

# Steps to Graduation

UNDERGRADUATE STUDENTS



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# You're part of the Spartan family

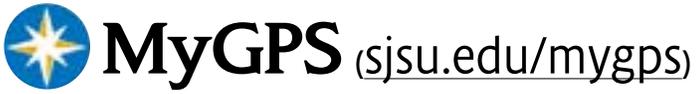
## Welcome to San José State University and our community of Spartans!



As a student, you're now part of the Spartan family. This publication is designed to make sure your experience here at SJSU is a successful one and to keep you on track to graduate in a timely manner — ideally four years if you're starting as a freshman and two years if you're a transfer. As you make your way through your academic journey, this publication will serve as a guide to help you along the way through graduation. This brochure includes advice and specific steps you need to take to finish your degree as efficiently as possible to minimize debt and maximize your college experience. By reading this publication, you will learn about:

- Graduation requirements
- Campus resources
- Tips for graduating on time
- Financial assistance
- Counseling for personal matters
- Academic advising resources
- Career planning and readiness
- Tutoring resources (on campus)
- Mentoring resources (on campus)
- Student involvement opportunities

**Mariela**  
BA Sociology



# Keys to Success at SJSU

## MyGPS

SJSU has developed several online advising tools to support you on your journey to graduation. You can find more information about each of these tools at [sjsu.edu/MyGPS](https://sjsu.edu/MyGPS)

### MyRoadmap

Print a copy of the roadmap for your degree in your first semester to have a plan for the required courses you need to complete and the order you should complete them based on prerequisites.

### MyPlanner

Use this interactive planning tool to map your entire path to graduation, including a prediction of your graduation date. It will also allow you to modify variables, like how many units you plan to take each semester to calculate a new projected graduation date.

### MyScheduler

You can use this to plan and compare possible schedules before registering every semester. The schedule you choose can be sent to MySJSU to facilitate course registration once your registration appointment window opens for a semester.

### MyProgress

You should run this every time you earn credit toward your degree (grades or test scores post, for example). It will use this information to update your progress toward completing your degree.

## Important things to know...

### **Student Rights and Responsibilities**

As members of the academic community, students accept both the rights and responsibilities incumbent upon all members of the institution. Please review the Students Rights and Responsibilities ([catalog.sjsu.edu](https://catalog.sjsu.edu)) section of the SJSU Catalog.

### **Student Code of Conduct**

Members of SJSU are expected to uphold the community standards and demonstrate academic integrity, accountability for one's actions, respect for oneself and one's community, and personal development. Go to [sjsu.edu/studentconduct/policies](https://sjsu.edu/studentconduct/policies) to review.

### **Title IX Sexual Assault Prevention Online Training is Required**

Every year, enrolled students are required to complete Sexual Assault Prevention Online Training. Detailed information to complete this requirement will be posted to your MySJSU account. ([one.sjsu.edu](https://one.sjsu.edu)).

### **Proof of Immunizations is Required**

All new students will be required to provide proof of immunization prior to the first day of classes. ([sjsu.edu/studenthealth/getting\\_care/immunizations/immunization\\_req](https://sjsu.edu/studenthealth/getting_care/immunizations/immunization_req)).

# Freshman Steps

## 0-29.9 units

### Academic Planning

- Review the [specific degree requirements](#) for your major and undergraduate degree requirements.
- Print and save a copy of [MyRoadmap](#) for your degree ([sjsu.edu/advising/roadmaps](https://sjsu.edu/advising/roadmaps)). Use this as a reference when you run MyPlanner. MyPlanner will help you plan your path to graduation semester by semester.
- Use [MyScheduler](#) to plan and compare possible class schedules to maximize your course registration ([one.sjsu.edu](https://one.sjsu.edu)).
- Check [MyProgress](#) on your MySJSU Student Center ([one.sjsu.edu](https://one.sjsu.edu)) when first semester grades post and any AP or college work transfer credit is posted in MySJSU. MyProgress will help you see which requirements you have completed or are in-progress.
- Seek out [General Education Advising](#) at Academic Advising and Retention Services (AARS) in the Student Services Center (SSC) or your college's Student Success Center.
- Meet with your [major advisor](#) or AARS, if undeclared or undeclared pre-nursing, and start taking lower division courses for your major.
- Check [enrollment appointment and final exam schedules](#) ([sjsu.edu/classes](https://sjsu.edu/classes)). Check MySJSU for any registration holds and resolve them before your enrollment appointment.
- Register for [at least 30 units every year \(MySJSU\)](#) to stay on track to graduate in four years - summer and winter classes at SJSU or a local community college can help you make progress to your degree, too.
- Take [General Education \(GE\) courses](#) such as area A1, A2, B4 and area E ([catalog.sjsu.edu](https://catalog.sjsu.edu)). Check to see if there are any General Education (GE) courses that also count for your major.
- Complete [First-Year Writing and Math](#). All students are expected to complete general education writing (A2) and math (B4) with at least a C- within their first year. Supported instruction, including stretch and co-requisite courses, is provided for students interested in additional support ([sjsu.edu/supportedinstruction](https://sjsu.edu/supportedinstruction)).
- If you are in a [major that requires calculus](#) and do not have AP or transfer credit that meets our calculus course prerequisites, you will have to take the [Precalculus Proficiency Assessment \(PPA\)](#). Contact the Testing Office for further information ([testing-office@sjsu.edu](mailto:testing-office@sjsu.edu))
- Explore resources [available to students](#) at the Dr. Martin Luther King, Jr. Library ([library.sjsu.edu](https://library.sjsu.edu)).
- Research [study abroad opportunities](#) at [sjsu.edu/studyabroad](https://sjsu.edu/studyabroad)

### Financial Planning

- Apply for financial aid ([sjsu.edu/faso](https://sjsu.edu/faso)) beginning in October for the next academic year.
- Take advantage of financial literacy tools and workshops offered by the Financial Aid and Scholarship Office ([sjsu.edu/faso/literacy](https://sjsu.edu/faso/literacy)).

### Career Planning

- Complete a quick and easy career self-assessment in Focus2 (from [sjsu.edu/careercenter](https://sjsu.edu/careercenter)) to explore your career interests and connect majors with career paths.
- Sign into SJSU Handshake from ([sjsu.edu/careercenter](https://sjsu.edu/careercenter)) to create your profile, customize job and internship searches, and make an appointment with a career counselor.

# Sophomore Steps

## 30-59.9 units

### Academic Planning

- Choose your major.** If undeclared or uncertain about your current major, see ([sjsu.edu/advising/change.of.major](https://sjsu.edu/advising/change.of.major)).
- Take at least 30 required college-level units per year** to stay on track to graduate.
- Consider taking Winter or Summer session courses** to stay on track for graduation.
- Complete** General Education courses.
  - Some majors have an A3 waiver and require a second semester composition course instead. Check for the A3 waiver in the catalog ([catalog.sjsu.edu](https://catalog.sjsu.edu)).
  - Complete both area A2 and B4 courses with a grade of at least C- by the end of your fourth semester.
  - Complete the WST Directed Self Placement exercise to determine the correct 100-level writing course for your needs.
- Check enrollment appointment and final exam schedules** ([sjsu.edu/classes](https://sjsu.edu/classes)).
- Check MyProgress in your MySJSU Student Center** once grades are posted, and contact your advisor if there are discrepancies ([one.sjsu.edu](https://one.sjsu.edu)).
- Send an official transcript to SJSU** of any college coursework completed at another institution. If you have already sent in your transcripts, confirm that they have been posted to your course record in MySJSU. Contact Undergraduate Admissions at [eval@sjsu.edu](mailto:eval@sjsu.edu) with questions.
- Run MyPlanner to make sure you are on track to graduate** and have all your courses selected ([one.sjsu.edu](https://one.sjsu.edu)).
- Meet with your Major Advisor to review MyPlanner** and confirm that the courses you are taking meet degree requirements.
- Explore the possibility of declaring a minor.**
- Seek out tutoring services** at Peer Connections, the Writing Center, and your college's Student Success Center.
- Late Night tutoring is available** at the King Library, too!

### Financial Planning

- Apply for financial aid** beginning in October for the next academic year.
- Research and apply for scholarships.**
- Take advantage of financial literacy tools and workshops** offered by the Financial Aid and Scholarship Office.

### Career Planning

- Participate in student organizations and service learning opportunities** to build skills employers value.
- Explore career paths and find a mentor** via the SJSU<sup>2</sup> Mentoring & Meetups app at [sjsu.edu/careercenter](https://sjsu.edu/careercenter)
- Develop your resume** with the VMock app at [sjsu.edu/careercenter](https://sjsu.edu/careercenter), then upload your resume to SJSU Handshake to start searching for jobs and internships.

# Junior Steps

## 60-89.9 units

## Academic Planning

### New Transfers

- [Print and save a copy of MyRoadmap](#) for your degree ([sjsu.edu/advising/roadmaps](https://sjsu.edu/advising/roadmaps)). Use this as a reference when you run MyPlanner to plan your path to graduation semester by semester.
- [Use the SJSU Articulation website](#) to reference SJSU's course articulation agreements with other colleges and universities ([artic.sjsu.edu](https://artic.sjsu.edu)).
- [Submit an official final transcript with the ADT degree posted](#) if you earned an Associate Degree for Transfer (ADT) from a California community college.
- [Run MyProgress](#) to verify outstanding General Education requirements once your transfer credit is posted ([one.sjsu.edu](https://one.sjsu.edu)).

### All Students

- [Complete the WST Directed Self Placement](#) exercise to determine the correct 100-level writing course for your needs.
- [Check MyProgress in MySJSU](#) to review your records for accuracy. Ask your advisor about any discrepancies ([one.sjsu.edu](https://one.sjsu.edu)).
- [Send an official transcript to SJSU](#) as soon as it is available for any coursework completed at another institution. If you have already sent in your transcripts, confirm that they have been [posted to your course record](#) in MySJSU. Contact Undergraduate Admissions at [eval@sjsu.edu](mailto:eval@sjsu.edu) with questions.
- [Consult MyPlanner](#) in MySJSU to ensure you have all of your classes selected for your remaining semesters ([one.sjsu.edu](https://one.sjsu.edu)).
- [Check enrollment appointment and final exam schedules](#) ([sjsu.edu/classes](https://sjsu.edu/classes)).
- [Use MyScheduler](#) to plan and compare possible class schedules to maximize your course registration ([one.sjsu.edu](https://one.sjsu.edu)).
- [Seek out General Education Advising in Academic Advising and Retention Services \(AARS\)](#) in the Student Services Center (SSC) or your college's Student Success Center.
- [Meet with your major advisor](#) early in the semester to verify your MyPlanner results.
- [Take at least 30 units of required courses per year](#) to stay on track to graduate in two years. Consider taking [Winter and Summer Session courses](#), as well.
- [Complete annual sexual assault prevention online training](#).
- [Apply for graduation](#). Meet with your major advisor to determine your proposed graduation date and apply two terms before you expect to graduate. (Check with your department to see if you are eligible to apply online).
- [Visit our Graduation page for updates](#), deadlines to apply, and how to apply for graduation. These resources serve as a guide and will help you to graduate on time ([sjsu.edu/registrar/graduation](https://sjsu.edu/registrar/graduation)).

## Financial Planning

- [Apply for financial aid beginning in October](#) for the next academic year.
- [Apply for department and general scholarships](#).
- [Attend a financial literacy workshop](#) offered by the Financial Aid and Scholarship Office.

## Career Planning

- [Apply to one of the thousands of local internships](#) that are posted in SJSU Handshake.
- [Attend job/internship fairs](#) listed on the events section of Handshake.
- [Build out your LinkedIn profile](#), follow interesting employers and groups, and explore LinkedIn Learning to build professional skills.
- [Explore graduate schools](#); prepare to take entrance exams before application deadlines.

# Senior Steps

## 90-120 units

### Academic Planning

- Check MyProgress and records for accuracy.** Contact your advisor if there are discrepancies ([one.sjsu.edu](http://one.sjsu.edu)).
- Adjust MyPlanner** in your MySJSU Student Center to account for any changes you have made in your academic plans.
- Check enrollment appointment and final exam schedules** ([sjsu.edu/calendars](http://sjsu.edu/calendars)).
- Check with your college success center to verify your plan** to graduate (**MyPlanner**).
- Visit our Graduation Page** for graduation updates, deadlines to apply and how to apply for graduation. These resources serve as a guide and will help you to graduate on time ([sjsu.edu/registrar/graduation](http://sjsu.edu/registrar/graduation)).
- Apply for Graduation.** Meet with your major advisor to determine your proposed graduation date and apply two terms before you expect to graduate. (Check with your department to see if you are eligible to apply for graduation online).
- Check MySJSU** for any outstanding balances or holds. Also, be sure to update your diploma address on MySJSU. ([one.sjsu.edu](http://one.sjsu.edu)).
- Apply to graduate school and/or professional degree programs.** Plan ahead to take required entrance exams.

#### Post Graduation - Alumni

- Congratulations!** Verify the posting of your degree by visiting your MySJSU account or printing your unofficial transcript.
- Order transcripts from SJSU** on the Registrar's site ([sjsu.edu/transcripts](http://sjsu.edu/transcripts)).
- Complete the First Destination Survey in SJSU Handshake** to let us know your plans and help future graduates.
- Become a Career Center or Alumni Association member** to continue to access the jobs and active recruiting opportunities via SJSU Handshake and attend select campus career events.
- Maintain and grow your personal and professional networks** by attending SJSU Alumni Association events.
- Join SJSU's Alumni Association and LinkedIn** group ([sjsu.edu/alumni](http://sjsu.edu/alumni)).

### Financial Planning

- Check the **National Student Loan Data System (NSLDS)** to determine loans you have borrowed and complete appropriate exit interviews.
- Apply for financial aid** if you intend to continue your education the following year.
- Research and apply for scholarships.**
- Take advantage of **financial literacy tools and workshops** offered by the Financial Aid and Scholarship Office.

### Career Planning

- Perfect your brand: resume, LinkedIn profile, and conversation starter with tips from the career guides at [sjsu.edu/careercenter](http://sjsu.edu/careercenter).
- Review your Career Plan checklist with your career counselor.
- Actively attend networking events and career fairs that are listed on the SJSU Handshake events page.
- Apply to positions three to nine months before graduation.
- Prepare to send graduate school applications before winter deadlines.

# Advising Resources

Almost all undergraduate degrees at SJSU are 120 units. To stay on track to graduate in four years as a freshman and in two years as a transfer, you should take an average of 15 units per semester that count toward your degree. We have a suite of advising tools as well as in-person advising resources to help you on your path to graduation.

In addition, taking an average of 15 required units a semester has academic benefits. At SJSU there is a positive relationship between the number of units taken and students' grade point average. We understand that you may not be in a position to enroll in 15 units every semester; please know that we are committed to providing the support and resources you need to complete your degree on a timeline that makes sense for you.

## MyGPS

MyGPS (Graduation Pathway to Success) is a suite of advising tools designed to help you plan out your degree ([sjsu.edu/MyGPS](https://sjsu.edu/MyGPS)).

## MyProgress

MyProgress is a function in MySJSU to check your progress toward meeting your degree requirements. You should run this anytime new credit is posted; transfer credit, test credit or grades earned here at SJSU. Bring it to an advisor as part of your conversation with them about your path to graduation ([one.sjsu.edu](https://one.sjsu.edu)).

## MyPlanner

MyPlanner is an interactive tool that will help you to create a four-year plan of the required courses you need and the order to take them, to complete your degree. You can use MyPlanner to map out your entire undergraduate career including a calculation of your expected graduation date ([one.sjsu.edu](https://one.sjsu.edu)).

## Advising Hub

The Advising Hub ([sjsu.edu/advising](https://sjsu.edu/advising)) brings together all of the academic, career and counseling services at SJSU.

## General Advising

Academic Advising and Retention Services ([sjsu.edu/AARS](https://sjsu.edu/AARS)) provides advising for General Education, Undeclared and Undeclared-PreNursing students, students requiring supported instruction, international students and those on probation or who have been disqualified.

## College/School Advising

Each college at San José State provides hands-on advising for students pursuing an academic program (major) within that college. Advisors provide assistance with general advising, changing majors and academic policy-related questions.

**Lucas College of Business: Jack Holland Student Success Center (JHSSC)**  
[sjsu.edu/lcobssc](https://sjsu.edu/lcobssc)

**Connie L. Lurie College of Education: Student Success Center (LCOE)**  
[sjsu.edu/education/studentsuccesscenter](https://sjsu.edu/education/studentsuccesscenter)

**Charles W. Davidson College of Engineering: Engineering Student Success Center (ESSC)**  
[sjsu.edu/essc/coe-undergraduate-advising](https://sjsu.edu/essc/coe-undergraduate-advising)

**College of Health and Human Sciences: Student Success Center (CHHS)**  
[sjsu.edu/chhs-ssc](https://sjsu.edu/chhs-ssc)

**College of Humanities and the Arts Student Success Center (H&A SSC)**  
[sjsu.edu/ha-advising](https://sjsu.edu/ha-advising)

**College of Science Advising Center (COSAC)**  
[sjsu.edu/COSAC](https://sjsu.edu/COSAC)

**College of Social Sciences: Academic Counseling Center for Excellence in the Social Sciences (ACCESS)**  
[sjsu.edu/access](https://sjsu.edu/access)



**Ling '19**  
BA Behavioral Science

# Academic Support

## **Peer Connections (Tutoring and Mentoring)**

Peer Connections provides a variety of academic support through its mentoring, tutoring and workshops. Programs focus on holistic student development as well as content knowledge acquisition. Peer Connections serves all undergraduate students. Our peer educators can be found in two locations: SSC 600, and the main lobby of Clark Hall.

## **Writing Center**

The Writing Center offers resources to help students become better writers, including in-person and online tutoring sessions, online resources, and writing workshops. Our writing experts assist students of all levels (freshman to graduate) and from all disciplines. Visit us [sjsu.edu/writingcenter](https://sjsu.edu/writingcenter) to learn about all of the services we have to offer.

## **Library (Dr. Martin Luther King, Jr. Library)**

The King Library provides resources to help students with research. Students can schedule one-on-one librarian consultations, ask questions in person at the reference desk or via email or phone.

The library offers 39 study rooms, quiet and silent study floors, laptops, iPads, chargers and cables for checkout, 3D printing, a virtual reality studio, and after-hours on-demand tutoring (<https://library.sjsu.edu/services>).

## **SSS-ASPIRE TRIO Program**

The SSS-ASPIRE TRIO Program is a federally-funded program that provides traditionally underrepresented students with equal access to educational opportunities.

## **McNair Scholars TRIO Program**

The McNair Scholars TRIO Program is a federally-funded program that encourages low-income individuals who are first-generation college students, or underrepresented in graduate education, to pursue doctoral study.

## **MESA Engineering Program**

The MESA Engineering Program at SJSU seeks to increase the number of high-caliber, industry-ready graduates from educationally and/or economically disadvantaged backgrounds completing degrees in Engineering or Computer Science at SJSU.

## **Educational Opportunity Program (EOP)**

The Educational Opportunity Program is designed to improve student academic support of first-generation, low-income and educationally disadvantaged students. The program provides admission, academic, and financial assistance to EOP-eligible undergraduate students considered California residents or AB540 students ([sjsu.edu/eop](https://sjsu.edu/eop)).

“What helped me succeed as an undergraduate student was meeting with my department advisors every term to ensure I was registered for the correct courses in order to graduate on time. Also, I found it beneficial to reach out to classmates within the same major as me to form study groups, because you tend to see the same faces in a lot of your major classes.”

**Zehra, '19**

Public Health

# Student Services

## **Accessible Education Center**

The Accessible Education Center provides accommodations and services for students with disabilities in the classroom and throughout the campus.

## **Associated Students**

Associated Students serves as the voice of the student body in regards to fees, academics, non-academic services, recreation and government.

## **Career Center**

The Career Center empowers students to explore majors and careers, gain relevant experience and professional confidence, search for meaningful work, and connect with exciting employers.

## **Counseling and Psychological Services**

Counseling and Psychological Services provides personal counseling, educational counseling, psychiatric services, groups, workshops, consultation, outreach, and training.

## **SJSU Cares**

Economic Crisis Response Team is here to help you if you're having difficulty paying for basic needs, such as food or housing. The team may be able to identify resources and provide assistance for you that is unrelated to your financial aid. The team can also help you avoid similar situations in the future.

## **Military and Veteran Services Office**

The Military and Veteran Services Office assists eligible student veterans, active duty service persons, dependents, reservists, and National Guard members with state and federal education benefit programs.

## **Ombudsperson (Grievance/Grade Disputes)**

The Ombudsperson provides impartial and confidential consultation to members of the campus community who are concerned about a situation or issue.

## **Student Health Center**

The Student Health Center provides health care services, including basic primary care, limited specialty care, health promotion and disease prevention, principal support services (laboratory, pharmacy, physical therapy, radiology, nutrition), and limited mental health services to all registered SJSU students.



### **Deep**

MS Software Engineering

“Remember that you can use Winter Session, Summer Session, and even community college classes (for lower division work), if taking 15 or more units is too much with your other commitments.”

### **Cindy Kato**

Director  
Academic Advising and Retention Services



## Get Involved

SJSU is a vibrant campus offering many opportunities to build community with your fellow Spartans. Taking advantage of these opportunities to connect is a proven way to make your pathway to graduation a journey filled with enriching experiences and opportunities for personal growth.

There are so many ways to be an engaged and supported member of our community of Spartans that we couldn't list them all here.

Visit [sjsu.edu/studentaffairs](https://sjsu.edu/studentaffairs) to see examples and to find out how to:

- Join an intramural sports team or participate in recreational sports such as flag football, floor hockey and inner tube water polo
- Become a member of one of our 450+ student organizations
- Support incoming freshmen as an Orientation Leader
- Check out peer advisor/educator positions in various success centers and University Housing
- Develop leadership skills as a member of the student government (Associated Students) or as a student member of a university committee
- Connect with one of our cultural and social justice centers (MOSAIC Cross Cultural Center, PRIDE Center, Gender Equity Center and César Chávez Community Action Center)
- Connect with one of our student success centers for African-American/Black and Chicana/Latinx students
- Learn about campus support and resources for our Asian Pacific Islander Desi/American students
- Learn about campus support and resources for undocumented students at the UndocuSpartan Resource Center
- Participate in fraternity/sorority life
- Serve as a Student Ambassador for future students in Student Outreach and Recruitment
- Learn more about nutrition through cooking demonstration classes
- Become a peer health educator
- Take advantage of our new Spartan Recreation and Aquatic Center (SRAC)
- Attend free campus events offered throughout the year ([sjsu.edu/events](https://sjsu.edu/events))
- Learn about campus activities and connect with fellow Spartans on SJSU's social media

“The full college experience is about more than completing a degree. We encourage all students to make time to take advantage of all the wonderful opportunities that SJSU offers to enhance one's degree (and career prospects) — such as study abroad, faculty-led summer programs, internships, collaborating with faculty on research, service learning, clubs and student government”

### Malu Roldan, Ph.D.

Professor  
Lucas College and Graduate School of Business

# Where will your SJSU degree take you?

Don't wait until you graduate to think about your career aspirations. Procrastination can lead to limited options and stress. Your best strategy is to engage in career prep throughout your college experience. The [SJSU Career Center](#) encourages you to use an ongoing process called Explore-Experience-Launch.

## **EXPLORE: What do you want to do?**

- Maybe you are choosing a major, seeking an internship or considering a full-time job. Start with the following steps to explore options, make decisions and prepare to take action.
- Visit Explore Majors/Careers at [sjsu.edu/careercenter](https://sjsu.edu/careercenter) for resources to identify major and career options suited to your interests and strengths.
- Use the website's job- and internship-search resources to help you prepare approach with employers
- Meet with a career counselor to help you sort through options.

## **EXPERIENCE: How do you want to do it?**

Building relevant experience is essential to career readiness. Consider the following ways to build the top skills employers want.

**Interpersonal** - Engage in class discussions, presentations and team projects. Get feedback from your teammates and professors on how you can improve.

**Cross-cultural** - Study abroad to learn about other cultures and grow as a global citizen.

**Initiative** - Register for a service-learning class or join an ongoing project through the Center for Community Learning and Leadership to collaborate with other students to solve community challenges.

**Leadership** - Join a student organization and pursue a leadership role in that club.

**Industry-specific** - Seek internships to build relevant work experience and clarify career interests.

## **LAUNCH: Where do you want to do it?**

By preparing for your career while you attend SJSU, you will grow your options for meaningful work after graduation. Take advantage of the extensive workshops, coaching and employer connections your Career Center offers to support you in your career development.

## **YOUR FUTURE STARTS NOW!**

Visit the [Career Center](#) to get going.

“One of the most important factors that led me to graduate on time was the assistance of the MESA Engineering Program (MEP) student group and an Engineering Leadership Pathway Scholarship (ELPS). MEP made me plan out my course load until graduation while ELPS provided class advising that proved to be essential later on. Because of this, I would say one of the best things to do to graduate on time is to join academic student groups and talk to authority figures for advice.”

**Isaac, '19**

Mechanical Engineering

 **MyGPS** ([sjsu.edu/mygps](https://sjsu.edu/mygps))



**Savannah**  
BS Psychology

# SJSU Contacts

For a complete campus directory of faculty, staff and departments, visit [sjsu.edu/directory](https://sjsu.edu/directory)

## Academic Advising and Retention Services

[sjsu.edu/aars](https://sjsu.edu/aars)  
[academic.advising@sjsu.edu](mailto:academic.advising@sjsu.edu)  
408-924-2129

## Accessible Education Center

[sjsu.edu/aec](https://sjsu.edu/aec)  
[aec-info@sjsu.edu](mailto:aec-info@sjsu.edu)  
408-924-6000

## Advising Hub

[sjsu.edu/advising](https://sjsu.edu/advising)

## African American/Black Student Success Center

[sjsu.edu/africanamericanblackssc](https://sjsu.edu/africanamericanblackssc)  
[africanamericanblackssc@sjsu.edu](mailto:africanamericanblackssc@sjsu.edu)  
408-924-5105

## Athletics

[sjsuspartans.com](https://sjsuspartans.com)  
408-924-1200

## ASPIRE

[sjsu.edu/aspire](https://sjsu.edu/aspire)  
408-924-2540

## Associated Students

[as.sjsu.edu](https://as.sjsu.edu)  
408-924-6242

## Career Center

[sjsu.edu/careercenter](https://sjsu.edu/careercenter)  
[careerhelp@sjsu.edu](mailto:careerhelp@sjsu.edu)  
408-924-6031

## Center for Community Learning and Leadership

[sjsu.edu/ccll](https://sjsu.edu/ccll)  
[community.learning@sjsu.edu](mailto:community.learning@sjsu.edu)  
408-924-3540

## Chicanx/Latinx Student Success Center

[sjsu.edu/chicanxlatinxssc](https://sjsu.edu/chicanxlatinxssc)  
[chicanxlatinxssc@sjsu.edu](mailto:chicanxlatinxssc@sjsu.edu)  
408-924-5102

## Counseling and Psychological Services

[sjsu.edu/counseling](https://sjsu.edu/counseling)  
[counseling.services@sjsu.edu](mailto:counseling.services@sjsu.edu)  
408-924-5910

## Educational Opportunity Program (EOP)

[sjsu.edu/eop](https://sjsu.edu/eop)  
[eop@sjsu.edu](mailto:eop@sjsu.edu)  
408-924-2637

## Economic Crisis Response Team

[sjsu.edu/sjsucares](https://sjsu.edu/sjsucares)  
[economiccrisis@sjsu.edu](mailto:economiccrisis@sjsu.edu)

## Financial Aid and Scholarship Office

[sjsu.edu/faso](https://sjsu.edu/faso)  
[fao@sjsu.edu](mailto:fao@sjsu.edu)  
408-283-7500

## Gender Equity Center

[sjsu.edu/genec](https://sjsu.edu/genec)  
[sjsugenec@gmail.com](mailto:sjsugenec@gmail.com)  
408-924-6500

## Guardian Scholars Program

[sjsu.edu/eop/gsp](https://sjsu.edu/eop/gsp)  
408-924-2637

## Library (Dr. Martin Luther King, Jr. Library)

[library.sjsu.edu](https://library.sjsu.edu)  
408-808-2000

## Majors

[catalog.sjsu.edu](https://catalog.sjsu.edu)  
Maps/Directions to SJSU  
[sjsu.edu/map](https://sjsu.edu/map)

## McNair Scholars Program

[sjsu.edu/mcnair](https://sjsu.edu/mcnair)

## MESA Engineering Program

[sjsu.edu/mep/](https://sjsu.edu/mep/)  
[mesa.engineering@sjsu.edu](mailto:mesa.engineering@sjsu.edu)  
408-924-3830

## Military and Veteran Services Office

[sjsu.edu/veterans](https://sjsu.edu/veterans)  
[veterans@sjsu.edu](mailto:veterans@sjsu.edu)  
408-924-8129

## MOSAIC Cross Cultural Center

[sjsu.edu/mosaic](https://sjsu.edu/mosaic)  
[mosaic@sjsu.edu](mailto:mosaic@sjsu.edu)  
408-924-6255

## MyGPS

(MyPlanner, MyRoadmap, MyProgress, MyScheduler)  
[sjsu.edu/mygps](https://sjsu.edu/mygps)  
[graduation-pathway@sjsu.edu](mailto:graduation-pathway@sjsu.edu)

## New Student and Family Programs

[sjsu.edu/newspartans](https://sjsu.edu/newspartans)  
408-924-5972

## Ombudsperson (Grievance/Grade Disputes)

[sjsu.edu/ombudsperson](https://sjsu.edu/ombudsperson)  
[ombuds@sjsu.edu](mailto:ombuds@sjsu.edu)  
408-924-5995

## Police (University Police Department)

[sjsu.edu/police](https://sjsu.edu/police)  
408-924-2222 (non-emergency)/911 (emergency)

## PRIDE Center (LGBTQ+ Community)

[sjsu.edu/pride](https://sjsu.edu/pride)  
[sjsupride@gmail.com](mailto:sjsupride@gmail.com)  
408-924-6157

## Registration (Office of the Registrar)

[sjsu.edu/registrar](https://sjsu.edu/registrar)  
[registrar@sjsu.edu](mailto:registrar@sjsu.edu)  
408-283-7500

## Student Health Center

[sjsu.edu/studenthealth](https://sjsu.edu/studenthealth)  
408-924-6122

## Study Abroad & Away

Winter and Summer Session,  
International Student and Scholar Services  
[sjsu.edu/cpge](https://sjsu.edu/cpge)  
408-924-2670

## Supported Instruction

(First Year Math/Writing Placement)  
[sjsu.edu/supportedinstruction/](https://sjsu.edu/supportedinstruction/)  
[supportedinstruction@sjsu.edu](mailto:supportedinstruction@sjsu.edu)

## Testing Office

[testing.sjsu.edu](https://testing.sjsu.edu)  
[testing-office@sjsu.edu](mailto:testing-office@sjsu.edu)

## Title IX Office

[sjsu.edu/titleix](https://sjsu.edu/titleix)  
[titleix@sjsu.edu](mailto:titleix@sjsu.edu)  
408-924-7290

## Transfer Credit and Advance Standing (Undergraduate Admissions and Outreach)

[sjsu.edu/admissions](https://sjsu.edu/admissions)  
[eval@sjsu.edu](mailto:eval@sjsu.edu)  
408-283-7500

## Tuition and Fees (Bursar's Office)

[sjsu.edu/bursar](https://sjsu.edu/bursar)  
[bursar@sjsu.edu](mailto:bursar@sjsu.edu)  
408-924-1601

## Tutoring and Mentoring Services

[sjsu.edu/tutoring](https://sjsu.edu/tutoring)  
[sjsu.edu/mentoring](https://sjsu.edu/mentoring)  
[Peerconnections.sjsu.edu](https://peerconnections.sjsu.edu)

## Undergraduate Education

[sjsu.edu/gup](https://sjsu.edu/gup)  
[undergraduate-education@sjsu.edu](mailto:undergraduate-education@sjsu.edu)  
408-924-2447

## UndocuSpartan Resource Center

[sjsu.edu/undocuspartan](https://sjsu.edu/undocuspartan)  
[undocuspartan@sjsu.edu](mailto:undocuspartan@sjsu.edu)  
408-924-2762

## Writing Center

[sjsu.edu/writingcenter](https://sjsu.edu/writingcenter)  
[writingcenter@sjsu.edu](mailto:writingcenter@sjsu.edu)  
408-924-2308

This brochure is available in alternative format upon request.  
Cover photo and student photos by Dan Liberti.