San José State University
Psychology Department
PSYC 100W Sec. 02, Writing Workshop, Spring 2025

Course and Contact Information

Instructor(s): My Ngoc (Amy) Nguyen

Office Location: DMH 232

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Student Advising Hours: Tuesdays from 9:00am - 12:00pm in person;Wednesdays from 10:30 - 11:30am in person; Fridays 10:00am - 11:00am via Zoom only. Please email me for the Zoom link.

Class Days/Time: Monday and Wednesdays 1:30 - 2:45pm

Classroom: DMH 359

Prerequisites:

- A3 or equivalent second semester composition course (with a grade of C- or better)
- Completion of core GE
- Upper division standing (60 units)
- PSYC 1 and STAT 95 or senior standing
- Psychology Majors/Minors and Behavioral Science Majors only

GE/SJSU Studies Category: Area Z

Important Note About Course Grade: According to SJSU GE policy, this course must be passed with a C or better as a CSU graduation requirement.

Course Description

In this class, you will practice and improve writing skills appropriate to the broad field of psychology, including essays, reports and scholarly communication. The goals of 100W are that students will develop advanced proficiency in college-level writing and appropriate contemporary research strategies and methodologies to communicate effectively to both specialized and general audiences. This class reinforces and advances skills developed in Written Communication IA and IB, and then broadens and deepens these to include mastery of the discourse peculiar to the discipline in which the course is taught.

Course Format

Assignments will be submitted on Canvas so you will need regular access to a computer and internet connection. If you need a working laptop, please see the Student Technology Resources section below for more information.

Canvas

Course materials such as the syllabus, handouts, notes, assignment instructions, etc. can be found on [Canvas Learning Management System course login website](#). You are responsible for regularly checking Canvas to learn of any updates. For help with using Canvas, see [Canvas Student Resources page](#) at https://www.sjsu.edu/ecampus/software-tools/teaching-tools/canvas/student-resources/index.php.

Writing in the Discipline Learning Outcomes

Learning Outcomes (LOs) are specific, measurable goals and objectives that students have demonstrated upon successful completion of the course. **SJSU Writing in the Discipline Learning Outcomes** are course outcomes mandated by General Education and can be found, along with additional required course content, in the [Fall 2022 GE Guidelines](#), which can be found here: https://sjsu.edu/general-education/docs/GE%20Guidelines_Oct_2022.pdf

Upon successful completion of a Writing in the Disciplines course, students should be able to:

LO 1. explain, analyze, develop, and criticize ideas effectively, including ideas encountered in multiple readings and expressed in different forms of discourse. *This LO is satisfied by the following major assignments (there are other assignments that also address this LO): Literature Review, Research Report, Research Article Summaries and Evaluations.*

LO 2. organize and develop complete discipline-specific texts and other documents for both professional and general audiences, using appropriate editorial and citation standards. *This LO is satisfied by the following major assignments (there are other assignments that also address this LO): Literature Review, Research Report, APA Style Mastery Test.*

LO3. locate, organize, and synthesize information effectively to accomplish a specific purpose, and to communicate that purpose in writing. *This LO is satisfied by the following major assignments (there are other assignments that also address this LO): Literature Review, Annotated References, Literature Review Outline, Research Report, Research Skills Pretest and Posttest.*

LO4. produce discipline-specific written work that demonstrates upper-division proficiency in language use, grammar, and clarity of expression. *This LO is satisfied by the following major assignments (there are other assignments that also address this LO): Literature Review, Research Report, APA Style Mastery Test.*

Required Readings

APA Manual

American Psychological Association. (2019). *Publication Manual of the American Psychological Association* (7th ed.). ISBN: 978-1-4338-3217-8

Other Readings and Resources

     APA Style Tutorial at https://extras.apa.org/apastyle/basics-7e/
     Purdue Owl APA Style Resource at https://owl.purdue.edu/
     SJSU Library: Psychology-specific tutorials, resources at https://libguides.sjsu.edu/psychology?hs=a
     Additional readings for the course will be posted on Canvas.

Library Liaison

Christa Bailey, christa.bailey@sjsu.edu

Course Canvas Site

The course Canvas site is an online resource supplement for this course. Use of this site and the information **(Check this site regularly for course announcements, articles, assignments, and other course materials)**. This site contains:

- Course Announcements
- Weekly Modules (Links to web pages that will be of use to you throughout the course)
- Handouts and articles
- Lecture slides (generally posted after lecture is presented)
- Assignment submission
- Rubrics and feedback for major assignments
- Grade roster

Course Requirements and Assignments

Please review the Assignment Summary sheet that appears at the end of this syllabus. Details for each assignment are provided in lectures and in assignment information sheets. Assignment information sheets (as well as other useful resources) can be found on the course Canvas site. You are expected to bring copies of each handout (paper or electronic) to the appropriate class.

The written assignments in Psychology 100W are designed to **gradually build the writing and research skills necessary to write scholarly papers** appropriate for the discipline of psychology. The major skills and associated assignments include (but are not limited to):

- **Basic skills review** (e.g., plagiarism tutorial, research skills tutorial, formatting tips in Microsoft Word)
- **APA style** (e.g., APA style Mastery test)
- **Writing assignments (**including, but not limited to)
    - Dissecting a Literature Review
    - Article Summaries and Evaluations*
    - Literature Review* (*see description below*)
        - Literature Review development (*see description below*)
    - Peer Reviews
    - Brief Research Report* (*see description below*)

* Students will be given the opportunity to revise in response to instructor feedback and resubmit

Literature Review

The major paper you will be writing for this course is an *APA style literature review* (approximately 2000 - 2500 words including references; 10 or more scholarly references). The goal of a literature review is to answer a research question by describing and synthesizing relevant theory and research findings relevant to the question. You will be developing your final literature review in several assignments, including (but not limited to):

- **Research Question Assignment** in which you develop, with help from the instructor, a research question appropriate to the discipline of psychology and to the requirements of the course.
- **Annotated References Assignment** in which you identify at least 10 – 15 sources relevant to your literature review topic using databases and other resources appropriate to psychological research.
- **Outline Assignment** in which you organize the main points of your literature review and indicate which sources will be used to support the main point, and how it will do so (e.g., full summary of the article vs. "microsummary" of the article)
- **Literature Review Conferences** and **Drafts** in which you receive feedback from a variety of sources and revise your paper as needed.

Research Report

A second major paper you will be writing for this course is an *APA style research report* (approximately 1000 - 1500 words including references). The goal of a report is to describe the results of an empirical study. You will be creating a hypothetical study based on your research topic of interest, and you will write the research report as if you were the experimenter.

Final Examination or Evaluation

The final evaluation for this course is the oral presentation of students' literature review or research report. Due to time constraints, these presentations are scheduled over several class periods at the end of the semester – including during the time of the final exam. There are several submission options that you can choose from for the final presentation. **Regardless of the option you choose**, **you will need to be present in class for presentations to answer questions from your classmates**. Your presentation can be any of the following: A) Live presentation, B) Video recording of your presentation, C) Podcast, D) Documentary, E) Poem/Song/Rap, or F) Art Piece

100W Assignment Summary Sheet

Approximate Word Count*	Approximate Pages*	Points	% Course Grade	Assignment	Notes
	--	(R)	--	Research Skills Assessment Pretest	Required
	--	(R)	--	Plagiarism Tutorial	Required Take until you score 85% or better
500 - 600	--	15	7.5	APA Style Mastery Test	Take up to 3 times. Best score recorded
400 – 500	4	5	2.5	Evaluating Information Sources	Fulfills "General Audience Paper" GE requirement
400 - 500	2	5	2.5	Dissecting a Literature Review	
100 - 200	1	5	1.5	Initial Reference List	
100 - 200	1	5	2.5	Research Question Assignment	
400 - 500	3 – 4	5	2.5	Annotated References Assignment	
400 - 500	3 – 4	10	5	Outline Assignment	
2000 – 2500	11 - 13	10 (R)	5	Literature Review (Draft)	**Required** Final draft will not be evaluated unless this draft is turned in
	--	(R)	--	Literature Review Conference	Required
			--	Literature Review (Draft 2)	For use in Peer Review Assignment
400 - 500	2 – 3	10	5	Peer Review: Literature Review	
2000 – 2500	11 - 13	100	50	Literature Review (Final)	
1500 - 2000	6 - 7	20	10	Research Report (Final)	

	--	(R) 10	5	Oral Presentation (5 – 7 minutes on Literature Review topic)	Required Part of SJSU GE requirements
	--	(R)	--	Research Skills Assessment Posttest	Required
+9000	36 - 45	200	100	**Total Words, Pages, and Points**	

* includes title page and references page when applicable

(R) = Required element to complete course

Final Letter Grade Scale

Grade	Points	Percentage
A	186 to 200	93 to 100%
A minus	180 to 185	90 to 92%
B plus	172 to 179	86 to 89 %
B	166 to 171	83 to 85%
B minus	160 to 165	80 to 82%
C plus	152 to 159	76 to 79%
C	146 to 151	73 to 75%
C minus	140 to 145	70 to 72%
D plus	132 to 139	66 to 69%
D	126 to 131	63 to 65%
D minus	120 to 125	60 to 62%

According to SJSU GE policy, this course must be passed with a C or better as a CSU graduation requirement.

- **Formatting Requirements for all assignments:** All papers must be typed, double-spaced, use 1-inch margins, 12-point font, Times New Roman, and adhere to APA format (7th edition). Please double-check for grammar and spelling errors before turning in your assignments.

- **Extra credit:** There will be several extra credit opportunities to earn back missed points. These opportunities will be discussed in class.

- **Extensions:** Extensions will be considered in cases of academic reasons, emergencies, serious illness, or similar disruptive events. *If such a circumstance should arise, please contact me as early as possible so I can better support you during this tough time*.

- **Late assignments:** Assignments are due at the start of class (turned in during class or uploaded to Canvas) on the day indicated on the course schedule. If due dates are changed, the new due date will be announced in lecture and posted on Canvas in a timely fashion.

- **Grade changes:** Final grades will not be changed unless there was a clerical error.

- **Academic integrity:** Plagiarism, cheating, and any other forms of academic dishonesty will not be tolerated. The University Academic Integrity Policy F15-7 [pdf] requires you to be honest in all your academic coursework. If evidence of academic misconduct is found, you will receive a zero on the

assignment(s) in question and I will file a report with the Office of Student Conduct and Ethical Development. Visit the [Student Conduct and Ethical Development](#) website for more information.

- **AI use policy:** You may use AI programs (e.g. ChatGPT) to help generate ideas and brainstorm. However, please be aware that the material generated by these programs may be inaccurate, incomplete, or problematic. It is your responsibility to double-check that the information that comes from these programs are accurate. Please note that you **may not submit any work generated by an AI program as your own**. If you include material generated by an AI program, it should be cited like any other reference material and paraphrased. Any plagiarism or other form of cheating will be dealt with severely under relevant SJSU policies.

University Policies: Per [University Policy S16-9](#) ,relevant university policy concerning all courses, such as student responsibilities, academic integrity, accommodations, dropping and adding, consent for recording of class, etc. and available student services (e.g. learning assistance, counseling, and other resources) are listed on [Syllabus Information web page](#) (https://www.sjsu.edu/curriculum/courses/syllabus-info.php). Make sure to visit this page to review and be aware of these university policies and resources.

Additional Information

Writing Center: The SJSU Writing Center offers a variety of free resources to help students become better writers. The center offers writing resources, workshops, and one-on-one and small-group tutoring sessions. Services support writing for students in all disciplines and at all levels. The SJSU Writing Center is located in the MLK Library on the 2nd floor. Workshops and tutoring are also available through online platforms. To make an appointment or to refer to the numerous online resources offered through the Writing Center, visit the Writing Center website at [sjsu.edu/writingcenter](#).

Academic Counseling Center for Excellence (ACCESS): ACCESS in the Social Sciences provides General Education advising, academic planning, graduation planning, mandatory freshman advising, probation advising, reinstatement and former student returning advising, career counseling, and tutoring (Statistics & Writing) for undergraduate students majoring or intending to major in any of the departments in the College of Social Sciences (CoSS). To schedule an appointment, visit the ACCESS website at [https://www.sjsu.edu/access/](#).

Student Technology Resources: The [SJSU Learn Anywhere](#) site ([https://www.sjsu.edu/learnanywhere](#)) has a number of helpful resources for learning in an online environment, including help with Zoom and Canvas, finding free or affordable internet and computer resources, FAQs, workshops, and more. Additionally, a wide variety of audio-visual equipment is available for student checkout from [Collaboration & Academic Technology Services](#) located in IRC Building. These items include, but are not limited to: Laptops, wifi hotspots, webcams, and wireless microphones.

Counseling and Psychological Services: The SJSU Counseling and Psychological Services is located on the corner of 7th Street and San Carlos in the new Student Wellness Center, Room 300B. Professional psychologists, social workers, and counselors are available to provide confidential consultations on issues of student mental health, campus climate, or psychological and academic issues on an individual, couple, or group basis. To schedule an appointment or learn more information, visit the Counseling and Psychological Services website at [sjsu.edu/counseling](#), call 408-924-5910, or email [counseling.services@sjsu.edu](#).

Peer Connections: [Peer Connections](#) is your campus-wide resource for mentoring (time management, note taking, learning strategies, adjusting to college, etc.) and tutoring (including over 120 different courses and

undergraduate writing). In addition, Peer Connections provides classroom support through Supplemental Instruction Leaders, Learning Assistants, Peer Mentors, and Embedded Tutors. Your instructor will announce if a Peer Educator is in your class. Peer Connections also has space for studying and offers breakfast snacks for students each day while supplies last. All services are FREE to SJSU students. For more information on services, hours, locations, or a list of current student success workshops, please visit the website at peerconnections.sjsu.edu.

SJSU Cares: Students experiencing challenges meeting their basic needs including, but not limited to, access to food, shelter, and a safe space are encouraged to contact SJSU Cares. Students who feel that their class performance may be affected by these challenges are encouraged to notify their professors, if comfortable doing so. Faculty members may be able to provide flexibility within the course for students working with a case manager.

PSYC 100W-03/ Writing Workshop, Spring 2025, Course Schedule

Week	Date (M/W)	Topics	Assignments Due @ 11:59pm	Learning Outcomes
1	Jan. 27	-Syllabus/Introduction -Community Agreements activity	● Explore Canvas site ● Research Skills Pretest	LO 3
	Jan. 29	-APA Style Basics - In-text citations, transitions, microsummaries -Discuss *Evaluating Sources of Information* assignment -Discuss *Dissecting a Literature Review* assignment	● Bring APA Manual to every class ● APA Manual pp. 4-20, 258-278, 281-309 (refer to for assignment, no need to read before class)	LO 1 & 3
2	Feb. 3	-APA Style Basics - Reference citations -Types of sources (empirical studies, theoretical articles, literature reviews, etc.) -Work on *Evaluating Sources of Information* assignment		LO 1 & 3
	Feb. 5	-Dissecting a Research Report Basics of Research Design -Developing a research question		LO 1, 2, 3, & 4
3	Feb. 10	APA Style Basics Discuss *Research Question, Annotated References* and *Initial Reference List Assignments* *Work on Dissecting a Literature Review assignment (in class)*	● **Evaluating Sources of Information due at 11:59pm**	LO 1 & 3
	Feb. 12	Library Visit - Christa Bailey *Work on Research Question Assignment*		LO 1

4	Feb. 17	*Work on Research Question Assignment*		LO 1
	Feb. 19	Research Question Feedback Discuss and work on *Annotated References and Initial Reference list* assignments	● Research Question Assignment due at 11:59pm ● Dissecting a Literature Review due at 11:59pm	LO 1, 2, 3, & 4
5	Feb. 24	APA Style Mastery Test Stations		LO 2 & 4
	Feb. 26	APA Style Mastery Test Stations		
6	Mar. 3	Microsummaries (in class) Writing your literature review Summarizing and paraphrasing research Practice writing introduction and concluding paragraphs Work on Annotated References and Initial Reference list Discuss and work on Outline Assignment	● APA Style Mastery Test (1st attempt due at 11:59pm	LO 1, 2, 3, & 4
	Mar. 5	Work on Outline Assignment APA Mastery Test review	● Annotated References Assignment and Initial References List due at 11:59pm	
7	Mar. 10	Work on Outline Assignment Discuss Literature Review (Draft 1) Development meetings and sign-up sheet posted		LO 1, 2, 3, & 4
	Mar. 12	Work on Outline assignment and APA Test (2nd attempt)	● Outline Assignment (due at 11:59pm) ● APA Style Mastery Test (2nd Attempt due at 11:59pm)	
8	Mar. 17 - Mar. 19	Literature Review Development Meetings		LO 1, 2, 3, & 4

9	Mar. 24	Writing workshop - Work on assignments/ask for help	● APA Style Mastery Test (Final attempt) due at 11:59pm	LO 1, 2, 3, & 4
	Mar. 26	Writing workshop - Work on assignments/ask for help	● Literature Review (Draft 1) due at 11:59pm	
10	Mar. 31 - Apr. 2	No Class - Spring Break		LO 1, 2, 3, & 4
11	Apr. 7 - Apr. 9	Literature Review Conferences		
12	Apr. 14	Literature Review - Peer Review in class Review Research Report examples Review Presentation instructions and examples	● Literature Review (Draft 2 - Peer Review) **submission due before class**	LO 1, 2, 3, & 4
	Apr. 16	Work on Literature Review (Final)	● Literature Review (Final) due at 11:59pm	
13	Apr. 21	Research Report Station 1 & 2		LO 1, 2, 3, & 4
	Apr. 23	Research Report Stations 3 & 4		
14	Apr. 28	Research Report Stations 5 & 6		LO 1, 2, 3, & 4
	Apr. 30	Work on Research Report		
15	May 5	Presentations	● All final presentation uploads due by start of class	LO 1, 2, 3, & 4
	May 7	Presentations		
16	May 12	Presentations	● Research Report (Final) due at 11:59pm	LO 1, 2, 3, & 4

Final	**Mon., May 19th 1-3pm**	Final / Culminating Experience Make-up presentations	● Research Skills Assessment Posttest	LO 1, 2, 3, & 4

* *The course schedule is subject to change. Any updates will be uploaded to Canvas.*