

SANTA CLARA COUNTY

PUBLIC DEFENDER INTERNSHIP PROGRAM

JOB DESCRIPTIONS OF STUDENT INTERNS

INVESTIGATIVE INTERNSHIP

DESCRIPTION

The Investigative Internship is designed to provide students the opportunity to work with Public Defender Investigators as they help support the Public Defender Deputy Attorneys in their representation of indigent clients.

Although our office *defends* people accused of committing crimes, Public Defender Investigators are “not advocates.” Investigative Interns must remain “unbiased” and keep an open mind while gathering information.

Investigative Interns will assist in locating witnesses, conduct interviews, prepare written reports, serve subpoenas, prepare diagrams, take photographs, search for and secure physical and demonstrative evidence for court presentation, etc.

Interns will be exposed to a variety of law enforcement agencies and professional organizations in the community so it is important for the student to be able to work with and be able to communicate effectively with others.

INTERNSHIP REQUIREMENTS

1. Fill out the application (our office will check references - background check)
2. Have a valid driver’s license. (traveling involved)
3. Maintain confidentiality (attorney-client privilege)

CONTACT

Completed application can be dropped off at 701 Miller Street, San José, Ca 95110
PUBLIC DEFENDER – INVESTIGATION DIVISION (second floor)
Attn: Chief Investigator Yvette Ott ([408-299-7782](tel:408-299-7782))