

San José State University
College of Social Sciences /Justice Studies Department

Justice Studies 142 – Fall 2022
Record Clearance Project – Practical Legal Skills
Course Schedule

This schedule is **subject to change**. Please plan to **attend JS 140** for the sessions where the topic is in **bold**.

Week #	Date	140 Topic	142 Topic	Homework assignments – to be completed <u>before</u> class
		<p>JS 140: Tu/Th 1:30 – 2:45 p.m. Sweeney Hall 434</p> <p>JS 142: Tu/Th 3:00 – 4:45 Room TBD</p>	<p>Note: “Do not meet in class” means that we will not be meeting as a class that day due to client interviews or other events</p>	<p>When students are asked to meet outside regular class time, it is noted with an * in the "week #" column</p>
1	8.23	<p>Introductions</p> <p>Guest speakers: former RCP clients</p> <p>Why expungement matters</p>	<p>Intros</p> <p>Description of course</p> <p>Legal updates</p> <p>Case assignments</p> <p>Using Canvas</p>	<p>Do RAP analysis of Cycle A client</p> <p>Begin prep of Cycle A shells</p>
1	8.25	<p>Description of course</p> <p>Legal eligibility for expungement</p>	<p>Case-handling protocols</p> <p>Case folder organization</p> <p>Refresher: shells, petitions</p> <p>Interview practice</p>	<p>Send brief bio and photo to Cesar Gonzalez for Advanced Students page (see https://www.sjsu.edu/rcp/about-us/advanced-students.php for examples), unless you prefer not</p>

1*	8.26	Court Hearing (tentative) @ 10 AM		<p>ONLINE LINK: Courtroom 62: Open MS Teams Hearing</p> <p><u>Conference Call:</u> 669-245-6247 <u>Access Code:</u> 462 715 669# See Announcement on Canvas for in-person attendance</p> <p>Reminder: Send timesheet to Cesar Gonzalez</p>
2	8.30	Legal eligibility for expungement	<p>Refresher: ethics, interviewing</p> <p>Interview prep</p>	
2	9.1	Reading criminal histories (“RAP sheets”)	Refresher: interviewing	Prep Cycle A shells & turn in
3	9.6	Reading criminal histories (cont’d) – using the conviction organizer	<p>Cycle A client interview 1</p> <p>*Do not meet in class</p>	
3	9.8	RAP Sheet Review	<p>Work session</p> <p>Prep Workshop 1</p>	
3	9.8/9.9	WORKSHOP 1 Legal eligibility and reading RAP sheets		Reminder: Send timesheet to Cesar Gonzalez
4	9.13	Community education	<p>Cycle A client interview 2</p> <p>* Do not meet in class</p>	
4	9.15	Legal ethics and professionalism	<p>Work session</p> <p>Prep Workshop 2</p>	

4	9.15/ 9.16	WORKSHOP 2 – Community education & critique		<p>Reminder: Send timesheet to Cesar Gonzalez</p> <p>Get 142 Speed Screening assignments</p> <p>Turn in paragraph 5, timeline for Cycle A</p>
5	9.20	Legal research	Refresher: legal writing	
5	9.22	Quiz 1 Prep	Work session	<p>Reminder: Send timesheet to Cesar Gonzalez</p> <p>Turn in Draft Declaration (9.24) (attach to one shell)</p>
5*	9.23	Court Hearing @ 10 AM (tentative)		<p>ONLINE LINK: Courtroom 62: Open MS Teams Hearing</p> <p><u>Conference Call:</u> 669-245-6247 <u>Access Code:</u> 462 715 669#</p>
*	9.24	Quiz 1		
6	9.27	Review Quiz 1	<p>Speed Screening – JS 142 only</p> <p>* Do not meet in class</p>	
6	9.29	Speed Screening training: forms and procedures	<p>Work session</p> <p>Prep Workshop 3A</p>	
6	9.29/ 9.30	WORKSHOP 3A – Speed Screening forms		<p>Get Speed Screening assignments</p> <p>During this week: Do RAP analyses Submit to supervising attorney Prepare client checklists Submit to supervising attorney Prepare for interviews</p>

7	10.4	Speed Screening training: interviewing and ethics	Editing demo Prepping 181's / POS	
7	10.6	Speed Screening: mock interviews	Work session Prep workshop	Turn in Final Declaration
7	10.6/ 10.7	WORKSHOP 3B – Speed Screening interviews		Reminder: Send timesheet to Cesar Gonzalez
8	10.11	Speed Screening 1	*Do not meet in class	
8	10.13	Speed Screening 1 debrief	Cycle A signs	Reminder: Send timesheet to Cesar Gonzalez
9	10.18	ACES & Trauma	Interviewing trafficking survivors Guest speaker: Allison Gill Sanford, Free to Thrive	
9	10.20	Mentors + P2E clients	Debrief Cycle A	
10	10.25	Legal Interviewing for Representation: Discussion and Demonstration	Cycle B Case Assignments	
10	10.27	Interviewing cont'd	Work session Prep Workshop 4	

10	10.27 / 10.28	WORKSHOP 4 – Legal interviewing		
10*	10.28	Court Hearing @ 10:00 AM (tentative)		ONLINE LINK: Courtroom 62: Open MS Teams Hearing Conference Call: 669-245-6247 Access Code: 462 715 669#
11	11.1	Interviewing practice + critiques	Cycle B 1 st Interview *Do not meet in class	
11	11.3	Sample petitions	Work session Prep Workshop 5	Reminder: Send timesheet to Cesar Gonzalez
11	11.3/ 11.4	WORKSHOP 5 – choosing the right sample petition Using “track changes”		Get Speed Screening Assignments During the next week: Do RAP analyses Submit to supervising attorney Prepare client checklists Submit to supervising attorney Prepare for interviews
12	11.8	Interview to declaration (need 4 142s)	Cycle B 2 nd Interview *Do not meet in class	
12	11.10	Writing legal declarations	Work session	Turn in paragraph 5, timeline
12*	11.12	Quiz 2		Reminder: Send timesheet to Cesar Gonzalez
13	11.15	Editing exercises and advocacy		

13	11.17	Editing exercises and advocacy	Work session Prep Workshop 6	Reminder: Send timesheet to Cesar Gonzalez Turn in Draft Declaration
13	11.17 / 11.18	WORKSHOP 6 – legal writing		
14	11.22	Speed Screening 2	*Do not meet in class	
15	11.29	Mock Interview	Work session	
15	12.1	Mock Interview	Work session	Reminder: Send timesheet to Cesar Gonzalez Turn in Final Declaration
15*	12.2	Court Hearing @ 10:00 AM (tentative)		ONLINE LINK: Courtroom 62: Open MS Teams Hearing Conference Call: 669-245-6247 <u>Access Code</u> : 462 715 669#
16	12.6	Interpreting (last day of class)	Debrief interviews	Turn in client profile Turn in research paper See syllabus for information regarding these assignments
*	12.12		Cycle B signs	
*	12.14 12:15 - 2:30	Debrief 140 Sweeney 424		