

STUDENT UNION BOARD OF DIRECTORS  
MEETING MINUTES

June 2, 2020 at 4:00 PM

This meeting was a telecommute meeting by Zoom Video Conferencing.

- Voting Members Present:** Antonio Bustamante, Sonja Daniels, Charlie Faas, Cynthia Fernandez-Rios, Ellen Middaugh, Zobeida Delgadillo, Yissel Reyna, Emily Wughalter
- Voting Members Absent:** Nicholas Ayala, James Naung, Jeanne Trang
- Non-Voting Members Present:** Tamsen K. Burke
- Guests Present:** Amy Guerra-Smith, David Alves, Terry Gregory, Jerry Darrell, Caryn Collopy, Kristine Kirkendall, Debbie Gairaud, Yavik Kapadia, Shawn Clark, Larry Aldama, Tony Dianda, Erick Campos, Ishan Gupta, Stephan Gbadamosi, Donna Teutimez, Karyn Liensdorf, Kelsey Snook, Kevin Kish, Matthew Lee, Ruben Bravo, Winston Adams, Elizabeth Gomez, Aaron Anderson, Schafaris Turner, Chelsie Guzman, Juane Pruitt, Kristina Hunt, Kim Hagens, Diane Qin

**I. CALL TO ORDER**

Cynthia Fernandez-Rios called the June 2, 2020 Board of Directors Meeting to order at 4:02 PM via Zoom Conferencing.

**II. ROLL CALL**

Cynthia Fernandez-Rios asked Amy Guerra-Smith to do roll call. Amy Guerra-Smith noted that she completed a verbal roll call.

**III. APPROVAL OF MEETING AGENDA FOR JUNE 2, 2020**

Cynthia Fernandez-Rios asked for any changes needed to the UPDATED JUNE 2, 2020 STUDENT UNION BOARD OF DIRECTORS MEETING AGENDA. No changes were requested, Cynthia Fernandez-Rios asked for a motion to approve the Updated June 2, 2020 Student Union Board of Directors Meeting Agenda as presented.

**Emily Wughalter moved to approve the Updated June 2, 2020 Student Union Board of Directors Meeting Agenda as presented.**

**Charlie Faas seconded the motion.**

**VOTE ON THE MOTION: 8-0-0 MOTION PASSED.**

**IV. APPROVAL OF MAY 5, 2020 MEETING MINUTES**

Cynthia Fernandez-Rios asked for any changes needed to the MAY 5, 2020 STUDENT UNION BOARD OF DIRECTORS MEETING MINUTES. No changes were requested, Cynthia Fernandez-Rios asked for a motion to approve the May 5, 2020 Student Union Board of Directors Meeting Minutes as presented.

**Ellen Middaugh moved to approve the May 5, 2020 Student Union Board of Directors Meeting Minutes as presented.**

**Yissel Reyna seconded the motion.**

**VOTE ON THE MOTION: 8-0-0 MOTION PASSED.**

**V. PUBLIC FORUM**

No one was present for public forum.

**VI. EXECUTIVE DIRECTOR'S REPORT**

Tamsen Burke gave the Board Members a short Executive Directors reported highlights including that the Student Union is working to close the fiscal year for 2019-2020.

Ms. Burke commended the Student Union partnered with Advancement for the campus campaign for the class of 2024 noting that the Student Union student employees contributed 560 hours of calls and emails to prospective students.

The Student Union received notice last week from the President's Cabinet that all three facilities will be closed for the months of June, July, and possibly August.

Ms. Burke commended the teams' work that prepared re-opening plans for each of the three of the facilities that were presented to the Vice President for Student Affairs and will continue to partner with the University with re-opening plans.

**VII. AGENDA ITEMS**

**A. CSU Class Action Lawsuit Auxiliary Common Interest Agreement**

Tamsen Burke informed the Board Members that the Student Union was notified by a CSU representative that auxiliaries are not named in the lawsuit and indicated that this is most likely due to students not knowing where their money is paying for and the CSU is requesting that all auxiliaries enter into an auxiliary common interest agreement with the University. Ms. Burke that the document was reviewed by the corporation attorney and that this document allows to share information documents, strategies without waiving the right to attorney-client privilege, or the attorney productivity.

**B. Audit Committee**

**i. Approval of the Audit Committee Recommendation to Approve the RSM US LLP Engagement Fee for FY 2019-2020 Financial Audit**

Cynthia Fernandez-Rios informed the Board Members that this was presented at the May 5, 2020 Board of Directors Meeting but the Board did not take action. Ms. Fernandez-Rios noted that the fee did increase slightly to \$52,500 from the previous year. Ms. Fernandez-Rios asked for a motion to approve the Audit Committee recommendation to approve the RSM US LLP Engagement Fee for the FY 2019-2020 Financial Audit as presented.

**Sonja Daniels moved to approve the Audit Committee recommendation to approve the RSM US LLP Engagement Fee for the FY 2019-2020 Financial Audit as presented.**

**Charlie Faas seconded the motion.**

**VOTE ON THE MOTION: 8-0-0 MOTION PASSED.**

**C. Personnel Committee**

**i. Approval of Personnel Committee Recommendations for Student-at-Large Member(s)**

Antonio Bustamante informed the Board Members that the Personnel Committee met and interviewed Ishan Gupta for a student-at-large position. Mr. Bustamante asked Mr. Gupta to give the Board Members a quick introduction of himself.

Ishan Gupta introduced himself to the Board Members and stated his interest in

becoming a Student Union Board of Directors Student-at-Large member. Mr. Bustamante noted that the Personnel Committee recommends the Board approve Mr. Gupta as a student-at-large representative.

Cynthia Fernandez-Rios asked for any objections to approve the Personnel Committee recommendation of Ishan Gupta as a student-at-large member for the 2020-2021 Academic Year. Seeing no objections, Ms. Fernandez-Rios stated that the **Student Union Board of Directors approve the Personnel Committee recommendation of Ishan Gupta as a student-at-large member for the 2020-2021 Academic Year by unanimous consensus.**

**ii. 403b Cares Act Defined Contribution and 403(b) (tax-favored distributions, relaxation of loan requirements, and temporary waiver)**

Tamsen Burke informed the Board Members that Management presented to the Personnel Committee that the Student Union received notification of additional benefits regarding the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) provides additional benefits to the staff with regards to their 403b contribution that include tax-favored distributions from retirement plans along with other relaxations with the loan requirements.

Cynthia Fernandez-Rios asked for any objections to move the meeting to closed session. Seeing no objections, Ms. Fernandez-Rios noted that **by unanimous consensus the meeting is in closed session** and asked all non-voting guests to exit the meeting.

**VIII. CLOSED SESSION**

**A. *Approval of Personnel Committee Recommendation to Approve the Furlough Plan (Closed Session)***

Cynthia Fernandez-Rios reported to Amy Guerra-Smith that Tamsen Burke presented the recommended Furlough Plan for the Board Members to review and consider approving. Ms. Fernandez-Rios indicated that she asked for a motion to approve the Furlough Plan presented.

**Sonja Daniels moved to approve the Furlough Plan presented.**

**Emily Wughalter seconded the motion.**

**VOTE ON THE MOTION:**

**7-0-0**

**MOTION PASSED.**

**IX. MEETING ADJOURNMENT**

Cynthia Fernandez-Rios asked for any other business to discuss. Seeing no other business, Ms. Fernandez-Rios asked for any objections to adjourn the meeting. Seeing no objections, Ms. Fernandez-Rios noted that the **June 2, 2020 Student Union Board of Directors Meeting adjourned at 5:36pm by unanimous consensus.**