

**STUDENT UNION BOARD OF DIRECTORS**

**Personnel Committee**

**Meeting Minutes**

**For the Meeting of October 22, 2018**

**At 3:00pm in the Student Union Meeting Room 6**

**Members Present:** Sonja Daniels, Ellen Middaugh, Joseph S. Rios, Katrina Festejo, Cathy Busalacchi  
**Members Absent:** Marco Alvarado, Ariadna Manzo, Charlie Faas  
**Guests Present:** Amy Guerra-Smith, Jeanne Trang, Zachary Birrer

**I. CALL TO ORDER**

Joseph S. Rios called the October 22, 2018 Student Union Board of Directors Personnel Committee Meeting to order at 3:00 pm in the Student Union Meeting Room 6.

**II. ROLL CALL**

Mr. Rios asked Amy Guerra-Smith to take roll call. Ms. Guerra-Smith indicated that she completed a visual roll-call.

**III. APPROVAL OF AGENDA FOR OCTOBER 22, 2018**

Joseph S. Rios asked for any changes needed to the OCTOBER 22, 2018 PERSONNEL COMMITTEE MEETING AGENDA. Seeing no changes needed, Mr. Rios asked for any objections to approve the OCTOBER 22, 2018 PERSONNEL COMMITTEE MEETING AGENDA as presented. Seeing no objections, Mr. Rios noted that **the OCTOBER 22, 2018 PERSONNEL COMMITTEE MEETING AGENDA was approved as presented by unanimous consensus.**

**IV. APPROVAL OF SEPTEMBER 18, 2018 MEETING MINUTES**

Joseph S. Rios asked for any changes needed to the SEPTEMBER 18, 2018 PERSONNEL MEETING MINUTES. Seeing no changes needed, Mr. Rios asked for any objections to approve the SEPTEMBER 18, 2018 PERSONNEL MEETING MINUTES as presented. Seeing no objections, Mr. Rios noted that **the SEPTEMBER 18, 2018 PERSONNEL MEETING MINUTES was approved as presented by unanimous consensus.**

**V. AGENDA ITEMS**

**A. Approval of Recommendation of Personnel Committee Chair and Vice-Chair for AY 2018-2019**

Mr. Rio asked for nominations for Personnel Committee Chair and Vice-Chair for the 2018-2019 academic year. Mr. Rios was nominated for the Personnel Committee

Chair position. Mr. Rios accepted the nomination. Ms. Festejo was nominated for the Personnel Committee Vice-Chair position. Ms. Festejo accepted the nomination. Mr. Rios asked for the motion to approve the recommendation of Joseph S. Rios as Chair and Katrina Festejo as Vice-Chair for the 2018-2019 academic year.

**Ellen Middaugh moved to approve the recommendation of Joseph S. Rios as Chair and Katrina Festejo as Vice-Chair for the 2018-2019 academic year.**

**Sonja Daniels seconded the motion.**

**VOTE ON THE MOTION: 4-0-0 MOTION PASSED.**

**B. Interview Student at Large Candidate(s) and Approval of Recommendation of Student-at-Large Candidate(s)**

Mr. Rios informed the Personnel Committee that the committee would interview two different students for the student-at-large position. The committee interviewed each student, asked several questions about the student's qualifications and interest in serving on the Board of Directors.

Mr. Rios noted that the reason the committee is recommending the Board approve two students though there is only one vacant student-at-large position is because a current student-at-large member is graduating in December. Instead of waiting to fill the soon-to-be vacant position in December, the Personnel Committee is recommending the Board approve the student now so that the student can attend the meetings this semester so that the student is knowledgeable on the Board proceedings in January.

Mr. Rios asked for a motion to approve the recommendation of Ms. Jeanne Trang and Mr. Zachary Birrer as student-at-large representatives.

**Sonja Daniels moved to approve the recommendation of Ms. Jeanne Trang and Mr. Zachary Birrer as student-at-large representatives.**

**Ellen Middaugh seconded the motion.**

**VOTE ON THE MOTION: 4-0-0 MOTION PASSED.**

**VI. MEETING ADJOURNMENT**

Mr. Rios asked for any other business to discuss. Seeing no other business to discuss, Mr. Rios noted that the **October 22, 2018 Personnel Committee Meeting was adjourned at 3:35pm by unanimous consensus.**