

Campus Fee Advisory Committee Agenda

December 6, 2019

12:00 – 1:00pm

in Clark Hall Room **506**

Agenda Items and Topics

Introductions given around the room.

1. Approve prior meeting minutes – November 1, 2019 (attached)

Minutes – Unanimously approved

2. Annual Student Fee Report (attached)

- a. Explanation of Category II fees – they are mandatory campus fees based on each CSU campus; McKee asked why each campus has different fees (Genes explained that services/fees differ on each CSU campus)

- i. Health Facilities Fee – debt service and maintenance of facilities (reserve balance for debt service)

- ii. Health Services Fee - MMI adjusts this fee on annual basis (reserve balance will be used for operations to hire on staff as needed)

- iii. Summer Student Body Assoc Fee– Student body association fee is 1/3 the normal semester fee

Explanation of Category III fees – HEPI adjustment resulted in 1.6% index increase

Explanation of Category V fees – housing, parking, self-support type fees (no questions from group)

3. Decision on SSETF Outcome Reports

- a. Review of outcome report documents previously shared via email and google share drive

- b. 2017-18 Budget Report on Finance website lists all programs that received a SSETF allocations and require outcome reports

- c. Base requests will be accepted this round

- d. Unspent SSETF is returned to the U-wide fund and reallocated for one-time requests

4. Request to Repurpose Student Success Funds (attached)

- a. Monsur – explained why it is important to bring these requests to the CFAC; reviewed a repurposing of SSETF for a New Student Success Position and Operating Funds – this will help give better support to grad students. Position cost tied to vacant AVP (00010815) and \$33K for OE&E.
 - b. Discussion of the history Student Success support groups for graduate students on campus between Student Affairs and Academic Affairs.
 - c. CFAC gives a recommendation to the CFO to present to the President.
 - d. Motion to approve/recommend to CFO (unanimously approved)
5. Request to Repurpose Course Support Funds (attached)
- a. Monsur – gave an overview of the request to repurpose a course support fee to use as maintenance of lab(s). Move funds from lab (\$15K) to new Lucas College of Business oral communication lab. Will support the strategic priority of the collage to improve oral communications. Sario - asked where the lab will be on campus. Monsur – lab location not identified at this time.
 - b. Drury – commented on the importance of having CFAC review the requests. McKee – agreed.
 - c. Motion to approve/recommend to CFO (unanimously approved)

March meeting will start the review of outcome reports. Associated Students (President Parent) have no new business. Next meeting CFAC would like to review IRA fees as an agenda topic.

Adjourned

Attendees

Associated Students Members

- Branden Parent, President
- Zach Birrer, Vice President
- Jyotsna Kethepalli, Controller
- Flor Sario, Director of Business Affairs
- Jeanne Trang, Director of Student Resource Affairs
- José Roque, Director of Student Rights & Responsibilities
- Shivam Patel, Lobby Corps of Associated Students

Academic Members

- Ravisha Mathur, Senate Chair
- Alison McKee, Faculty Vice Chair of Academic Senate

Administrative Members

- Robb Drury, Student Affairs

- Marna Genes (Chair), Admin & Fin
- Kara Li, Information Technology
- Sami Monsur, Academic Affairs

Staff to the Committee – Doug Ward