

Executive Committee of the Academic Senate
Minutes of the Meeting of April 7, 2025
Clark 551, 12 p.m. to 1:30 pm

Present: Joshua Baur, Julia Curry, Vincent Del Casino, Kristin Dukes, Tabitha Hart, Ranko Heindl, Stan Nosek, Karthika Sasikumar, Laura Sullivan-Green, Cynthia Teniente-Matson, Hiu Yung Wong

Absent: Colleen Johnson, Ariana Lacson, Mari Fuentes Martin, Shannon Rose Riley

The committee unanimously approved suspending the Standing Rules so that Provost Del Casino could join the meeting via Zoom.

1. Update by the Chair
 - a. The Board of Professional Responsibility has now been constituted, and the members and terms are on the consent calendar; so, the work of that committee will begin soon.
 - b. Special reports from the Athletics Board and the University Library Board will be presented at the full Senate meeting next Monday. These reports are required by policy and anticipated by the senators.
2. Update by the President

Our campus will be rolling out ChatGPT.edu to faculty and staff starting April 18. This is the extension of the CSU-wide agreement with OpenAI, and we are working with our internal team for the rollout. Tomorrow, a message will be sent to faculty and staff regarding the rollout. On the 9th, a targeted message will be sent to the current ChatGPT users so they understand the architecture of what will be happening in the broader rollout. Our intent is to support learning, streamline our work, and also think about privacy protections in some campus-specific guidelines. The idea is to take people out of the free version that is open to everyone, where we have about 10,000 users, and put them in a more controlled environment under an sjsu.edu email. The conversion with the paid users will be a little different. Fortunately, because of the writing center and working with the writing committee, they have already launched an AI writer's toolbox that talks about ethics and classroom behavior.

Q: Is the containment within the entire CSU system or only SJSU users?

A: The system is exploring various possibilities. Initially, there was talk about one large instance, but now there are conversations in the new architecture about campus-specific instances where we would have our LLM. So, that work is still underway with OpenAI, but that is what we will be looking for in our architecture.

C: In the messaging that goes out, can we be clear that this is only to encourage the use of AI, but it does not override any syllabi AI policy?

A: It is in the message that the usage of any tool is up to the faculty member's discretion. It is also in the AI writer's toolbox.

Q: Is ChatGPT.edu coming to use empty and we're populating it, or is it bringing in all the information already existing in ChatGPT and adding to that?

A: We are adding to it and training our own model on our own editions. It is a bifurcation of the data and the usage.

Q: Is it part of the deal that what was created with our usage will go back into the world to empower the public model in the future?

A: I don't believe so, but I don't have the contract. That is the value added for the CSU if we continue to maintain it.

The new AI website was launched a couple of weeks ago. We really looked at all the work we're doing in AI from an academic, productivity, and research perspective, and we have created three layers of maps that articulate how all the AI tools are being used. It consolidates all the available resources on our campus, including all the training tools and everyone using them. We have many use cases all over the campus, clearly articulated on the AI website.

Administration and Finance Division Update

As of April 1st, Internal Controls, which reported directly to VP/CFO and was in Financial and Accounting in Business Services, has been organized under Business Services. Since we don't do audits on the campus, its position is more of an audit liaison working with the federal and state CEO auditives. I think it is more appropriate to put in Business Services to work more closely with Risk Management and some of the other services there. We've also taken Business Services and retitled it to Strategic Business Services and made it a direct report to the VP/CFO. I am trying to emphasize that group with Procurement, Risk Management and Audit so they focus on an enterprise risk management approach to the campus identifying where all our accidents are, where our costs are, where we have liabilities and bring that together, talk about it and develop strategies to try to mitigate those moving forward. Finance and Accounting in Business Services has been retitled to Financial Services and Budget Management since a large part of their work is managing the campus budget. Also, the Golf Complex will be moved from under the VP/CFO to Athletics. There are no new MPPs or new positions due to these changes, just reshuffling. These groups reported to Maureen Pasag and Maureen will remain, but have more emphasis on the budget and financial management side.

April 21 is the next budget town hall meeting, and it will be a deeper dive into where we are within our budget. Lastly, at the Board of Trustees meeting in March, they approved an administrative action to reassign the grant for the Speed City and Spirit of '68 track facility to San Jose State. When the State of California initially appropriated the funds for this facility, the money was moved to the County of Santa Clara. This activity will allow us to move on to the

first phase, which is the Division One track and field venue, the equipment, and everything we need to continue to honor the iconic Speed City legacy, as well as the other big project for human rights. We are now moving through conceptual planning and design, with future phases potentially in partnership with the city or county.

3. Approval of the Minutes of the Meeting of March 24, 2025- approved unanimously with amendment made.
4. Draft 2025-2026 Senate Calendar discussion and approval - approved unanimously with the removal of the August 18th meeting due to conflict with many meetings that day.

C: Meeting every week requires extensive preparation and work time for cabinet members on the Executive Committee.

5. Consent Calendar

Due to Alerie Flandez resigning from the Senate, she has been removed from her committee assignments, and UP is currently holding a special election to fill her seat.

6. Classroom Technology Project Update and ChatGPT Presentation (CIO Bob Lim, Atul Pala, Kara Li) time certain 1 pm.

We want to optimize the available funding and leverage the summertime to deliver some quick win before the fall semester to demonstrate progress to the campus. To do this, we continue to work with our campus stakeholders and the classroom technology steering committee. Academic Affairs has helped us define the criteria for selecting the classrooms to be upgraded. The recommendation is that we focus on mid-size classrooms, which are 40-90 students, that are used for 53 hours a week, are essentially scheduled, and are available in the summer. We have identified 35 classrooms that meet this criterion, but we will not be able to upgrade all 35 classrooms initially. The main technology requirement is to support a minimum AV standard, including HDMI/USB-C connectivity, high-resolution displays, standardized control panels, etc. Also, new equipment will be purchased to help troubleshoot, and IT teams can help remotely. While we will evaluate these 35 classrooms during this phase, we will also create a multi-year plan for the different classrooms in the future. The upgrades will focus more on the technology rather than the look of the classrooms initially. We are currently waiting on the final estimate from our facilities partners, but we will likely be able to upgrade 12-18 rooms. We will have one to two town halls to keep the campus informed, and a message will be sent out this afternoon.

C: I am surprised you are starting with medium-sized classrooms. I would have thought larger classrooms would need better audio and such.

A: We received the need for mid-size classrooms mainly from our Academic Affairs partners, and most of these larger classrooms already have HDMI support.

Q: In long classrooms, depending on where students sit, it is very hard for them to see the screen from the projector. So, is that going to be improved?

A: Yes, they will get upgraded to the standard screen size that is supported in those medium rooms.

When the 18-month \$16.9 m contract between OpenAI and the CSU for ChatGPT.edu was announced in February, the plan was then going to include ChatGPT 4.0 with a limit of 10 prompts per five hours. Also, it will exclude auxiliary employees, alumni, continuing education, and students under 18 years of age if no parental consent is given. Additionally, SJSU faculty, staff, and students with an existing paid ChatGPT account using their @sjsu.edu email address will have to migrate their data, or it will be lost. The billing system and usage of custom APIs are being finalized. After the announcement, the CO hosted multiple technical sessions to provide details on the agreement to all 23 campuses. Since February, our President has reached out to OpenAI, and they have heard our concerns. They are removing the limits on 4.0. We are rolling this out starting April 18th and will give two weeks for existing ChatGPT accounts to migrate over. Academic Affairs will be providing training for our faculty, and a message about that will go out tomorrow. As IT rolls it out, it will go out to faculty first, then staff, and then students. It will be rolled out to 1000 users every hour. We are also working on developing an OpenAI Day where OpenAI can talk to our campus.

Q: If students under 18 don't get parental consent, that means I shouldn't have something in my syllabus that includes ChatGPT because they would not be able to use it.

A: If they don't sign, then yes, they couldn't use the ChatGPT.edu version.

Q: What is the training for faculty going to look like?

A: Maggie is developing and reformulating the training that has been available.

Q: Will ChatGPT.edu have a help menu, and will ChatGPT.edu be a button on one.sjsu?

A: The ChatGPT.edu will look the same, and it will be on one.sjsu and we are developing a Q/A form that will be on the AI and IT websites.

The minutes were taken by Grace Barbieri on April 7, 2025, reviewed and accepted by Senate Chair Karthika Sasikumar on April 16, and approved by the Senate Executive Committee on April 21, 2025.