

SAN JOSÉ STATE UNIVERSITY

STEPS TO ENROLLMENT

TRANSFERS | FALL 2024



SJSU | OFFICE OF
UNDERGRADUATE ADMISSIONS

One Washington Square | San José, CA 95192 | 408-283-7500 | sjsu.edu



SJSU'S OFFICIAL MASCOT
IS THE SPARTAN

IMPORTANT INFORMATION ABOUT COMPLETING THE STEPS TO ENROLLMENT

Although the steps are presented in numerical order, keep in mind that you may not necessarily complete all of these steps in the order that they are presented. Refer to MySJSU for specific deadlines and tasks that need to be completed to ensure your enrollment.

STAY COMMITTED TO THE PROCESS

Deadlines are very important and are in place to help you through the enrollment process. You risk having your admission withdrawn if you do not meet our deadlines and maintain your eligibility. To prevent this from happening, sign in to MySJSU (one.sjsu.edu) every few days and thoroughly read any messages, To Do List items, or posted deadlines and take the requested action as soon as possible.

Congratulations on Your Admission!

We are excited to welcome you to San José State University, the founding campus of the California State University (CSU) system. Please know you still have steps to take to stay admitted and officially enroll for Fall 2024. This guide includes detailed information to help you complete each of the required steps.

Checklist

Mandatory

- Complete your Intent to Enroll no later than 11:59 p.m. (Pacific Daylight Time) by the date posted on your MySJSU To Do List.
 - Sign up for mandatory Spartan Experience for Transfers Orientation (SET)
 - Pay your nonrefundable enrollment deposit (\$250)
- Submit Official Partial Transcripts by **Saturday, March 23**
- Complete the Upper-Division Writing (UDW-DSP) Directed Self-Placement Exercise
- Saturday, June 1:** Submit photo for your Tower Card ID at myid.sjsu.edu
- Complete Spartan Link Online Pre-Orientation prior to attending mandatory Spartan Experience for Transfers (Transfer Orientation)
- Attend your mandatory Spartan Experience for Transfers (Transfer Orientation)
- Submit final transcripts, test scores and documents by **Monday, July 15**
- Make your housing payment by **Monday, July 15** if you are planning to live on campus
- Pay your tuition and fees by **Wednesday, August 14**
- Complete online training programs on sexual violence and alcohol abuse prevention

Important

- Read the SJSU Catalog for important information at catalog.sjsu.edu
- Read the SJSU Schedule of Classes at sjsu.edu/classes
- Follow SJSU Enrollment Services on Instagram and Twitter: @sjsu_es
- Apply for Financial Aid using the FAFSA/CA Dream Act online application
- Apply for academic, housing, and/or orientation accommodations due to disability-related limitations at sjsu.edu/aec

Frequently Asked Questions

What if I do not complete required courses or miss a deadline?

You will have your admission to SJSU revoked and your registration canceled. In particular, failure to submit your transcript(s) will result in your application being withdrawn, even if you have signed up for housing, received financial aid, registered for classes and attended orientation.

What if I am planning to take courses required for admission during the Summer 2024 term?

You may not use coursework from the Summer 2024 term to complete admission or impaction requirements.

What if I want to take the fall semester off, can I defer admission to another term?

No, your admission offer is good for the Fall 2024 term only. You must attend at least one course during the Fall 2024 semester to maintain your admission. If you wish to be considered for a later term, you must submit a new application for the next available term for which you meet the minimum requirements.

What if I'm a California Community College transfer?

Keep your own copy of the general education plan from your community college. Keep track of the courses you've completed to meet the General Education (GE) requirements. Work with our academic advisors to complete the remaining courses at SJSU.

Can I change my major?

Because SJSU is an impacted campus, change of major cannot take place prior to the start of the term and is never guaranteed even after admission to SJSU. If you are Undeclared, you will receive more information about declaring your major during orientation.

2024-2025 Calendar

March 2024	Saturday, March 23	Submit official partial transcripts
April 2024	Tuesday, April 2	FAFSA/CA Dream Act application priority deadline
May 2024	Wednesday, May 1	Check your MySJSU To Do List for your Intent to Enroll deadline Housing application deadline (University Housing Services)
	Monday, May 27	Memorial Day – campus closed
June 2024	Saturday, June 1	Deadline to submit photo for your Tower Card (Student ID) at myid.sjsu.edu
	Friday, June 7	Spartan Experience for Transfers (Transfer Orientation) Session 1
	Tuesday, June 11	Spartan Experience for Transfers (Transfer Orientation) Session 2
	Thursday, June 13	Spartan Experience for Transfers (Transfer Orientation) Session 3
	Tuesday, June 18	Spartan Experience for Transfers (Transfer Orientation) Session 4
	Thursday, June 20	Spartan Experience for Transfers (Transfer Orientation) Session 5

July 2024	Monday, July 15	Final official transcript/document due date Turn in official AP, IB, CLEP test scores Housing payment due date
August 2024	Wednesday, August 14	Payment due date
	Friday, August 16 – Saturday, August 17	University Housing Services move-in date
	Saturday, August 17	New Student Convocation (5:30 p.m. – 7:30 p.m.)
	Sunday, August 18	Advance registration ends Last day to drop for 100% refund
	Monday, August 19 – Tuesday, August 20	Registration closed
	Wednesday, August 21	First day of instruction Late registration begins
September 2024	Monday, September 2	Labor Day – campus closed
	Saturday, September 14	Payment due date
	Tuesday, September 17	Last day to add classes via MySJSU Last day to drop classes without a “W” grade Last day to submit Audit (DocuSign) Credit/No-Credit Option (Advisor Request)
	Thursday, September 19	Late Add Post Census Request required Late Drop/Semester Withdrawal Petition required

STEP 1

STEP 2

NEXT STEPS
nextsteps.sjsu.edu

Submit Intent to Enroll

We hope that you will join us for Fall 2024! To be able to plan for our new students, we need to know if you intend to enroll. To submit your intent to enroll, go to the Next Steps Intent to Enroll website (nextsteps.sjsu.edu) and complete the multi-step process by 11:59 p.m. (Pacific Daylight Time) no later than the date posted on your MySJSU To Do List. Note that if you do not meet this deadline we will assume that you do not want to attend SJSU and your admission will be withdrawn.

The Next Steps Intent to Enroll process includes accepting SJSU's offer of admission, signing up for mandatory orientation, and paying the \$250 nonrefundable enrollment deposit.

YES – I intend to enroll at SJSU for the Fall 2024 semester.

(Please note: You may not defer your enrollment to a later semester.)

NO – I will not attend SJSU for the Fall 2024 semester.

(Your application will be withdrawn from further consideration.)

You will need the following to submit your intent to enroll:

- Your nine-digit SJSU ID (provided on your Letter of Admission)
- Your SJSUOne password

If you anticipate any problems completing the required steps below by the stated deadlines, contact nextsteps@sjsu.edu immediately.

STEP 2

STEP 3

NEXT STEPS
nextsteps.sjsu.edu

**ONLINE
PRE-ORIENTATION**
spartanlink.sjsu.edu

**NEW STUDENT AND FAMILY
PROGRAMS**
408-924-5972
sjsu.edu/newspartans

Sign Up for Spartan Experience for Transfers (Transfer Orientation)

Spartan Experience for Transfers is the mandatory one-day, in-person orientation program that will introduce you to the campus and its resources, connect you to your college and major department, and provide you with critical academic planning information. All admitted students are required to attend this mandatory orientation for the entire duration of the program. The cost to attend orientation will be included in your \$250 enrollment deposit.

Before attending Spartan Experience for Transfers (Transfer Orientation), complete Spartan Link (spartanlink.sjsu.edu) Online Pre-Orientation.

During orientation, we will:

- Discuss and explain key university services
- Facilitate connections with other staff, faculty and your fellow incoming students
- Host a General Education advising workshop to help in planning your academic schedule

Trained Orientation Leaders will:

- Answer some of your initial questions
- Guide you through educational experiences about campus programs and services
- Assist you in making the transition to SJSU

If you do not attend or leave during any portion of the program, you will be blocked from registering for classes and will not be able to attend SJSU in Fall 2024. Students who arrive late will not be allowed to attend the program.

Parents and family members are invited to attend the virtual Parent and Family Orientation this summer. Registration for parents and families is located in the SJSU Parent and Family Portal (sjsu.campusesp.com).

For more information, contact New Student and Family Programs at transfer-orientation@sjsu.edu or visit sjsu.edu/newspartans and use our Live Chat feature.

Sign up for the mandatory Spartan Experience for Transfer (Transfer Orientation) at nextsteps.sjsu.edu

STEP 3

STEP 4

NEXT STEPS
nextsteps.sjsu.edu

Pay Enrollment Deposit

In order to complete the Next Steps Intent to Enroll process and reserve your spot to attend SJSU, you must submit your nonrefundable enrollment deposit by the deadline. You will be prompted to pay your nonrefundable enrollment deposit online via a link provided in your Next Steps portal. The \$250 enrollment deposit includes your orientation payment and a deposit toward your tuition and fees for Fall 2024.

Please note: The \$250 enrollment deposit is nonrefundable, even if you do not enroll in classes for the Fall 2024 semester.

Pay your enrollment deposit at nextsteps.sjsu.edu

GI Bill recipients: Please submit GI Bill documentation via MySJSU under the Veterans Benefit section to determine eligibility for an enrollment deposit waiver.

STEP 4

STEP 5

MySJSU
one.sjsu.edu

Submit Partial and Final Official Transcripts

We will review your partial and final official transcript(s) to verify that you completed all required courses for admission.

This includes passing required courses with a “C-” or better. Partial official transcripts show all completed coursework from all institutions that you have attended as well as in-progress coursework and must be submitted by **Saturday, March 23**. Final official transcripts must include all completed coursework from all institutions that you have attended and must be submitted by **Monday, July 15**. If you have AP, IB or CLEP exam results, please have official score reports sent to SJSU by the testing agency.

STEP 5

STEP 6

UNIVERSITY HOUSING SERVICES

sjsu.edu/housing

408-795-5600

uhs-frontdesk@sjsu.edu

Apply for Campus Housing (Optional)

If you would like to stay on campus while attending SJSU, you must complete a housing application for the Fall 2024 semester.

University Housing Services

We strive to provide supportive and affordable residential learning communities that promote academic success and individual development. Our living-learning communities help ease the transition to university life, serve as an extension of the classroom, and increase awareness of community responsibility. Located on the main San José State campus, the residence halls are just minutes from classes, the library, recreation and dining facilities, and downtown. If you have questions, contact University Housing Services at 408-795-5600 or uhs-frontdesk@sjsu.edu

To fill out a housing application, visit sjsu.edu/housing and fulfill the following requirements:

- A completed online University Housing application
- A \$50 nonrefundable application fee
- Pay initial payment

Students requesting housing accommodations due to disability limitation(s) must register with the Accessible Education Center. Register online at sjsu.edu/aec

UNIVERSITY HOUSING SERVICES

sjsu.edu/housing

408-795-5600

uhs-frontdesk@sjsu.edu

SPARTAN EATS CAMPUS DINING

dineoncampus.com/SJSU

Housing Costs

Housing rent is based on double occupancy, furnished units with a 10-month contract. Rent includes basic utilities, WiFi Internet access and furniture.

Please note rent amounts are subject to change. To view the most up-to-date costs for our housing facilities and specific information about semester rates, visit sjsu.edu/housing

Housing Options	Description	Residents	Rent for School Year
Campus Village Apartments Building A "CVA"	Eight-story building: Efficiencies, one and two bedroom units and bed spaces	Juniors, Seniors, Graduate Students, Faculty and Staff	\$13,808
Campus Village Apartments Building B "CVB"	Fifteen-story building: Studios, three, four and five-bedroom units	Sophomores, Juniors, Seniors, Graduate Students	\$13,354
Campus Village Suites Building C "CVC"	Seven-story building: Four-bedroom units	Frosh, Sophomores, Juniors, Seniors, Graduate Students	\$13,708
Campus Village 2 "CV2"	Ten-story building: Traditional hall	Frosh, Sophomores, Juniors, Seniors, Graduate Students	\$14,528
Joe West and Washburn Halls "The Classics"	Twelve-story building (Joe West) and Three-story building (Washburn Hall): Traditional halls	Frosh, Sophomores, Juniors, Seniors, Graduate Students	\$10,836
COMING SOON! Spartan Village on the Paseo "SVP"	Thriving student community in the heart of downtown. Double, triple and quad room types available	Frosh, Sophomores, Juniors, Seniors, Graduate Students	\$15,021

Meal Plans

Selecting a meal plan is required for all students in campus housing with the exception of those residing in CVA and CVB.

There are a variety of meal plans offered, including plans offering a limited number of meals per semester. Students are sure to find one that fits their needs.

Plan amounts are subject to change. Information on current meal plan options can be found at dineoncampus.com/SJSU

Housing Options	Meal Plan Options	Semester	School Year	Meal Plan and Rent for School Year
Campus Village Apartments Building A "CVA"	90 swipes* per Semester	\$1,538	\$3,076	\$13,808 (no meal plan) \$16,884 (90 swipes) \$17,778 (145 swipes)
	145 swipes* per Semester	\$1,985	\$3,970	\$13,354 (no meal plan) \$16,430 (90 swipes) \$17,324 (145 swipes)
Campus Village Apartments Building B "CVB"				
Campus Village Suites Building C "CVC"				\$19,496 (5-day Gold) \$20,522 (7-day Platinum)
Campus Village 2 – "CV2"	5-day Gold (Monday – Friday)	\$2,894	\$5,788	\$20,316 (5-day Gold)
	7-day Platinum (Monday – Sunday)	\$3,407	\$6,814	\$21,342 (7-day Platinum)
Joe West and Washburn Halls "The Classics"				\$16,624 (5-day Gold) \$17,650 (7-day Platinum)
COMING SOON! Spartan Village on the Paseo "SVP"	7-day Plan 2 (Monday – Sunday)	\$1,971	\$3,942	\$18,963 (7-day Plan 2)
	7-day Plan 1 (Monday – Sunday)	\$2,320	\$4,640	\$19,661 (7-day Plan 1)
	7-day Silver (Monday – Sunday)	\$2,625	\$5,250	\$20,271 (7-day Silver)

* A swipe is how you pay when you eat at the dining hall known as The Commons. Your meal plan includes a certain number of all-you-care-to-enjoy meals stored on your Tower Card (student ID). One swipe will be used each time you enter The Commons.

STEP 6

STEP 7

**IMMUNIZATION
INFORMATION**
sjsu.edu/wellness

**HEALTH ADVISORY
INFORMATION**
sjsu.edu/healthadvisories

Submit Immunization Records

Immunizations and Records

As a new student, you will need to provide proof of immunizations prior to the first day of classes to avoid delays with housing applications, class registration and/or participation in programs.

CSU Required Immunization

- Hepatitis B Vaccine: Full immunization series completed. All incoming students who are 18 years of age or younger on the first day of their first term must submit proof of Hepatitis B immunization.

Additional Requirements for SJSU University Housing and International Students

- Updated COVID-19 vaccine
- Meningococcal conjugate (MenACWY) vaccine
- Tuberculosis (TB) screening form available in Student Wellness Center Patient Portal (sjsu.edu/wellness)

Students will be able to upload their documents through the Student Wellness Center Patient Portal (sjsu.edu/wellness) after May 1, 2024. Housing students should upload their immunization record AFTER their housing application has been processed since additional requirements will only be visible after approval of application.

For more information on current requirements and how to submit proof, visit sjsu.edu/wellness/access-services/immunizations.php

STEP 7

STEP 8

DIRECTED SELF PLACEMENT EXERCISE INFORMATION

sjsu.edu/wac/wst/students

CALCULUS PLACEMENT EXAM DETAILS

sjsu.edu/math/calculus

Complete Upper-Division Writing Directed Self Placement Exercise

The Upper-Division Writing Directed Self-Placement (UDW-DSP) is an exercise (not a test) that helps students place themselves in the appropriate writing course at SJSU. Before registering for an upper division writing course (100W), students must earn a “C-” or better grade in a GE area A3 course or equivalent second-semester composition course, and complete the UDW-DSP.

What you need to do:

- Make sure you have met the above criteria in order to complete the UDW-DSP
- Go to sjsu.edu/wac/wst and read the information
- Click on the link “Begin the Upper-Division Writing Directed Self Placement Exercise” and complete the exercise
- Make sure you complete the UDW-DSP before you enroll in your courses at SJSU

Department Exams (If Required)

Check to see if you need to take a department-specific placement exam by contacting the department that oversees your degree program (major).

Learn more by reviewing the Course Placement by Examination section of the catalog at catalog.sjsu.edu

Students requesting Department Exams accommodations due disability-related limitations, must register with the Accessible Education Center at least two weeks prior to the exam dates. Register online at sjsu.edu/aec

For questions about the UDW Directed Self Placement Exercise, please visit sjsu.edu/wac/wst

Many new undergraduates in the College of Science, Engineering and Business may need to take the Calculus Placement Exam prior to registration. For details, exemptions, and other criteria, visit sjsu.edu/math/calculus

STEP 8

STEP 9

NEW STUDENT AND FAMILY PROGRAMS

sjsu.edu/newspartans

408-924-5972

transfer-orientation@sjsu.edu

TRANSFER ORIENTATION

408-924-5972

transfer-orientation@sjsu.edu

NEW PARENT AND FAMILY ORIENTATION

sjsu.campusesp.com

Attend Spartan Experience for Transfers (Transfer Orientation)

Spartan Experience for Transfers (SET) is the mandatory one-day orientation program that will introduce you to the campus and its resources, connect you to your college and major department, and provide you with critical academic planning information.

Transfer Orientation Sessions:

Session 1: Friday, June 7, 2024

Session 2: Tuesday, June 11, 2024

Session 3: Thursday, June 13, 2024

Session 4: Tuesday, June 18, 2024

Session 5: Thursday, June 20, 2024

Parents and family members are invited to attend the virtual Parent and Family Orientation this summer. Registration for parents and families is located in the SJSU Parent and Family Portal (sjsu.campusesp.com).

Disability Accommodations

Individuals needing sign language interpreters, visual aids, or other accommodations should contact us at 408-924-5972 at least two weeks prior to their selected mandatory orientation dates.

For more information about Spartan Experience for Transfers (Transfer Orientation), contact New Student and Family Programs at transfer-orientation@sjsu.edu or 408-924-5972 or visit sjsu.edu/newspartans

STEP 9

STEP 10

SCHEDULE OF CLASSES

sjsu.edu/classes

SJSU CATALOG

catalog.sjsu.edu

REGISTRATION HOLDS

sjsu.edu/registrar/registration/registration-holds.php

Register for Classes

Your registration appointment will be posted to MySJSU. We encourage you to use MyScheduler (in MySJSU Student Center) to plan your course schedule. This tool allows you to pre-program in breaks or time conflicts before calculating several possible course schedules to choose from. Once you have chosen the optimal schedule, those courses can be sent to your MySJSU account to complete your course registration.

Registration Appointments

You will register for classes during orientation if you have submitted all official transcripts, documents, and test scores. Be sure to send these official transcripts, documents, and test scores by the deadline posted in MySJSU. These are required to verify your eligibility to enroll and minimize delays in the assignment of your registration appointment.

Attend Spartan Experience for Transfer (Mandatory Transfer Orientation)

To maintain your eligibility to enroll, you must attend your scheduled Spartan Experience for Transfers orientation (mandatory).

Registering for Courses

Sign in to one.sjsu.edu and search for "MyScheduler." MyScheduler will allow you to pre-plan your course schedule and send that schedule to MySJSU to complete enrollment once you are eligible.

Registration Holds

Check to see if you have a hold that will prevent you from registering by logging in to MySJSU. Visit sjsu.edu/registrar/registration/registration-holds.php and follow the steps to view any holds and learn how to resolve them.

Late Registration

After the initial registration period (Advance Registration) ends, you may still register, but not until the first day of instruction. Late registration is dependent on the space available. Getting the classes you want may be very difficult.

SCHEDULE OF CLASSES

sjsu.edu/classes

SJSU CATALOG

catalog.sjsu.edu

What will I need to register for classes?

- A file of your SJSU admission information, including admission letters, grade reports, copies of transcripts from other schools, copies of AP and placement test scores, and everything related to your enrollment.
- Attend all segments of the mandatory orientation.
- The SJSU Catalog for descriptions of classes, major and minor requirements, available at catalog.sjsu.edu

Once I've registered, can I change my schedule?

If work or family obligations require you to change your schedule, you may make changes to your class schedule before the last day to drop/add classes.

Important note: Before dropping/swapping any class(es) from your schedule to enroll in a different class, be sure you can successfully add the other course(s). Classes at SJSU fill up quickly. If a course you want is full, search for open sections via MySJSU. Or, place yourself on the class waitlist. It is not guaranteed that you will be able to enroll into waitlisted courses.

Can I still get academic advising if my transcripts have not been fully evaluated?

Yes. Advisors will advise you on general university expectations and graduation requirements, including general education course requirements. However, once you get your transcript fully evaluated by Admissions, you must meet with an Academic Advisor for your program again to re-examine your general education checklist and progress toward degree completion because changes to your academic plan may have to be made. This is essential if you plan to graduate in a timely manner.

What if I don't register for the Fall 2024 semester?

Your admission is only good for the Fall 2024 semester. You must attend at least one course during the Fall 2024 semester to maintain your admission. If you do not enroll in courses during the term of your admission and wish to be admitted for a later term, you must submit a new application for the next available term for which you meet the minimum requirements.

STEP 10

**PAYMENT PLAN
INFORMATION AND
PAYMENT DUE DATES**
sjsu.edu/bursar

Pay Tuition and Fees

Fees are due after registering for your classes. To see your payment due date, check your MySJSU account under the “Finances” section. You have the option to pay in full or sign up for a payment plan. For details, visit sjsu.edu/bursar

After registering, sign in to MySJSU to view the amount owed and the payment due date. SJSU does not send invoices to students so it is your responsibility to check your MySJSU account to keep current with your account. When you miss a payment deadline, your account will have a past-due hold that prevents you from enrolling in future classes.

For more information about fees and debts owed to the university, visit catalog.sjsu.edu/content.php?catoid=13&navoid=4893#fees-and-debts-owed-to-the-university

Payment Due Dates

August 14, 2024

September 14, 2024

Costs of Attendance

Amounts are based on full-time attendance (12 units per semester or more) for a nine-month academic year.

Costs	With Parents	Campus Housing*	Off Campus
Room and Board	\$10,124	\$19,866	\$19,430
Transportation	\$1,610	\$1,106	\$1,764
Miscellaneous/Personal	\$2,692	\$2,406	\$3,146
Books and Supplies	\$938	\$938	\$938
**Tuition & Campus Fees (6.1 or more units)	\$7,992	\$7,992	\$7,992
Total (CA Residents)	\$23,356	\$32,308	\$33,270

* Campus Housing costs: average of CV2/Double and CV Suites/Double + Platinum meal plan

** All fees and charges are subject to change without notice Loan fees could average from \$80 - \$190 depending on one's career. Non-Resident Fees are charged an additional \$396 per unit.

CALIFORNIA STATE RESIDENCY INFORMATION

www2.calstate.edu/apply/california-residency-for-tuition-purposes/Pages/default.aspx

AB 540 INFORMATION

sjsu.edu/registrar/registration/residency/ab540.php

INSTALLMENT PAYMENT PLAN INFORMATION

sjsu.edu/bursar/payment-refunds/installment-payment-plan.php

REFUND INFORMATION

sjsu.edu/bursar/payment-refunds

INFORMATION ON CHARGING BOOKS AND SUPPLIES

sjsu.edu/bursar/our-services/spartan-bookstore-voucher.php

VETERANS AND VETERAN/MILITARY ELIGIBILITY INFORMATION

sjsu.edu/veterans

Fees are Subject to Change

The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, the CSU reserves the right, even after initial fee payments are made, to increase or modify any listed fees, without notice, until the date when instruction for a particular semester or quarter has begun. All CSU listed fees should be regarded as estimates that are subject to change upon approval by the Board of Trustees, the Chancellor or the Presidents, as appropriate. Changes in mandatory systemwide fees will be made in accordance with the requirements of the Working Families Student Fee Transparency and Accountability Act (Sections 66028 - 66028.6 of the Education Code).

California Residency for Tuition Purposes

The determination of residency for tuition purposes affects whether a student pays in-state or out-of-state tuition fees.

Out-of-state tuition fees are higher than in-state tuition fees. Just because a student is or has been a resident of the State of California does not mean that he or she qualifies to receive the in-state tuition rate. Certain requirements, established under California law, must be met.

Visit the California State University site for additional information regarding residency www2.calstate.edu/apply/california-residency-for-tuition-purposes/Pages/default.aspx

In-state Tuition for Certain Non-residents of California (AB 540 provisions)

If you attended high school in California for at least three full years and graduated or earned an equivalent degree, you may be eligible for resident (in-state) tuition. You must file an affidavit with SJSU, and will need to show proof of attendance and graduation. The affidavit can be found at calstate.edu/attend/student-services/resources-for-undocumented-students/financial-aid/Documents/csu-nonresident-tuition-exemption-request-form-ab-540.pdf

For more information visit sjsu.edu/registrar/registration/residency/ab540.php

Veterans and Veteran/Military-connected students, please contact VRC to see if eligible (sjsu.edu/veterans).

Installment Payment Plans

The university offers payment plans to assist students and their families in making their payments over a period of time. Two payment plans are offered for the fall and spring semesters:

- Tuition and fees payment plan
- Housing payment plan

Students may sign up for both plans if needed and each payment plan has a \$35 fee. The initial payment includes campus mandatory fees, optional SIRF fee, First Day Solutions charges and miscellaneous class fees. These fees must be paid by your payment due date and are not included in the installments.

Eligible charges that can be divided into installment payments include tuition fees, non-California resident fees, and graduate professional business program fees. A student must have a minimum of \$1,000 in eligible charges to qualify for the payment plan. Visit sjsu.edu/bursar/payment-refunds/installment-payment-plan.php for more information.

Field Trip Fees

A few courses have additional field trip fees ranging from \$11 to \$52.

Special or Optional Fees

Parking permits are available for students. A daily one-semester parking permit is estimated at \$192.

Refunds

Students are highly encouraged to enroll in Direct Deposit. With Direct Deposit, you receive your refund several days quicker than a paper check and more securely. To enroll, sign in to MySJSU, scroll to "Finances" and select "Enroll in Direct Deposit".

Bookstore Charges

Registered students can charge books and supplies purchased at the Spartan Bookstore to their MySJSU student account up to \$900 per semester. For more details visit sjsu.edu/bursar/our-services/spartan-bookstore-voucher.php

**APPLICATION FOR
FEDERAL STUDENT AID
(FAFSA)**
studentaid.gov

**CALIFORNIA DREAM ACT
INFORMATION**
caldreamact.org

Keeping Your MySJSU Account Current

SJSU has established a business practice whereby all payments apply to the oldest debt on your account. For example, if you are making a registration payment and you have a housing debt with an earlier due date, the payment will apply to the housing charges first. Keep your account current to avoid the possibility of enrollment cancellation.

Any delinquent outstanding charges owed to the university will be submitted to the Franchise Tax Board for tax refund offset. The university, or its agent, has the right to pursue collections in order to repay a delinquent debt owed to the university.

Financial Aid

FAFSA

To help cover the cost of attending SJSU, you can apply for financial aid, which is provided in the form of federal grants, state grants, work study, and loans, by using the Free Application for Federal Student Aid (FAFSA) at studentaid.gov

California Dream Act – State Aid for Undocumented Students

AB540 students (undocumented immigrant status) may qualify for state grant programs that make up the California Dream Act. The California Dream Act is the result of two bills, Assembly Bill 130 (AB 130) and Assembly Bill 131 (AB 131). For the California Dream Application, you will need SJSU's six-digit code, which is 001155.

Learn more at sjsu.edu/faso/applying/california-dream-act.php

Applying for Aid

Once you apply for financial aid (either via the FAFSA or California Dream Act Application), SJSU's Financial Aid Office will post requests on your MySJSU student account for documents required to determine if you are eligible for financial aid and how much you are eligible to receive. It will take about two weeks to receive a response after you apply and up to three-to-four months to complete the entire process. Learn more at sjsu.edu/faso

Online Application

FAFSA - Apply at studentaid.gov

California Dream Act - Apply at caldreamact.org

Application Deadlines

FAFSA and CA Dream Act Application Priority Deadline **April 2, 2024**

Application Code

SJSU's six-digit code = 001155 (for both the FAFSA and California Dream Act Application)

**STUDENT
RESPONSIBILITIES AND
RIGHTS INFORMATION**

catalog.sjsu.edu

**STUDENT CODE
OF CONDUCT
INFORMATION**

sjsu.edu/studentconduct/policies.php

**STUDENT WITH
DISABILITIES
INFORMATION**

sjsu.edu/aec

TITLE IX INFORMATION

sjsu.edu/titleix

Important Resources

Student Responsibilities and Rights

As members of the academic community, students accept both the rights and responsibilities incumbent upon all members of the institution (S90–5). Students are encouraged to consult the Student Responsibilities and Rights section of the SJSU Catalog (catalog.sjsu.edu) to ensure an understanding of the resources, requirements, and programs designed to support students' academic and personal growth, as well as review important university policies and procedures every student at SJSU is responsible for knowing and upholding.

Student Code of Conduct

Members of SJSU are expected to uphold the community standards and demonstrate academic integrity, accountability for one's actions, respect for oneself and one's community, and personal development. It is, therefore, important that students familiarize themselves with the Student Conduct Code and Academic Integrity Policy for which they are accountable. This information can be found in the SJSU university catalog, schedule of classes, at sjsu.edu/studentconduct/policies.php

Students with Disabilities

The Accessible Education Center (AEC) provides academically related accommodations and services for students with disabilities. To qualify, students must complete an AEC application and meet with an AEC Counselor. A wide spectrum of accommodations/services/auxiliary aides are available to students based on individual needs. Accommodations include, but are not limited to: consideration for priority registration, note takers, sign language interpreters/captioners, test accommodations, academic counseling, disability management and assistive technology training.

Students can register with the AEC anytime during the semester; however, it is recommended students provide the AEC with disability verification as soon as possible to assist them. Visit AEC's website (sjsu.edu/aec) for more information.

Nondiscrimination Policy

Statement of Nondiscrimination

The CSU is committed to maintaining an inclusive and equitable community that values diversity and fosters mutual respect. We embrace our community differences in Age, Disability (physical and mental), Sex, Gender, Gender Identity (including nonbinary and transgender), Gender Expression, Genetic Information, Marital Status, Medical Condition, Nationality, Race or Ethnicity (including color, caste, or ancestry), Religion (or religious creed), Sexual Orientation, Veteran or Military Status. All Students and Employees have the right to participate fully in CSU programs, activities, and employment free from Discrimination, Harassment, Sexual Misconduct, Sexual Exploitation, Dating Violence, Domestic Violence, Stalking and Retaliation.

The Nondiscrimination Policy

This CSU Nondiscrimination Policy describes SJSU's response to reports of protected status discrimination and harassment, including Sexual Harassment, Sexual Misconduct, Dating Violence, Domestic Violence, and Stalking. The Nondiscrimination Policy also applies to instances of retaliation that occur because a person reported a potential violation of the Nondiscrimination Policy, or participated as a party or witness in a related investigation.

For more information related to Title IX including who to contact and links to policies, please visit sjsu.edu/titleix

Contacts

For a complete campus directory of faculty, staff and departments, visit sjsu.edu/directory

Accessible Education Center

sjsu.edu/aec
aec-info@sjsu.edu
408-924-6000

Admissions (Undergraduate Admissions Office)

sjsu.edu/admissions
admissions@sjsu.edu
408-283-7500

Athletics

sjsuspartans.com
408-924-1200
Twitter: @SJSUAthletics
Instagram: SJSUSpartans
Facebook: SJSUSpartans

Bookstore

spartanbookstore.com
408-924-1800

Career Center

sjsu.edu/careercenter
careerhelp@sjsu.edu
408-924-6031

Class Schedules

sjsu.edu/classes

College Student Success Center

sjsu.edu/advising
academic.advising@sjsu.edu
408-924-2129

Financial Aid and Scholarship Office

sjsu.edu/faso
fao@sjsu.edu
408-283-7500

Housing

housing.sjsu.edu
uhs-frontdesk@sjsu.edu
408-795-5600

Library (Dr. Martin Luther King, Jr. Library)

library.sjsu.edu
Instagram: @sjsulibrary
Twitter: @sjsulibrary
408-808-2300

Maps/Directions to SJSU

sjsu.edu/about_sjsu/visiting
sjsu.edu/map/directions

New Student and Family Programs

(for Spartan Experience for Transfers questions)
sjsu.edu/newspartans
transfer-orientation@sjsu.edu
408-924-5972

Parking

Purchase parking permits only online
sjsu.edu/parking
parking@sjsu.edu
408-924-6557

Registration (Registrar's Office)

sjsu.edu/registrar
registrar@sjsu.edu
408-283-7500, option 3

Spartan Eats Dining Services

dineoncampus.com/SJSU

Student Wellness Center

sjsu.edu/wellness
studentwellnesscenter@sjsu.edu
408-924-5678

Testing Office

testing.sjsu.edu
testing-office@sjsu.edu
408-924-5980

Title IX and Gender Equity Office

sjsu.edu/titleix
titleix@sjsu.edu
669-877-0620

Tours of SJSU

(virtual campus tour)
sjsu.edu/soar
outreach@sjsu.edu
408-924-2786

Transportation Solutions

as.sjsu.edu/asts
transportation@sjsu.edu
408-924-7433

Tuition (Bursar's Office)

Fees, Payments and Refunds
sjsu.edu/bursar
bursar@sjsu.edu
408-924-1601

Tutoring and Mentoring Services (Peer Connections)

peerconnections.sjsu.edu
peerconnections@sjsu.edu
408-924-2587

Veterans Resource Center

sjsu.edu/veterans
veterans@sjsu.edu
408-924-8129

Writing Center

sjsu.edu/writingcenter
writingcenter@sjsu.edu
408-924-2308

CONNECT WITH SJSU



@SJSU_ES on Instagram



@SJSU_ES on X (formerly Twitter)



linkedin.com/school/san-jose-state-university



@SJSU on YouTube



sanjosestate