

STUDENT UNION BOARD OF DIRECTORS

**Personnel Committee
Meeting Agenda**

**Tuesday, October 6, 2020
4:15pm**

This is a telecommute meeting by Zoom Video Conference.

This meeting is being facilitated through an online Zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.

Join the Zoom Video Meeting at:

<https://sjsu.zoom.us/j/85672617285?pwd=MmJ2TFgya2lPajJERVJzZW9wQisxZz09>

Meeting ID: 856 7261 7285
Password: 765399

Join by Telephone Dial (for higher quality, dial a number based on your current location):
US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799
or +1 646 876 9923

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF OCTOBER 6, 2020 AGENDA

IV. APPROVAL OF SEPTEMBER 15, 2020 MEETING MINUTES

V. DISCUSSION ITEMS

- a. Selection of Personnel Committee Chair and Vice Chair for AY 2020-2021
- b. Website
- c. SUI Student Success Update
- d. Determine schedule for upcoming agendas items for future meetings
 - i. Personnel Manual Update
 - ii. Retirement (Oct, Nov)
 - iii. Personnel Administration Section 14 in compliance with Policies and Procedures for CSU Auxiliary Organizations
 - a. Job Description and Position Review (October- Ongoing); Education Code, Section 89900 (Appendix B) Title 5, Section 42405 (Appendix B-C)
 - b. Re-classification of staff, salary compression study review (Feb-March in prep for FY21/22 Budget); Education Code, Section 89900 (Appendix B) Title 5, Section 42405 (Appendix C)
 - iv. Education Benefit Application Process and Selection (Nov, Dec)

VI. ACTION ITEMS

- a. Approval of Personnel Committee Chair and Vice Chair for AY 2020-2021
- b. Approval of Updated Cell Phone Policy and Reimbursement

VII. MEETING ADJOURNMENT