

**STUDENT UNION BOARD OF DIRECTORS  
Personnel Committee Meeting Minutes  
February 22, 2016 at 11:00am  
Student Union Admin Large Conference Area (Mod F)**

**Members Present:** Laura Sullivan-Green, Inderpal Kaur, Cathy Busalacchi  
**Members Absent:** None  
**Guests:** Amy Guerra-Smith, Sameer Saran, Denice Serna (by telephone conference)

**CALL TO ORDER**

Inderpal Kaur called the February 22, 2016 Personnel Committee Meeting to order at 11:05am in the Student Union Mod F Large Conference Area.

**ROLL CALL**

Inderpal Kaur asked Amy Guerra-Smith to take roll call. Amy Guerra-Smith noted that she completed the visual roll call.

**APPROVAL OF AGENDA FOR FEBRUARY 22, 2016**

Inderpal Kaur asked for any changes needed to the February 22, 2016 Personnel Committee Meeting Agenda. Seeing no changes needed, Inderpal Kaur asked for any objections to approve the February 22, 2016 Personnel Committee Meeting Agenda as presented.

Seeing no objections, Inderpal Kaur noted that the **February 22, 2016 Personnel Committee Meeting Agenda was approved as presented by unanimous consensus.**

**APPROVAL OF FEBRUARY 2, 2015 MEETING MINUTES**

Inderpal Kaur asked for any changes needed to the February 2, 2016 Personnel Committee Meeting Minutes. Seeing no changes needed, Inderpal Kaur asked for any objections to approve the February 2, 2016 Personnel Committee Meeting Minutes as presented.

Seeing no objections, Inderpal Kaur noted that the **February 2, 2016 Personnel Committee Meeting Minutes were approved as presented by unanimous consensus.**

**AGENDA ITEMS:**

**1. Interview Student-at-Large Candidate(s)**

**ACTION ITEM: Approval of the Student-at-Large Representative**

Cathy Busalacchi noted that there are two vacant student-at-large positions. Ms. Busalacchi further commented that there are two students who have submitted applications.

The first student, Sameer Saran, gave a brief introduction of himself which included that this is his first semester. Sameer Saran noted that he is a graduate student studying Computer Engineering. The Personnel Committee members asked Mr. Saran several questions regarding his experience. Ms. Busalacchi notified Mr. Saran that the committee will discuss his interview and that Amy Guerra-Smith will contact him with the Personnel Committee's decision.

The second student, Denice Serna, was interviewed by telephone conference. Ms. Serna gave a brief introduction of herself which included that she is a transfer student in her second semester studying Biomedical Engineering. The Personnel Committee members asked Ms. Serna several questions regarding her experience. Ms. Busalacchi notified Ms. Serna that Amy Guerra-Smith will contact her with the Personnel Committee's decision.

The Personnel Committee members discussed the qualifications for both candidates. After the discussion concluded, Inderpal Kaur asked for any objections to approving Sameer Saran and Denice Serna as student-at-large representatives. Seeing no objections, **Ms. Kaur noted that the Personnel Committee approves the recommendation to the Board of Sameer Saran and Denice Serna as student-at-large representatives by unanimous consensus.**

### **MEETING ADJOURNMENT**

Inderpal Kaur asked for any other business to discuss. Seeing no other business to discuss, Inderpal Kaur asked for any objections to adjourn the February 22, 2016 Personnel Committee Meeting. Seeing no objections, **Inderpal Kaur noted that the February 22, 2016 Personnel Committee Meeting was adjourned at 11:35am by unanimous consensus.**