

**SJSU** SAN JOSÉ STATE  
UNIVERSITY



# STUDENT CONDUCT AND ETHICAL DEVELOPMENT

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[www.sjsu.edu/studentconduct/](http://www.sjsu.edu/studentconduct/)

## MISSION STATEMENT

Student Conduct and Ethical Development promotes fairness and consistency in the administration of the student conduct process while supporting a safe and inclusive living and learning environment. Student Conduct and Ethical Development commits to the principles of empathy, ethics, equity, integrity, and respect.

# STUDENT CONDUCT CODE

The following are the grounds upon which student discipline can be based:

- 1** Dishonesty
  - A. Academic dishonesty
  - B. Furnishing false information
  - C. Forgery
  - D. Misrepresenting one's self
- 2** Unauthorized entry or misuse of University property
- 3** Obstruction
- 4** Disruption
- 5** Blocking the flow of traffic
- 6** Disorderly or lewd behavior
- 7** Endangering the health or safety of any person
- 8** Hazing
- 9** Illegal drugs or misuse of drugs
- 10** Alcoholic beverages
- 11** Theft or misappropriation
- 12** Damage to property
- 13** Firearms and weapons
- 14** Unauthorized dissemination of academics
- 15** Misuse of computer resources
- 16** Violation of published policies
- 17** Failure to comply
- 18** Violation of law
- 19** Violating conduct procedures
- 20** Encouraging others to violate policies

# ACADEMIC INTEGRITY POLICY

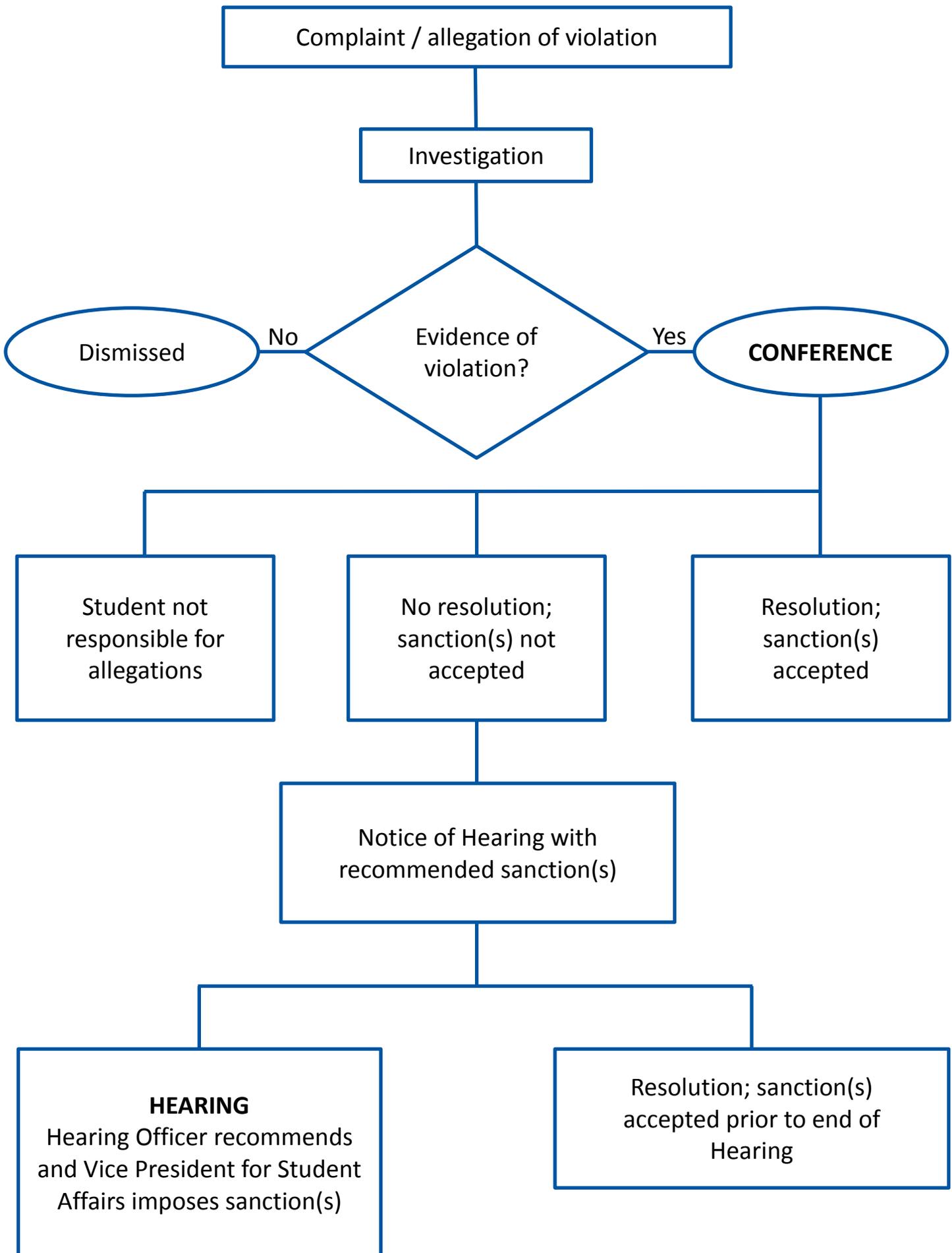
## 1.1 Cheating

- 1.1.1 Copying;
- 1.1.2 Submitting previously graded work;
- 1.1.3 Submitting work simultaneously in two or more courses;
- 1.1.4 Using or consulting prohibited materials;
- 1.1.5 Interfering with the grading process;
- 1.1.6 Being or using a surrogate;
- 1.1.7 Any other act that defrauds or misrepresents, including aiding others.

## 1.2 Plagiarism

- 1.2.1 Using the ideas of another without proper citation or referencing the original author;
- 1.2.2 Representing another's intellectual property as one's own.

# STUDENT CONDUCT PROCESS



# CSU EXECUTIVE ORDER 1098

Governs the procedures that San José State University follows in student discipline cases. CSU Executive Order 1098 ([r.sjsu.edu/EO1098](http://r.sjsu.edu/EO1098)) informs students of their rights and responsibilities throughout the student discipline process.

## **CONFERENCE**

Conferences are facilitated discussions between the Student Conduct Administrator and the student regarding alleged violations of the Student Conduct Code.

## **HEARING**

The Hearing process is initiated when:

- a) the student fails to attend the Conference or declines to cooperate;
- b) the Resolution Agreement is not memorialized in writing;
- c) the student admits to violating the Student Conduct Code but disagrees with the proposed sanctions.

The Hearing Officer issues a recommendation and the Vice President for Student Affairs imposes a final decision.

# SANCTIONS

May be agreed upon at the Conference or imposed through the Hearing process.

## **RESTITUTION**

Compensation for loss, damages or injury.

## **LOSS OF FINANCIAL AID**

Any type of state aid can be conditioned, limited, cancelled, or denied.

## **EDUCATIONAL & REMEDIAL SANCTIONS**

Violation specific remedies intended to discourage similar misconduct.

## **DENIAL OF ACCESS TO CAMPUS OR PERSONS**

A designated period of time during which a student is not permitted:

- (i) on University property;
- (ii) to have contact with a specific person.

## **DISCIPLINARY PROBATION**

A designated period of time during which privileges of continuing in student status are conditioned upon future behavior.

## **SUSPENSION**

Temporary separation of the student from (active) student status.

## **EXPULSION**

Permanent separation of the student from student status from the California State University system.

# FREQUENTLY ASKED QUESTIONS

## **MAY I HAVE AN ADVISOR PRESENT?**

Students may be accompanied by an advisor of their choice whose role is limited to observing and providing consultation.

## **MAY MY ADVISOR BE AN ATTORNEY?**

San José State University excludes attorneys from student discipline proceedings. Exceptions include:

- a) pending criminal (felony) charges;
- b) the recommended sanction is expulsion;
- c) sexual misconduct cases.

Students are required to notify Student Conduct and Ethical Development (in writing) of their intention to bring an attorney five days in advance.

## **WILL THERE BE ANYTHING ON MY TRANSCRIPT?**

Disciplinary probation, suspension, and expulsion are noted on the student's academic transcript. Temporary notations are placed for the duration of the sanction and then removed for disciplinary probation and suspension (less than one year).

## **WHAT STANDARD OF PROOF IS USED?**

Preponderance of the evidence - meaning the greater weight of the evidence.

## **MAY I VIEW MY DISCIPLINARY FILE?**

Students may inspect and review their discipline file by arranging a mutually convenient time to view the documents in the Student Conduct and Ethical Development office.