

Campus Fee Advisory Committee Minutes

September 28, 2018 at 12:00-1:30pm

Clark Hall Room [506](#)

Associated Students Members

- Cynthia Fernandez Rios, Dir-University Advising Affairs
- Kristen Gallegos, At Large Graduate Student (absent)
- Chelby Gill, Dir-Student Rights & Responsibilities
- Jyotnsa Kethepalli, Dir-Student Resource Affairs (absent)
- Ariadna Manzo, President
- Joe Ordaz-Alvarado, Dir-Student Fee Affairs
- Branden Parent, Dir-Intercultural Affairs

Academic Members

- Stefan Frazier, Senate Chair
- Ravisha Mathur, Faculty

Administrative Members

- Robb Drury, Student Affairs
- Marna Genes (Chair), Admin & Fin
- Susan Jaynes (Staff to CFAC)
- Kara Li, Information Technology
- Bradley Olin, Academic Affairs

1. Introductions.
2. General overview of the role of CFAC and Executive Order 1102.
 - a. Anticipated upcoming items for
 - i. Orientation
 - ii. Student bookstore
 - iii. SSETF proposals – will be discussing financial challenges with those funds February
 - iv. Overview of Student Success Excellence Technology Fee (SSETF) overview
 - v. SSETF overview

- b. Review of Executive Order 1102 and discussion of fee categories and respective approval process and authority.
 - c. Executive Order 1078 established Student Success Fees at SJSU.
 3. Review Annual Student Fee Report
 - a. Stefan Frazier recalled that CFAC last year voted to allow health services to be increased and health facility decreased. He suggested that it would be informative if Health representatives attended CFAC again in the future to report back on if the intended objectives were met with the fee modification.
 - b. Inquiries regarding the nature of some lesser-known fees and fee changes. Discussed that for 2018-19 going forward, the academic year rate would be reported. There may have been questions in prior years with the min and max reporting requirements to the C.O.
 - c. Additional information requested for the following fees:
 - i. Installment Payment Plan
 - ii. Testing Fee
 - iii. Shop Safety
 - iv. Failure to Meet Administratively Charge Fee
 - v. CO Student Academic Service
 - d. Discussion of the Student Union fee balances and purposes; arrangement that Student Union pays SJSU ground lease and SJSU pays the outstanding debt service (Student Union building, future Student Recreation and Aquatic Center).
 4. Approval of prior meeting minutes from April 13, 2018.
 5. Meeting adjourned until next scheduled meeting on November 9, 2018.