

## Admission to the Master's of Science in Nutritional Science at SJSU

General university requirements for consideration of admission to *Classified* or *Conditionally Classified* graduate standing, as well as important dates are outlined at [www.sjsu.edu/gape](http://www.sjsu.edu/gape). See also <http://www.sjsu.edu/graduateadmissions/>

Admission to the MS program is competitive, and restricted to applicants whose academic record indicates a high potential to be successful in graduate studies in the objectives offered. Your previous academic performance, letters of recommendation, work or volunteer experiences, and statement of intent are all used to determine whether you will be admitted. Admission begins with your submission of an official application to San Jose State via their website. Upon receipt of all admission materials, Graduate Admissions and Program Evaluation (GAPE) will evaluate your application. If you meet University requirements, your application will be forwarded to the department for review. The application procedure is outlined below.

### Application procedures

- 1. Application Form.** All applicants must **apply on-line** at [calstate.edu/apply](http://calstate.edu/apply) - this is where you will submit all of your application materials.
  - Learn about the steps to admission for [domestic](#) and [international](#) students.
  - All must file a university application before the specified **deadline** for the application period. Deadlines are posted at <http://www.sjsu.edu/graduateadmissions/deadlines/>. There are no application deadline extensions. Please note the application deadline and the document deadline.
  - Payment of the CSU Application Fee of \$55 is required.
  - Applications to the MS in Nutritional Science are accepted once a year (Fall term)
- 2. Submit the following documents in "Program Materials" session of Cal State Apply**
  - a. Statement of Purpose/Letter of intent:** Upload **signed and dated** letter of intent. The letter should be single-spaced, using 1-inch margins and 12-point font, and contain no more than 750 words. Please describe your 1) educational background; 2) area of interest (graduate objective) once accepted into the program; 3) personal research interests, describe as specifically as possible, including any previous research experience; 4) career goals; and 5) be specific as to why you would like to attend SJSU.
  - b. 3 letters of recommendation:** Request three (3) signed letters of recommendation on official organizational **stationary** or **letterhead** – two (2) should be from faculty of academic institutions; one (1) may be from a recent employer. SJSU graduates must also provide 3-signed letters of recommendation. You will request these letters through Cal State Apply by listing the contact information of your recommenders. Click "Add Recommendation" to add the needed information for each of the three recommenders. Make sure to follow the detailed instructions.



- c. Upload your **Resume** summarizing volunteer, research, and employment experiences.
  - d. **Prerequisite form:** this is only required for students interested in completing the DPD coursework. Submit the [MS/DPD Core Science Courses Form](#) using the “supplemental materials” upload button.
  - e. The **deadline** to submit your Cal State Apply application is **February 1<sup>st</sup>**. You should plan to upload required documents well before the deadlines. Please note, once you submit your Cal State Apply application, your availability to upload documents will not longer be available.
3. You must mail OFFICIAL college **transcripts** or WES evaluation (international students) in sealed envelopes from ALL universities/colleges attended before the posted document deadline to **Graduate Admissions & Program Evaluations (GAPE)** Office electronically via the system, by mail, or in person:

San Jose State University  
Graduate Admissions & Program Evaluations (GAPE)  
One Washington Square  
San Jose, CA 95192-0017

4. Submit **GRE scores** to SJSU (graduate division)
- Please submit your scores to SJSU so that they can be matched to your application.
  - Expected scores:
    - Combined minimum GRE score of 297, minimum GRE verbal score of 150, and minimum writing score of 3.5.
    - Our code for the GRE and TOEFL is 4687.
    - GRE scores will not automatically disqualify your application, but will be used to rank applicants
5. **English Language Proficiency.** If English is not your primary language, you must satisfactorily meet the minimum test scores for the [English Language Proficiency Exam](#).

\* Admissions contact: [admissions@sjsu.edu](mailto:admissions@sjsu.edu) (408-283-7500)

**IMPORTANT:** Nutritional science graduate objectives require students to complete courses in general chemistry, organic chemistry, human nutrition, physiology and microbiology. If you have not completed most of these classes prior to admission, your application will not receive serious consideration. For answers to specific questions regarding pre-requisites, please check the [Prospective Students FAQ](#)

***Process and timeline***

After your application and transcripts have been received by GAPE, your file will receive an initial evaluation. If minimum University entrance criteria are met, your file will be forwarded to the Department for program consideration. The NUFS/PKG department has a graduate selection committee that makes the decision on admission based on an application evaluation rubric. The rubric includes information about GPA, performance on core science courses, GRE scores, letter of intent, letters of recommendation, and research/professional experience.

View your application status at [one.sjsu.edu](http://one.sjsu.edu) using the login and password provided to you after your application was submitted. The admission decision will be available at [one.sjsu.edu](http://one.sjsu.edu) approximately 12 weeks after the support documentation deadline. If GAPE does not receive all of your documents by the deadline, your application will not be forwarded to the Department for evaluation and your incomplete application will NOT be considered. If this occurs, you will need to reapply at a later date.

**You've been accepted: now what?**

Congratulations! After acceptance, the Admissions Office will advise you of your standing (see <http://www.sjsu.edu/graduateadmissions/been-admitted/> Admissions Procedures and Policies). You will also receive an email from the graduate coordinator to welcome you to the program and provide important program information.

- If you are interested in becoming a Registered Dietitian (RD) and/or need a DPD evaluation, you will be provided with instructions regarding transcript evaluation, which must be completed prior to class registration. Faculty is not available during Summer/Winter breaks, except during the designated advising dates indicated on registration materials.
- After your transcripts have been evaluated, please make an appointment to meet with the graduate coordinator who will help you plan your classes.