

**STUDENT UNION BOARD OF DIRECTORS  
MEETING MINUTES**

**FOR THE MEETING OF:** **February 13, 2018**  
**4:00pm in the Student Union Meeting Room 5**

**Members Present:** Michelle Acosta, Marco Alvarado, Rose Lee, Ariadna Manzo, Ellen Middaugh, Joseph Sandoval-Rios, Denice Serna, Emily Wughalter

**Members Absent:** Sonja Daniels, Charlie Faas

**Non-Voting Member Present:** Cathy Busalacchi

**Guests Present:** Amy Guerra-Smith, Cedric Woolfork, Terry Gregory, Kim Hagens, Scott Bokker

---

**I. CALL TO ORDER**

Denice Serna called the February 13, 2018 Student Union Board of Directors Meeting to order at 4:04pm in the Student Union Meeting Room 5.

**II. ROLL CALL**

Denice Serna asked Amy Guerra-Smith to do a roll call. Amy Guerra-Smith noted that she completed a visual roll call.

**III. APPROVAL OF AGENDA FOR FEBRUARY 13, 2018**

Denice Serna asked for any changes needed to the STUDENT UNION BOARD OF DIRECTORS MEETING AGENDA FOR FEBRUARY 13, 2018. Seeing no changes needed, Denice Serna asked for a motion to approve the agenda as presented.

**Emily Wughalter moved to approve the Student Union Board of Directors Meeting Agenda for FEBRUARY 13, 2018 as presented.**

**Ariadna Manzo seconded the motion.**

**VOTE ON THE MOTION: 7-0-0 MOTION PASSED.**

**IV. APPROVAL OF THE DECEMBER 5, 2017 MEETING MINUTES**

Denice Serna asked for any changes needed to the STUDENT UNION BOARD OF DIRECTORS DECEMBER 5, 2017 MEETING MINUTES. Seeing no changes needed, Denice Serna asked for a motion to approve the meeting minutes as presented.

**Rose Lee moved to approve the Student Union Board of Directors Meeting Minutes for DECEMBER 5, 2017 as presented.**

**Joseph Sandoval-Rios seconded the motion.**

**VOTE ON THE MOTION: 6-0-1 MOTION PASSED.**

**V. PUBLIC FORUM**

No one was present for public forum.

**VI. EXECUTIVE DIRECTOR'S REPORT**

Cathy Busalacchi presented the Board members with a report highlighting all the activities for the different Student Union departments noting that the Student Union has been busy during the winter holiday. Ms. Busalacchi explained that the Student Union building sustained some damage from the recent water main break. Ms. Busalacchi explained that the damage was mostly in the CIES office but also at the Student Union West entrance by the Information Desk. Ms. Busalacchi commented that the Student Union staff were quick to start repairs.

Ms. Busalacchi also commented that she has been working with the Student Union Recreation managers to analyze what the required staffing levels, expenses, and other costs will be related to the new Spartan Recreation Center opening in spring 2019.

Cathy Busalacchi also informed the Board members about the Student Union's efforts for the CSU Student Success 2025 initiatives, noting that she has attended the staff meetings for all the Student Union departments to give a short presentation on the Student Union Student Success program.

Ms. Busalacchi also informed the Board members that the Student Union full-time staff attended a team-building event in January which was very insightful for staff as this exercise in particular highlighted how important communication and active listening is.

Cathy Busalacchi also noted that several managers including herself attended the AOA conference in early January. Ms. Busalacchi noted that the conference really focused on the importance of auxiliaries to campuses and covered topics like the importance of keeping current operating agreements, the responsibilities auxiliaries have to keep facilities maintained and working properly, hiring executive directors as a state employee is a conflict of interest.

## **VII. AGENDA ITEMS:**

### **A. Presentation of 2nd Quarter Financials**

Cathy Busalacchi gave the Board members a detailed review of the second quarter financials noting that the Student Union is on budget for this quarter. Ms. Busalacchi noted that the CIES space rent and utilities is still being discussed and hopes to have a resolution soon.

### **B. Financial Updates**

#### **a. SU Recreation Center Income & Expenses**

Cathy Busalacchi explained to the Board members how the financials of the Spartan Recreation Center will affect the Student Union budget. Ms. Busalacchi noted that due to the size of the facility, the Student Union anticipates in hiring over 200 additional student employees as well as some additional full-time staff.

### **C. Update on Bowling Center**

Cathy Busalacchi noted that the Bowling Center is now open and operating so go down and check it out.

### **D. Update on Infinity Centers**

Cathy Busalacchi informed the Board members that the three new centers (Undocu Spartans Center, the African American Resource Center, and the Latinx/Chicanx Resource Center) have moved into the Student Union and are open and operating. Cathy Busalacchi noted that the Student Union will work to get signage updated to reflect the changes.

### **E. Update on Recreation Center**

Cathy Busalacchi reported on this during the Executive Director's Report.

### **F. Student Success Initiatives for Retention and Graduation 2025**

Cathy Busalacchi reported on this during the Executive Director's report.

### **G. Water Damage to the Student Union**

Cathy Busalacchi reported on this during the Executive Director's report.

**H. Overhead Damage in front of CIES**

Cathy Busalacchi reported to the Board members that the overhang in front of the CIES Office main entrance has been hit by trucks two times now. Ms. Busalacchi noted that to prevent this from happening again, the Student Union is putting in bollards.

**VIII. MEETING ADJOURNMENT**

Denice Serna asked for any other business to discuss. Seeing no other business to discuss, Denice Serna asked for any objections to adjourn the February 13, 2018 Student Union Board of Director's meeting at 4:41pm. Seeing no objections, Ms. Serna noted that the **February 13, 2018 Student Union Board of Director's Meeting was adjourned at 4:41pm by unanimous consensus.**