plans offered, including plans offering a limited number of meals per semester. Students are sure to find one that fits their needs.

Please note: Meal plan amounts are subject to change. More information on current meal plan options can be found at dineoncampus.com/SJSU

Housing Options	Meal Plan Options	Semester	School Year	Meal Plan and Rent for School Year
Campus Village Suites – Building C “CVC”				\$18,462 (5-day Gold) \$19,440 (7-day Platinum)
	5-day Gold (Monday – Friday) 7-day Platinum (Monday – Sunday)	\$2,756 \$3,245	\$5,512 \$6,490	\$19,236 (5-day Gold) \$20,214 (7-day Platinum)
Joe West & Washburn Halls “The Classics”				\$15,747 (5-day Gold) \$16,725 (7-day Platinum)
International House “I-House”	Meals prepared onsite at I-House + swipes/Dining dollars in the Commons.	\$3,128	\$6,256	\$17,606 (full meal plan required; one semester contracts available)

* A swipe is how you pay when you eat at the dining hall known as The Commons. Your meal plan includes a certain number of all-you-care-to-enjoy meals stored on your student ID Card. One swipe will be used each time you enter The Commons.

Step 5

Determine First Year Writing and Math Course Placement

REFLECTION ON COLLEGE WRITING INFORMATION

sjsu.edu/english/frosh

DEGREE PROGRAM INFORMATION

catalog.sjsu.edu

COLLEGE OF SCIENCE, ENGINEERING AND BUSINESS EXAM INFORMATION

sjsu.edu/math/calculus

DEPARTMENT EXAMS (IF REQUIRED)

To learn if you need to take a department placement exam, contact the department that oversees your degree program (major). View a listing of degree programs and their departments at catalog.sjsu.edu

To facilitate appropriate first-year course placement, the CSU evaluates your academic preparation in two areas: written communication and math/quantitative reasoning.

The evaluation takes into account several factors, including overall grade point average, mathematics grade point average, completed terms of secondary coursework, grades in certain senior-year classes, the Reflection on College Writing, and scores on standardized tests such as the SAT, ACT, CAASPP/EAP, CLEP, Advanced Placement, Advanced Level, Advanced Subsidiary, and International Baccalaureate examinations.

Though SJSU will not consider SAT/ACT scores in our evaluation of your record for admission, please submit any available official SAT/ACT scores as they could help determine your first-year course placement.

First Year Writing Course Placement

Freshmen entering SJSU will complete an online Reflection on College Writing exercise to explore writing at SJSU and to choose the course they need. The online exercise is offered through Canvas (SJSU's online course tool). Be alert for emails and MySJSU messages about the Reflection on College Writing. To ensure that you will be able to register for your first-year writing course during Sparta Camp (Frosh Orientation), complete all modules in your Reflection on College Writing at least two weeks prior to your orientation session. Messages and emails will be posted if there are sections that are not fully complete; be sure to monitor MySJSU and your @sjsu.edu email account. For more information about the Reflection on College Writing, please visit sjsu.edu/english/frosh

First Year Math Course Placement

Your math placement is dependent upon your major and your enrollment category. You can confirm your major by reviewing your admission letter. To determine your math course placement, please complete the following:

- Determine if your major requires calculus by viewing the "Majors Requiring Calculus (STEM)" list at sjsu.edu/supportedinstruction/first-year-course-placement/math-quantitative-reasoning
 - If your major requires calculus, please review the Precalculus Proficiency Assessment section below
- AND-
- Identify your math enrollment category by following the instructions at sjsu.edu/supportedinstruction/first-year-course-placement/math-quantitative-reasoning

Precalculus Proficiency Assessment

If your major requires calculus, you will be required to take the Precalculus Proficiency Assessment (PPA) unless:

- **You have earned a three or better on the AP Calculus Exam.**
(Request to have the appropriate testing agency send your official score report to SJSU as soon as it is available.)
- OR-
- **You have earned a "C-" or better in a transferable Pre-Calculus level course at a community college.**
(Send us your official transcript reflecting this work as soon as possible.)

To register for the PPA, please visit sjsu.edu/testing/tests/sjsu-exams/precalculus-assessment

Students requesting testing accommodations due to disability limitation(s) must register with the Accessible Education Center at least one month prior to testing. Register online at sjsu.edu/aec/students/register-with-aec

For details, exemptions, and other criteria visit sjsu.edu/math/calculus

If you took the Calculus AP exam in high school and have not yet sent us your scores, please contact the Testing Office at testing-office@sjsu.edu to determine your next steps.

If you feel that your assigned mathematics enrollment category is not accurate, you may submit an appeal. For your appeal to have merit, it must bring to light new or missing information that was not considered in the original determination. Transfer coursework submitted after the transcript deadline or test scores sent after the official test score deadline are the basis for an appeal. For more information, please refer to sjsu.edu/supportedinstruction/appeals

Step 6

Submit Proof of Vaccination and Immunizations

IMMUNIZATION INFORMATION

sjsu.edu/medical/services/immunizations

COVID-19 VACCINE SELF-CERTIFICATION FORM

sjsu.edu/medical/covid19/covid-vaccine

COVID-19 Vaccination Requirement

The deadline for incoming Fall 2023 students to complete the two-step COVID-19 self-certification requirement is May 15, 2023.

Per California State University (CSU) policy, students, faculty and staff must be fully vaccinated against COVID-19 if they are accessing campus facilities at any university location across the 23 campuses. Individuals are considered fully vaccinated after receiving all doses of a CDC-recommended COVID-19 vaccine, including booster shots. The CSU's COVID-19 vaccination policy will allow medical and religious exemptions. For updated information on COVID-19 vaccine requirement policy, please visit the Health Advisories website at sjsu.edu/healthadvisories

Submit Proof of Vaccination

You must complete both of the following steps to meet the May 15, 2023 deadline for compliance.

Step 1: Complete the COVID-19 Vaccine Self-Certification form in MySJSU.

You will be asked to certify your current vaccination status or indicate if you qualify for a religious or medical exemption. Students requesting a religious exemption can upload their supporting documentation as an attachment on the COVID-19 Vaccine Self-Certification form. Please visit sjsu.edu/medical/covid19/covid-vaccine to download a copy of the religious exemption form.

Step 2: Submit proof of COVID-19 vaccination in the Student Health Center Patient Portal.

You will need to submit proof of your COVID-19 vaccination record and/or request for a medical exemption by signing in to the Student Health Center Patient Portal at sjsuportal.pointnclick.com. Proof can include a scanned/photocopy of your vaccine card or a record containing all of the following: full name, date of birth, manufacturer/brand of vaccine, vaccine lot number, administration date and site. Please ensure all information is visible and legible in English to prevent delays in verification.

The status will read "awaiting review" in the Medical Clearances section once submitted.

Additional Required Immunizations

In addition, as a new student, you will also need to provide proof of the following immunizations prior to the first day of classes:

- Measles, Mumps and Rubella Vaccine
- Varicella (Chicken Pox Vaccine)
- Tetanus/Pertussis/Diphtheria Booster (Tdap)
- Meningococcal conjugate
- Hepatitis B Vaccine

For more information on current requirements and how to submit proof, visit sjsu.edu/medical/services/immunizations.php

Step 7

Submit Final Official Transcripts (with Graduation Date)

High School Transcripts

We will review your final official transcripts to verify that you completed all required courses for admission. This includes passing required courses with a “C-” or better. Final official transcripts must include your graduation date and must be submitted by Saturday, July 15.

College Transcripts (if applicable)

You will also be required to submit official college transcripts for any courses completed at a community college.

Official Exam Results

Although SAT and ACT scores are no longer used in the admission process, they can still help us to determine the best English and math course placement in your first year.

If you have SAT/ACT scores available. Please send those to SJSU as soon as possible.



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Business Administration/Marketing

Step 8

Attend Sparta Camp (Frosh Orientation)

NEW STUDENT AND FAMILY PROGRAMS

sjsu.edu/newspartans

408-924-5972

frosh-orientation@sjsu.edu

NEW PARENT AND FAMILY ORIENTATION

sjsu.campusesp.com

Sparta Camp is the mandatory two-day, in-person, overnight orientation program that will introduce you to the campus and its resources, connect you to your college and major department, and provide you with critical academic planning information. All admitted students are required to attend this mandatory orientation for the entire duration of the program.

Sparta Camp (Frosh Orientation) Sessions:

Session 1: Monday, June 26 - Tuesday, June 27, 2023

Session 2: Thursday, June 29 - Friday, June 30, 2023

Session 3: Thursday, July 6 - Friday, July 7, 2023

Session 4: Tuesday, July 11 - Wednesday, July 12, 2023

Session 5: Friday, July 14 - Saturday, July 15, 2023

Session 6: Tuesday, July 18 - Wednesday, July 19, 2023

*Overnight housing accommodations will be provided to students. A pillow and blanket, two sheets, pillowcase, and towel/washcloth will be provided.

Parents and family members are invited to attend Parent and Family Orientation, held concurrently with your Sparta Camp session. Registration for parents and families is located in the SJSU Parent and Family Portal (sjsu.campusesp.com).

Disability Accommodations

Individuals needing sign language interpreters, visual aids, or other accommodations should contact us at 408-924-5972 at least two weeks prior to their selected mandatory orientation dates.

For more information about Sparta Camp (Frosh Orientation), contact New Student and Family Programs at frosh-orientation@sjsu.edu or 408-924-5972 or visit sjsu.edu/newspartans



Manade

MBA Business Administration

Step 9

Pay Tuition and Fees

PAYMENT PLAN INFORMATION AND PAYMENT DUE DATES

sjsu.edu/bursar/payment-refunds/installment-payment-plan

INFORMATION ON CHARGING BOOKS AND SUPPLIES

sjsu.edu/bursar/our-services

CALIFORNIA STATE RESIDENCY INFORMATION

www2.calstate.edu/apply/california-residency-for-tuition-purposes/Pages/default.aspx

AB 540 INFORMATION

sjsu.edu/registrar/registration/residency/ab540.php

VETERANS AND VETERAN/MILITARY

ELIGIBILITY INFORMATION

sjsu.edu/veterans

Fees are due after registering for your classes. To see your payment due date, check your MySJSU account under the "Finances" section. You have the option to pay in full or sign up for a payment plan. For details, visit sjsu.edu/bursar

After you register, sign in to MySJSU to view the amount you owe and your payment due date. SJSU does not send invoices to students. It is your responsibility to check your MySJSU account to keep current with your account. Failure to pay by the deadline may result in all your classes being dropped. For more information about payment methods, fees and payment due dates visit sjsu.edu/bursar

Payment Due Dates

August 14, 2023

September 14, 2023

Costs of Attendance

Amounts are based on full-time attendance (12 units per semester or more) for a nine-month academic year.

Costs	With Parents	Campus Housing*	Off Campus
Room and Board	\$10,056	\$18,568	\$19,266
Transportation	\$1,330	\$1,134	\$1,274
Miscellaneous/Personal	\$2,614	\$2,139	\$2,877
Books and Supplies	\$1,110	\$1,110	\$1,110
**Tuition Fees (6.1 or more units)	\$7,899	\$7,899	\$7,899
Total (CA Residents)	\$23,009	\$30,850	\$32,426

* Campus Housing costs are average of CV Buildings + 21 swipes/week meal plan

** All fees and charges are subject to change without notice. Loan fees could average from \$80 - \$190 depending on one's career. Non-Resident Fees are charged an additional \$396 per unit.

Fees are Subject to Change

The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, CSU must reserve the right, even after initial fee payments are made, to increase or modify any listed fees, without notice, until the date when instruction for a particular semester or quarter has begun. All CSU listed fees should be regarded as estimates that are subject to change upon approval by The Board of Trustees, the Chancellor, or the Presidents, as appropriate. Changes in mandatory systemwide fees will be made in accordance with the requirements of the Working Families Student Fee Transparency and Accountability Act (Sections 66028 - 66028.6 of the Education Code).

California Residency for Tuition Purposes

The determination of residency for tuition purposes affects whether a student pays in-state or out-of-state tuition fees. Out-of-state tuition fees are higher than in-state tuition fees. Just because a student is or has been a resident of the State of California does not mean that he or she qualifies to receive the in-state tuition rate. Certain requirements, established under California law, must be met.

Visit the California State University site for additional information regarding residency

calstate.edu/attend/student-services/resources-for-undocumented-students/financial-aid/Documents/csu-nonresident-tuition-exemption-request-form-ab-540.pdf

In-state Tuition for Certain Non-residents of California (AB 540 provisions)

If you attended high school in California for at least three full years and graduated or earned an equivalent degree, you may be eligible for resident (in-state) tuition. You must file an affidavit (sjsu.edu/registrar/docs/AB_540.pdf) with SJSU. You will need to show proof of attendance and graduation.

For more information visit sjsu.edu/registrar/registration/residency/ab540.php

Veterans and Veteran/Military-connected students, please contact VRC to see if eligible (sjsu.edu/veterans).

STEP 9: PAY TUITION AND FEES CONTINUED

INSTALLMENT PAYMENT PLAN INFORMATION

[sjsu.edu/bursar/payment-refunds/
installment-payment-plan](https://sjsu.edu/bursar/payment-refunds/installment-payment-plan)

REFUND INFORMATION

[sjsu.edu/bursar/payment-refunds/
refunds](https://sjsu.edu/bursar/payment-refunds/refunds)

INFORMATION ON CHARGING BOOKS AND SUPPLIES

[sjsu.edu/bursar/our-services/
spartan-bookstore-voucher](https://sjsu.edu/bursar/our-services/spartan-bookstore-voucher)

Installment Payment Plans

The university offers payment plans to assist students and their families in making their payments over a period of time. Two payment plans are offered for the Fall and Spring semesters:

- Tuition and fees payment plan
- Housing payment plan

Students may sign up for both plans if needed and each payment plan has a \$35 fee. The initial payment includes campus mandatory fees, optional Student Involvement and Representation (SIRF) fee, First Day Solutions charges and miscellaneous class fees. These fees must be paid by your payment due date and are not included in the installments.

Eligible charges that can be divided into the installment payments include tuition fees, non-California resident fees, and graduate professional business program fees. A student must have a minimum of \$1,000 in eligible charges to qualify for the payment plan. Visit sjsu.edu/bursar/payment-refunds/installment-payment-plan for more information.

Field Trip Fees

A few courses have additional field trip fees ranging from \$11 to \$52.

Special or Optional Fees

Parking permits are available for students. A daily one-semester parking permit is estimated at \$192.

Refunds

Students are highly encouraged to enroll in Direct Deposit. With Direct Deposit, you receive your refund several days quicker than a paper check and more securely. To enroll, log in to MySJSU, scroll to Finances and select Enroll in Direct Deposit. To learn more visit sjsu.edu/bursar/payment-refunds/refunds

Bookstore Charges

Registered students can charge books and supplies purchased at the Spartan Bookstore to their MySJSU student account up to \$900 per semester. For more details visit sjsu.edu/bursar/our-services/spartan-bookstore-voucher

Keeping Your MySJSU Account Current

SJSU has established a business practice whereby all payments apply to the oldest debt on your account. For example, if you are making a registration payment and you have a housing debt with an earlier due date, the payment will apply to the housing charges first. Keep your account current to avoid the possibility of enrollment cancellation.

Any delinquent outstanding charges owed to the university will be submitted to the Franchise Tax Board for tax refund offset. The university, or its agent, has the right to pursue collections in order to repay a delinquent debt owed to the university.

STEP 9: PAY TUITION AND FEES CONTINUED

FINANCIAL AID AND SCHOLARSHIP OFFICE

408-283-7500

fao@sjsu.edu

sjsu.edu/faso

FAFSA APPLICATION

studentaid.gov

CALIFORNIA DREAM ACT AB540 INFORMATION

sjsu.edu/faso/applying/california-dream-act

CALIFORNIA DREAM ACT APPLICATION

dream.csac.ca.gov/landing

Financial Aid

FAFSA

To help cover the cost of attending SJSU, you can apply for financial aid, which is provided in the form of federal grants, state grants, work study, and loans, by using the Free Application for Federal Student Aid (FAFSA) at studentaid.gov

California Dream Act – State Aid for Undocumented Students

AB540 students (undocumented immigrant status) may qualify for state grant programs that make up the California Dream Act. The California Dream Act is the result of two bills, Assembly Bill 130 (AB 130) and Assembly Bill 131 (AB 131). For the California Dream Application, you will need SJSU's six-digit code, which is 001155.

Learn more at sjsu.edu/faso/applying/california-dream-act

Applying for Aid

Once you apply for financial aid (either via the FAFSA or California Dream Act Application), SJSU's Financial Aid Office will post requests on your MySJSU student account for documents required to determine if you are eligible for financial aid and how much you are eligible to receive. It will take about two weeks to receive a response after you apply and up to three-to-four months to complete the entire process. Learn more at sjsu.edu/faso

Online Application

FAFSA - Apply at studentaid.gov

California Dream Act - Apply at caldreamact.org

Application Deadlines

FAFSA and CA Dream Act Application Priority Deadline **March 2, 2023**

Priority File Completion Date Deadline **April 28, 2023**

Application Code

SJSU's six-digit code = 001155 (for both the FAFSA and California Dream Act Application).

Important Resources



SJSU'S OFFICIAL MASCOT
IS THE SPARTAN

STUDENT RESPONSIBILITIES AND RIGHTS INFORMATION

catalog.sjsu.edu

STUDENT CODE OF CONDUCT INFORMATION

sjsu.edu/studentconduct/policies

STUDENT WITH DISABILITIES INFORMATION

sjsu.edu/aec

TITLE IX INFORMATION

sjsu.edu/titleix

Student Responsibilities and Rights

As members of the academic community, students accept both the rights and responsibilities incumbent upon all members of the institution (S90–5). Students are encouraged to consult the Student Responsibilities and Rights section of the SJSU Catalog (catalog.sjsu.edu) to ensure an understanding of the resources, requirements, and programs designed to support students' academic and personal growth, as well as review important university policies and procedures every student at SJSU is responsible for knowing and upholding.

Student Code of Conduct

Members of SJSU are expected to uphold the community standards and demonstrate academic integrity, accountability for one's actions, respect for oneself and one's community, and personal development. It is, therefore, important that students familiarize themselves with the Student Conduct Code and Academic Integrity Policy for which they are accountable. This information can be found in the SJSU university catalog, schedule of classes, at sjsu.edu/studentconduct/policies

Students with Disabilities

The Accessible Education Center (AEC) provides academically related accommodations and services for students with disabilities. To qualify, students must complete an AEC application and meet with an AEC Counselor. A wide spectrum of accommodations/services/auxiliary aides are available to students based on individual needs. Accommodations include, but are not limited to: consideration for priority registration, note takers, sign language interpreters/captioners, test accommodations, academic counseling, disability management and assistive technology training.

Students can register with the AEC anytime during the semester; however, it is recommended students provide the AEC with disability verification as soon as possible to assist them. Visit AEC's website (sjsu.edu/aec) for more information.

Statement of Nondiscrimination

The California State University (CSU) is committed to maintaining an inclusive community that values diversity and fosters tolerance and mutual respect. CSU does not discriminate, and does not tolerate discrimination, on the basis of sex or gender, which includes gender identity (including transgender), gender expression, sexual orientation or sex stereotype in its education programs or activities. Title IX of the Education Amendments of 1972, and certain other federal and state laws, prohibit discrimination on the basis of sex or gender or sexual orientation in employment, as well as in all education programs and activities operated by the University (both on and off campus). The protection against discrimination on the basis of gender or sexual orientation includes sexual harassment, sexual misconduct, and dating and domestic violence and stalking.

The Office of Equal Opportunity is responsible for oversight of compliance with non-discrimination, harassment, and retaliation based on Age, Disability (physical and mental), Genetic Information, Marital Status, Medical Condition, Nationality, Race or Ethnicity (including color or ancestry, Religion (or Religious Creed), and/or Veteran Status or Military Status, and other characteristics that make our community unique.

For more information related to Title IX including who to contact and links to policies, visit sjsu.edu/titleix

Contacts

For a complete campus directory of faculty, staff and departments, visit sjsu.edu/directory

FACULTY, STAFF AND DEPARTMENTAL DIRECTORY

sjsu.edu/directory

Accessible Education Center

aec-info@sjsu.edu
408-924-6000

Admissions (Undergraduate Admissions Office)

Via live chat at sjsu.edu/admissions
408-283-7500

Athletics

408-924-1200
Twitter: @SJSUAthletics
Instagram: SJSUSpartans
Facebook: SJSUSpartans

Bookstore

408-924-1800

Career Center

careerhelp@sjsu.edu
408-924-6031

Class Schedules

sjsu.edu/classes

College Student Success Center

academic.advising@sjsu.edu
408-924-2129

Financial Aid and Scholarship Office

fao@sjsu.edu
408-283-7500

Housing (International House, I-House)

ihouse@sjsu.edu
408-924-6570

Housing (University Housing Services)

uhs-frontdesk@sjsu.edu
408-795-5600

Library (Dr. Martin Luther King, Jr. Library)

Instagram: @sjsulibrary
Twitter: @sjsulibrary
408-808-2300

Maps/Directions to SJSU

sjsu.edu/about_sjsu/visiting
sjsu.edu/map/directions

New Student and Family Programs

(for Sparta Camp questions)
frosh-orientation@sjsu.edu
408-924-5972

Parking

Purchase parking permits online only
parking@sjsu.edu

Registration (Registrar's Office)

registrar@sjsu.edu
408-283-7500, option 3

Spartan Eats Dining Services

Student Wellness Center

Student Health Center: 408-924-6122
Counseling and Psychological Services: 408-924-5910

Testing Office

testing-office@sjsu.edu
408-924-5980

Tours of SJSU

(virtual campus tour)
sjsu.edu/soar
outreach@sjsu.edu
408-924-2786

Transportation Solutions

transportation@sjsu.edu
408-924-7433

Tuition (Bursar's Office)

Fees, Payments and Refunds
bursar@sjsu.edu
408-924-1601

Tutoring and Mentoring Services (Peer Connections)

peerconnections@sjsu.edu
408-924-2587

Veterans Resource Center

veterans@sjsu.edu
408-924-8129

CONNECT WITH SJSU



facebook.com/sanjosestate



[@SJSU_ES](https://twitter.com/SJSU_ES)



SJSU | STUDENT AFFAIRS

Enrollment Management
Office of Undergraduate Admissions

San José State University

One Washington Square
San José, CA 95192-0016
408-283-7500
sjsu.edu/admissions

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All information, dates, test scores, and fees subject to change without notice.
This brochure is available in alternative formats (braille, digital, etc.) upon request.

On Cover
Alyson, Speech Language Pathology