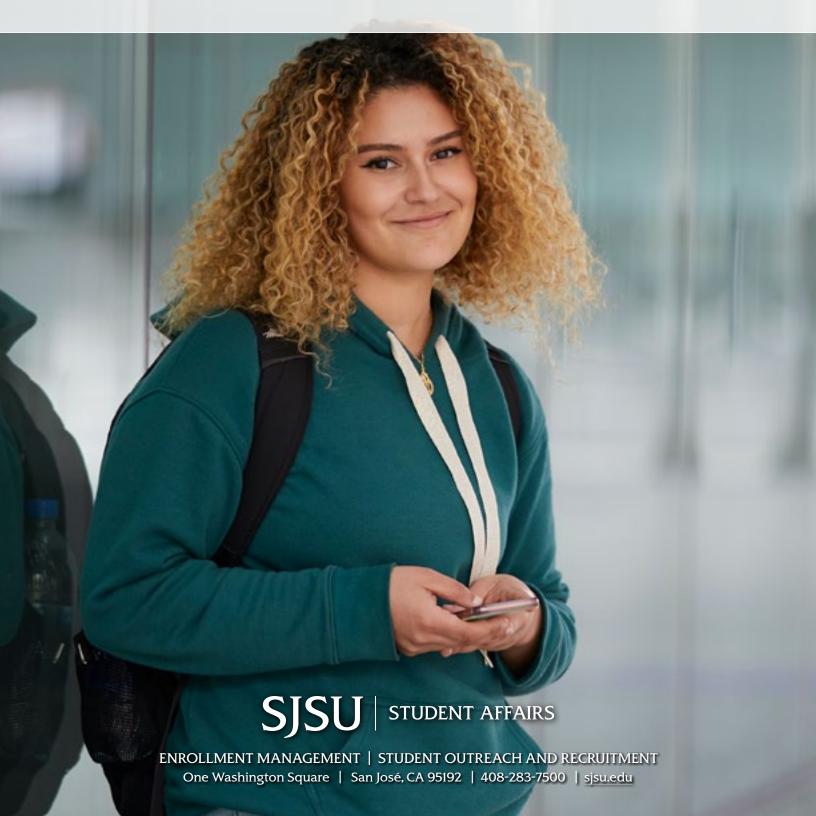
# SAN JOSÉ STATE UNIVERSITY

# Steps to Enrollment FRESHMEN | FALL 2021





# INFORMATION ABOUT COMPLETING THE STEPS TO ENROLLMENT

Although the steps are presented in numerical order, keep in mind that you may not necessarily complete all of these steps in the order that they are presented. Refer to your MySJSU student account for specific deadlines and tasks that need to be completed to ensure your enrollment.

# Congratulations on Your Admission!

We are excited to welcome you to San José State University, the founding campus of the California State University (CSU) system. Please know you still have steps to take to stay admitted and officially enroll for Fall 2021, which are outlined in this guide.

# Checklist

## **Mandatory**

	Submit your intent to Enroll no later than 11:59 p.m. (Pacific Daylight Time) on <b>Saturday, May 1</b>
	Sign up for Virtual Frosh Orientation (Mandatory)
	Pay your nonrefundable Enrollment Deposit
	Apply for Campus Housing (Optional)
	Complete requirements to determine first-year writing and math course placement
	In mid-May, check your messages for information about whether you have a summer Early Start Program requirement sjsu.edu/earlystart
	Take Department Exams
	Register for Classes
	Submit final transcripts and documents by <b>Thursday, July 15</b>
	Pay Your Tuition and Fees
	Submit Required Proof of Immunization
	Complete Spartan Link Online Pre-Orientation prior to attending mandatory Frosh Orientation
	Attend Frosh Orientation (Mandatory)
	Complete online training programs on sexual violence and alcohol abuse prevention
Im	portant
	Read the SJSU Catalog for important information at catalog.sjsu.edu
	Read the SJSU Schedule of Classes at sjsu.edu/classes
	Follow SJSU Enrollment Services on Instagram: SJSU_ES
	Follow SJSU Enrollment Services on Twitter: @SJSU_ES

# Frequently Asked Questions

#### What if I do not complete the required courses or miss a deadline?

You will have your admission to SJSU revoked and your registration canceled. Failure to submit your transcript will result in your application being withdrawn, even if you have signed up for housing and attended orientation.

#### What if I am taking courses required for admission during the Summer 2021 term?

You may not use coursework from the Summer 2021 term to complete admission requirements

#### Can I defer admission to another term?

No, your admission is good for one term only. If you wish to be considered for a later term, you must submit a new application for the next available term for which you meet the minimum requirements.

#### Can I change my major?

Due to space limits in many SJSU departments, you may not change your major before the term starts. Note that change of major is never guaranteed, even after admission to SJSU.

# 2021-2022 Calendar

March 2021	
Tuesday, March 2	FAFSA/CA Dream Act Application priority deadline
April 2021	
Tuesday, April 27	Enrollment Appointments Viewable on MySJSU for Continuing Students
May 2021	
Saturday, May 1	Intent to Enroll Deadline Orientation Fee/Enrollment Deposit Due (payment via Intent to Enroll) Housing Application Deadline (University Housing Services)
Saturday, May 15	Financial Aid Priority File Completion Date

## June 2021

Monday, May 31

Friday, June 4	Enrollment Appointments Viewable on MySJSU for New Students		
Monday, June 7	Advance Registration for New Students begins (ends Monday, August 16)		

Memorial Day - Campus Closed

# July 2021

Tuesday, July 6	Payment Due
Wednesday, July 7 - Thursday, July 8	Frosh Orientation Session 1
Tuesday, July 13 - Wednesday, July 14	Frosh Orientation Session 2
Thursday, July 15	Final transcript/document due date
Tuesday, July 20 - Wednesday, July 21	Frosh Orientation Session 3
Friday, July 23 - Saturday, July 24	Frosh Orientation Session 4
Tuesday, July 27 - Wednesday, July 28	Frosh Orientation Session 5

## August 2021

Tuesday, August 3 - Wednesday, August 4	Frosh Orientation Session 6		
Thursday, August 5	Payment Due		
Sunday, August 8 International House contract move-in date			
Monday, August 9 - Tuesday, August 10 Frosh Orientation Session 7			
Saturday, August 14 University Housing Services Move-in Date (9 a.m 5 p.m. , 7 p.m 10 p.m.)			
Monday, August 16	Advance Registration Ends Last day to drop for 100% refund New Student Convocation (5:30 p.m. – 7:30 p.m.)		
Tuesday, August 17 - Wednesday, August 18	Registration Closed		
Thursday, August 19	First Day of Instruction Late registration begins		
Tuesday, August 31	Last Day to Drop Classes without a "W" grade		

# September 2021

Wednesday, September 1	Late Drop Petition Required
Sunday, September 5	Payment Due
Monday, September 6	Labor Day (Campus Closed for Holiday)
Wednesday, September 8	Last Day to Add Classes via MySJSU  Last Day to Submit Audit   Credit/No-Credit Option Request (DocuSign)

# Submit Intent to Enroll

**NEXT STEPS** nextsteps.sjsu.edu

San José State will need to know if you plan on attending in Fall 2021. Go to the Next Steps Intent to Enroll website (nextsteps.sjsu.edu) and tell us your plans. You must complete the multi-step Next Steps Intent to Enroll process by 11:59 p.m. (Pacific Standard Time) on **Saturday, May 1** or your admission will be withdrawn.

The process includes accepting SJSU's offer of admission, signing up for mandatory orientation, and paying the enrollment deposit.

**YES** – I intend to enroll at SJSU for the Fall 2021 semester.

(Please note: You may not defer your enrollment to a later semester.)

**NO** – I will not attend SJSU for the Fall 2021 semester.

(Your application will be withdrawn from further consideration.)

#### You will need the following to submit your intent to enroll:

Your nine-digit SJSU ID (provided on your Letter of Admission)

Your SJSUOne password

If you anticipate any problems completing the required steps below by the stated deadlines, contact nextsteps@sjsu.edu immediately.

# Sign Up Step 2 for Virtual Frosh Orientation (Sparta Camp)

**NEXT STEPS** nextsteps.sjsu.edu

**ONLINE FALL** PRE-ORIENTATION spartanlink.sjsu.edu

**NEW STUDENT AND FAMILY PROGRAMS** 408-924-5972 sjsu.edu/newspartans

Sparta Camp is a mandatory two-day virtual orientation program that will introduce you to the campus and its resources, connect you to your college and major department, and provide you with critical academic planning information. All admitted students are required to attend this mandatory orientation for the entire duration of the program. The cost to attend orientation is \$100 and will be included in your enrollment deposit.

Before attending Frosh Orientation, complete Spartan Link (spartanlink.sjsu.edu) Online Pre-Orientation.

#### **During orientation, you will:**

Discuss and explain key university services

Facilitate connections with other staff, faculty, and your fellow incoming students

Attend a General Education advising workshop to help in planning your academic schedule

#### **Trained orientation leaders will:**

Answer some of your initial questions

Guide you through educational experiences about campus programs and services

Assist you in making the transition to college

If you do not attend or leave during any portion of the program, you will be blocked from registering for classes and will not be able to attend SJSU in Fall 2021. Students who arrive late will not be allowed to attend the program.

For more information, contact New Student and Family Programs at frosh-orientation@sjsu.edu or visit sjsu.edu/newspartans and use our Live Chat feature.

Sign up for the mandatory Frosh Orientation at nextsteps.sjsu.edu

# Step 3 Pay Enrollment Deposit

**NEXT STEPS** nextsteps.sjsu.edu In order to complete the Next Steps Intent to Enroll process, you will be prompted to pay your enrollment deposit online via a link provided in your Next Steps portal. You must submit a nonrefundable enrollment deposit to complete your Intent to Enroll by the deadline. The nonrefundable \$100 Enrollment Deposit covers the cost of orientation and reserves your spot to attend SJSU.

Please note: The \$100 Enrollment Deposit is nonrefundable, even if you do not enroll in classes for the Fall 2021 semester.

Pay your enrollment deposit at nextsteps.sjsu.edu



Nikola Biological Science/ Systems Physiology

# Apply for Campus Housing (Optional)

# UNIVERSITY HOUSING SERVICES

housing.sjsu.edu 408-795-5600 uhs-frontdesk@sjsu.edu

#### INTERNATIONAL HOUSE

sjsu.edu/ihouse 408-924-6570 ihouse@sjsu.edu

# **University Housing Services**

We strive to provide supportive and affordable residential learning communities that promote academic success and individual development. Our living-learning communities help ease the transition to university life, serve as an extension of the classroom, and increase awareness of community responsibility. Located on the main San José State campus, the residence halls are just minutes from classes, the library, recreation and dining facilities, and downtown. If you have questions, contact University Housing 408-795-5600 or uhs-frontdesk@sjsu.edu

To fill out a housing application, visit housing sisu.edu and fulfill the following requirements:

- A completed online University Housing application
- A \$50 nonrefundable application fee
- · Pay initial payment
- International House

A large, comfortable home located near campus, the International House (I-House) is a residence for 70 U.S. and international students attending San José State. At I-House, residents find friends, study partners, and mentors in addition to opportunities for leadership, group activities, and travel. I-House students represent approximately 25 countries, range in age from 17 to 35, study in a wide variety of programs offered on the SJSU campus, and enroll in graduate, undergraduate, semester and year exchange, and English language programs.

I-House stays open year-round with per diem rates during summer and winter breaks. Students interested in living in the I-House must send a separate application directly to the I-House. There is no application fee. Applications are available at sisu.edu/ihouse

#### UNIVERSITY HOUSING SERVICES housing.sjsu.edu

408-795-5600 uhs-frontdesk@sjsu.edu

# INTERNATIONAL HOUSE sjsu.edu/ihouse

408-924-6570 ihouse@sjsu.edu

# SPARTAN EATS CAMPUS DINING

dineoncampus.com/SJSU

# Housing Costs (meal plan required)

Housing rent is based on double occupancy, furnished units with a 10-month contract. Rent includes basic utilities, wi-fi internet access, internet-based TV and furniture. **Please note: Rent amounts are subject to change.** To view the most up-to-date costs for our housing facilities, visit housing.sjsu.edu and sjsu.edu/ihouse

Housing Options	Description	Residents	Rent for School Year
Campus Village Suites – Building C "CVC"	Seven-story building: Four-bedroom units	Freshmen	\$11,729
Campus Village 2 "CV2"	Ten-story building: Traditional hall	Freshmen	\$12,424
Joe West Hall "The Classics"	Twelve-story building: Traditional hall	Freshmen	\$9,276
International House "I-House"	Large residence near campus. Home to 70 U.S. and international students	Freshmen, Sophomores, Juniors, Seniors, Graduate Students	\$11,020

## **Meal Plans**

**Meal plans are mandatory for freshmen residents.** There are a variety of meal plans offered, including plans offering a limited number of meals per semester. Students are sure to find one that fits their needs.

**Please note: Meal plan amounts are subject to change.** More information on current meal plan options can be found at dineoncampus.com/SJSU

Housing Options	Meal Plan Options	Semester	School Year	Meal Plan and Rent for School Year
Campus Village Suites – Building C "CVC"	15 Swipes* per week 21 Swipes* per week 21 Swipes* per week			\$16,729 (7 Swipes) \$16,729 (14 Swipes) \$17,609 (21 Swipes)
Campus Village 2 "CV2"		\$2,500 \$2,500 \$2,940	\$5,000 \$5,000 \$5,880	\$17,424 (7 Swipes) \$17,424 (14 Swipes) \$18,304 (21 Swipes)
Joe West Hall "The Classics"				\$14,276 (7 Swipes) \$14,276 (14 Swipes) \$15,156 (21 Swipes) \$15,639 (165 Swipes)
International House "I-House"	Meals prepared onsite at I-House + swipes/Dining Dollars in the Commons.	\$3,139	\$6,278	\$17,298 (full meal plan; one semester contract available)

<sup>\*</sup> A swipe is how you pay when you eat at the dining hall known as The Commons. Your meal plan includes a certain number of all-you-care-to-enjoy meals stored on your student ID Card. One swipe will be used each time you enter The Commons.

# Determine First Year Writing and Math Course Placement

INFORMATION catalog.sjsu.edu

COLLEGE OF SCIENCE, ENGINEERING AND BUSINESS EXAM INFORMATION sjsu.edu/math/calculus

# DEPARTMENT EXAMS (IF REQUIRED)

To learn if you need to take a department placement exam, contact the department that oversees your degree program (major). View a listing of degree programs and their departments at catalog.sjsu.edu

To facilitate appropriate first-year course placement, the CSU evaluates your academic preparation in two areas: written communication and math/quantitative reasoning.

The evaluation takes into account several factors, including overall grade point average, mathematics grade point average, completed terms of secondary coursework, grades in certain senior year classes, reflection on college writing, and scores on standardized tests such as the SAT, ACT, CAASPP/EAP, CLEP, Advanced Placement, Advanced Level, Advanced Subsidiary, and International Baccalaureate examinations.

## First Year Writing Course Placement

Freshmen entering SJSU will complete an online Reflection on College Writing exercise to explore writing at SJSU and to choose the course they need. The online exercise is offered through Canvas (SJSU's online course tool). Be alert for emails and MySJSU messages about the Reflection on College Writing. To ensure that you will be able to register for your first-year writing course during the Frosh Orientation (Sparta Camp), complete your Reflection on College Writing at least one week prior to your orientation session.

#### First Year Math Course Placement

Your math placement is dependent upon your major and your enrollment category. You can confirm your major by reviewing your admission letter. To determine your math course placement and whether you may be required to participate in Early Start this summer, please complete both of the following:

Determine if your major requires Calculus by viewing the Majors Requiring Calculus (STEM) list at sjsu.edu/supportedinstruction/course-options/math-quantitative-reasoning. If your major requires Calculus, please review the Precalculus Proficiency Assessment section below.

Identify your math enrollment category by following the instructions on sjsu.edu/supportedinstruction/course-options/math-quantitative-reasoning

# **Precalculus Proficiency Assessment**

If your major requires calculus you will be required to take the Precalculus Proficiency Assessment (PPA), formerly known as the Calculus Placement Exam (CPE), to register for Calculus unless:

#### You have earned a three or better on the AP Calculus Exam.

(Request to have your official score report sent to SJSU as soon as it is available)

#### 0R

#### You have earned a C- or better in a transferable Pre-Calculus level course at a community college.

(Send us your official transcript reflecting this work as soon as possible.)

To register for the PPA, please visit testing.sjsu.edu/Calcpe

For details, exemptions, and other criteria visit sjsu.edu/math/calculus

If you took the Calculus AP exam in high school, and have not yet sent us your scores, please contact the Testing Office at testing-office@sjsu.edu to determine your next steps.

If you feel that your assigned mathematics enrollment category is not accurate, you may submit an appeal. For your appeal to have merit, it must bring to light new or missing information that was not considered in the original determination. Transfer coursework submitted after the transcript deadline or test scores sent after the official test score deadline are the basis for an appeal. For more information, please refer to sisu.edu/supportedinstruction/enrollment category appeals

# Step 6 Pay Tuition and Fees

PAYMENT PLAN INFORMATION AND PAYMENT DUE DATES sisu.edu/bursar

**INSTALLMENT PAYMENT PLANS** sisu.edu/bursar/payment refunds/ installments Fees are due after registering for your classes. To see your payment due date, check your MySJSU account under the "Finances" section. You have the option to pay in full or sign up for a payment plan. For details, visit sjsu.edu/bursar

After you register, sign in to your MySJSU account to view the amount you owe and your payment due date. SJSU does not send invoices to students. It is your responsibility to check your MySJSU account to keep current with your account. Failure to pay by the deadline may result in all your classes being dropped. For more information about payment methods, fees and payment due dates visit sisu.edu/bursar

### Payment Due Dates

July 6, 2021 August 5, 2021 September 5, 2021

#### Costs of Attendance

Amounts are based on full-time attendance (12 units per semester or more) for a nine-month academic year.

Costs	With Parents	Campus Housing	Off Campus
Room and Board	\$9,320	\$17,360	\$16,699
Transportation	\$1,376	\$1,094	\$1,160
Miscellaneous/Personal	\$2,387	\$2,058	\$2,733
Books and Supplies	\$1,035	\$1,035	\$1,035
**Tuition Fees (6.1 or more units)	\$7,852	\$7,852	\$7,852
Total (CA Residents)	\$21,970	\$29,399	\$29,479

<sup>\*</sup> Campus Housing costs are average of CV Buildings + 21 swipes/week meal plan

## Fees are Subject to Change

The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, CSU must reserve the right, even after initial fee payments are made, to increase or modify any listed fees, without notice, until the date when instruction for a particular semester or quarter has begun. All CSU listed fees should be regarded as estimates that are subject to change upon approval by The Board of Trustees, the Chancellor, or the Presidents, as appropriate. Changes in mandatory systemwide fees will be made in accordance with the requirements of the Working Families Student Fee Transparency and Accountability Act (Sections 66028 -66028.6 of the Education Code).

## California Residency for Tuition Purposes

The determination of residency for tuition purposes affects whether a student pays in-state or out-of-state tuition fees. Out-ofstate tuition fees are higher than in-state tuition fees. Just because a student is or has been a resident of the State of California does not mean that he or she qualifies to receive the in-state tuition rate. Certain requirements, established under California law, must be met.

Visit the California State University site for additional information regarding residency www2.calstate.edu/apply/california-residency-for-tuition-purposes/Pages/default.aspx

#### In-state Tuition for Certain Non-residents of California (AB 540 provisions)

If you attended high school in California for at least three full years and graduated or earned an equivalent degree, you may be eligible for resident (in-state) tuition. You must file an affidavit (sjsu.edu/registrar/docs/AB\_540.pdf) with SJSU. You will need to show proof of attendance and graduation.

For more information visit sisu.edu/registrar/registration/residency/ab540.php Veterans please contact VRC to see if you're eligible.

# **Installment Payment Plans**

There are two installment plans, one for tuition and fees and one for on-campus housing. There are enrollment deposits to participate for each. Please note: Students are not able to sign-up for the payment plans until charges actually appear on their account, for either tuition and fees, or housing charges. For payment plan options visit sisu.edu/bursar/payment\_refunds/installments

<sup>\*\*</sup> All fees and charges are subject to change without notice. Loan fees could average from \$80 - \$190 depending on one's career. Non-Resident Fees are charged an additional \$396 per unit.

PAYMENT PLAN INFORMATION AND PAYMENT DUE DATES

sjsu.edu/bursar

INFORMATION ON CHARGING BOOKS AND SUPPLIES

sjsu.edu/bursar/services

FINANCIAL AID AND SCHOLARSHIP OFFICE

408-283-7500 fao@sjsu.edu sjsu.edu/faso

FAFSA APPLICATION studentaid.gov

CALIFORNIA DREAM ACT AB540 INFORMATION sjsu.edu/faso/applying/ california-dream-act.php

CALIFORNIA DREAM ACT
APPLICATION
californiadreamact.org

### Field Trip Fees

A few courses have additional field trip fees ranging from \$11 to \$52.

## **Special or Optional Fees**

Parking permits are available for students. A daily one—semester parking permit is estimated at \$192.

#### Refunds

Students are highly encouraged to enroll in Direct Deposit. With Direct Deposit, you receive your refund several days quicker than a paper check and more securely. To enroll, log in to MySJSU, scroll to Finances and select Enroll in Direct Deposit. To learn more visit sisu.edu/bursar

# **Bookstore Charges**

Registered students can charge books and supplies purchased at the Spartan Bookstore to their MySJSU student account up to \$900 per semester. For more details visit sisu.edu/bursar/services

## Keeping Your MySJSU Account Current

SJSU has established a business practice whereby all payments apply to the oldest debt on your account. For example, if you are making a registration payment and you have a housing debt with an earlier due date, the payment will apply to the housing charges first. Keep your account current to avoid the possibility of enrollment cancellation.

Any delinquent outstanding charges owed to the university will be submitted to the Franchise Tax Board for tax refund offset. The university, or its agent, has the right to pursue collections in order to repay a delinquent debt owed to the university.

#### **Financial Aid**

#### **FAFSA**

To help cover the cost of attending SJSU, you can apply for financial aid, which is provided in the form of federal grants, state grants, work study, and loans, by using the Free Application for Federal Student Aid (FAFSA) at fafsa.gov

#### California Dream Act - State Aid for Undocumented Students

AB540 students (undocumented immigrant status) may qualify for state grant programs that make up the California Dream Act of 2011. The California Dream Act is the result of two bills, Assembly Bill 130 (AB 130) and Assembly Bill 131 (AB 131). Together, these bills allow undocumented and documented students who meet certain provisions of AB540 law to apply for and receive private scholarships funneled through public universities (AB 130), state-administered financial aid, university grants, and community college fee waivers (AB 131). For the California Dream Application, you will need SJSU's six-digit code, which is 001155.

Learn more aT sjsu.edu/faso/applying/california-dream-act.php

# Applying for Aid

Once you apply for financial aid (either via the FAFSA or California Dream Act Application), SJSU's Financial Aid Office will post requests on your MySJSU student account for documents required to determine if you are eligible for financial aid and how much you are eligible to receive. It will take about two weeks to receive a response after you apply and up to three-to-four months to complete the entire process. Learn more at sisu.edu/faso

## Online Application

FAFSA - Apply at studentaid.gov

California Dream Act - Apply at caldreamact.org

# **Application Deadlines**

FAFSA and CA Dream Act Application Priority Deadline March 2, 2021 Priority File Completion Date Deadline May 15, 2021

# **Application Code**

SJSU's six-digit code = 001155 (for both the FAFSA and California Dream Act Application)

# Submit Final Transcripts (with Graduation Date)

We review your final transcript to verify that you completed all required courses for admission. This includes passing required courses with a C- or better. Final transcripts must include your graduation date and must be submitted by Thursday, July 15. If you have AP, IB or CLEP exam results, please have official score reports sent to SJSU by the testing center.



# Submit Proof of Immunizations

IMMUNIZATION INFORMATION sjsu.edu/medical/services/ immunizations As a new student, you will need to provide proof of immunizations prior to the first day of classes.

# **Required Immunizations**

- Measles, Mumps and Rubella Vaccine
- Varicella (Chicken Pox Vaccine)
- Tetanus/Pertussis/Diphtheria Booster (Tdap)
- Meningococcal conjugate
- · Hepatitis B Vaccine

For more information on current requirements and how to submit proof, visit sjsu.edu/medical/services/immunizations



# Attend Virtual Frosh Orientation (Sparta Camp)

NEW STUDENT AND FAMILY PROGRAMS

sjsu.edu/newspartans

408-924-5972

frosh-orientation@sjsu.edu

**Sparta Camp is a mandatory two-day orientation program** that will introduce you to the campus and its resources, connect you to your college and major department, and provide you with critical academic planning information. All admitted students are required to attend this mandatory orientation for the entire duration of the program.

#### What technical requirements are needed to participate?

We will be using Zoom. You will need an internet connection and a device that has working audio.

Please download Zoom software (<a href="https://zoom.us/download">https://zoom.us/download</a>) prior to the event. Our staff will also be available via live chat.

#### **Frosh Orientation Sessions:**

Session 1 Wednesday, July 7 - Thursday, July 8

Session 2 Tuesday, July 13 - Wednesday, July 14

Session 3 Tuesday, July 20 - Wednesday, July 21

Session 4 Friday, July 23 - Saturday, July 24

Session 5 Tuesday, July 27 - Wednesday, July 28

Session 6 Tuesday, August 3 - Wednesday, August 4

Session 7 Monday, August 9 - Tuesday, August 10

## **Disability Accommodations**

Individuals needing sign language interpreters, visual aids, or other accommodations should contact us at 408-924-5972 at least two weeks prior to their selected mandatory orientation dates.

For more information about Sparta Camp (mandatory orientation), contact New Student and Family Programs at frosh-orientation@sjsu.edu or 408-924-5972 or visit sjsu.edu/newspartans

# **Important Resources**

STUDENT RESPONSIBILITIES AND RIGHTS INFORMATION catalog.sjsu.edu

STUDENT CODE OF CONDUCT INFORMATION sjsu.edu/studentconduct/policies

STUDENT WITH DISABILITIES INFORMATION sjsu.edu/aec

# Student Responsibilities and Rights

As members of the academic community, students accept both the rights and responsibilities incumbent upon all members of the institution (S90–5). Students are encouraged to consult the Student Responsibilities and Rights section of the SJSU Catalog (catalog.sjsu.edu) to ensure an understanding of the resources, requirements, and programs designed to support students' academic and personal growth, as well as review important university policies and procedures every student at SJSU is responsible for knowing and upholding.

#### **Student Code of Conduct**

Members of SJSU are expected to uphold the community standards and demonstrate academic integrity, accountability for one's actions, respect for oneself and one's community, and personal development. It is, therefore, important that students familiarize themselves with the Student Conduct Code and Academic Integrity Policy for which they are accountable. This information can be found in the SJSU university catalog, schedule of classes, at sjsu.edu/studentconduct/policies

#### Students with Disabilities

The Accessible Education Center (AEC) provides academically related accommodations and services for students with disabilities. To qualify, students must complete an AEC application and meet with an AEC Counselor. A wide spectrum of accommodations/services/auxiliary aides are available to students based on individual needs. Accommodations include, but are not limited to: Consideration for priority registration, note takers, sign language interpreters/Captioners, test accommodations, academic counseling, disability management and assistive technology training.

Students can register with the AEC anytime during the semester; however it is recommended students provide the AEC with disability verification as soon as possible to assist them. Visit AEC's website (sjsu.edu/aec) for more information.

# Non-Discrimination Policy

San José State University does not discriminate on the basis of age, ancestry, citizenship status, color, disability, ethnicity, gender, gender expression, gender identity, marital status, medical condition, military/veteran status, national origin, race, religion or lack thereof, sex, sexual orientation, genetic information or veteran's status. This policy applies to all SJSU students, faculty, staff and third parties.

Questions regarding this policy should be directed to the director of the Office for Equal Opportunity, 408-924-2250. SJSU prohibits sex/gender-based discrimination, harassment and retaliation, sexual misconduct, dating and domestic violence, and sex/gender-based stalking against students, faculty, staff, and third parties. In addition, SJSU prohibits discrimination or harassment based on pregnancy, childbirth, or any related medical condition. Please direct questions regarding these policies to the University's Title IX Office, 408-924-7290 or titleix@sjsu.edu

# Contacts

For a complete campus directory of faculty, staff and departments, visit sisu.edu/directory

**FACULTY, STAFF AND DEPARTMENTAL DIRECTORY** sisu.edu/directory

#### **Accessible Education Center**

aec-info@sjsu.edu 408-924-6000

#### **Admissions (Undergraduate Admissions Office)**

admissions@sisu.edu 408-283-7500

#### **Advising**

academic.advising@sjsu.edu 408-924-2129

#### **Athletics**

408-924-1200 Twitter: @SJSUAthletics Instagram: SJSUSpartans Facebook: SJSUSpartans

#### **Bookstore**

408-924-1800

#### **Career Center**

careerhelp@sisu.edu 408-924-6031

#### **Class Schedules**

#### **Financial Aid and Scholarship Office**

fao@sisu.edu 408-283-7500

#### **Housing (International House, I-House)**

ihouse@sjsu.edu 408-924-6570

#### **Housing (University Housing Services)**

uhs-frontdesk@sjsu.edu 408-795-5600

#### **Library (Dr. Martin Luther King, Jr. Library)**

Instagram: @sjsulibrary Twitter: @sisulibrary 408-808-2300

#### **Maps/Directions to SJSU**

sjsu.edu/about\_sjsu/visiting sisu.edu/map/directions

#### **New Student and Family Programs**

(for Sparta Camp questions) frosh-orientation@sjsu.edu 408-924-5972

#### **Parking**

Purchase parking permits online only

#### Registration (Registrar's Office)

registrar@sjsu.edu 408-283-7500, option 3

#### **Spartan Eats Dining Services**

#### **Testing Office**

testing-office@sjsu.edu 408-924-5980

#### **Tours of SJSU**

(virtual campus tour) sjsu.edu/soar outreach@sjsu.edu 408-924-2786

#### **Transportation Solutions**

transportation@sjsu.edu 408-924-7433

#### **Tuition (Bursar's Office)**

Fees. Payments and Refunds bursar@sjsu.edu 408-924-1601

#### **Tutoring and Mentoring Services (Peer Connections)**

peerconnections@sisu.edu 408-924-2587

#### **Veterans Resource Center**

veterans@sjsu.edu 408-924-8129

#### CONNECT WITH SJSU



facebook.com/SJSUEnrollment facebook.com/sanjosestate





#### SISU STUDENT AFFAIRS

**ENROLLMENT MANAGEMENT** Office of Undergraduate Admissions and Outreach

#### San José State University

One Washington Square San José, CA 95192-0016 408-283-7500 sjsu.edu/admissions

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#### On Cover

Mie, Nutritional Science/Dietetics