



**STUDENT UNION, INC. BOARD OF DIRECTORS
Finance Committee**

**Meeting Minutes for
April 27, 2021 at 12:15 pm**

This was a telecommute meeting by Zoom Video Conference.

This meeting was facilitated through an online Zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.

Voting Members Present: Sonja Daniels, Charlie Faas, Zachary Birrer, Cynthia Fernandez-Rios
Voting Members Absent: Ishan Gupta
Non-Voting Members Present: Tamsen Burke, David Alves
Guests Present: Amy Guerra-Smith, Jerry Darrell, Ryan Fetzer, Debbie Gairaud, Kristine Kirkendall, Caryn Collopy, Matthew Lee, Larry Aldama, Kevin Kish, Diane Qin, Shawn Clark, Kelsey Snook

I. CALL TO ORDER

Zachary Birrer called the April 27, 2021 Finance Committee meeting to order at 12:18pm.

II. ROLL CALL

Zachary Birrer asked Amy Guerra-Smith to do a verbal roll call. Amy Guerra-Smith completed a verbal roll call.

III. APPROVAL OF APRIL 27, 2021 AGENDA

Zachary Birrer asked for any changes needed to the APRIL 27, 2021 FINANCE COMMITTEE MEETING AGENDA. Tamsen Burke requested to add a closed session discussion item related to the FY 2021-2022 Budget.

Cynthia Fernandez-Rios motioned to add the closed session discussion item related to the FY 2021-2022 Budget as Item V on the agenda; Charlie Faas seconded the motion.

Vote on the motion: 4-0-0 Motion Passed.

IV. APPROVAL OF APRIL 20, 2021 MEETING MINUTES

Zachary Birrer asked for any changes to the April 20, 2021 Finance Committee Meeting Minutes. No changes were requested.

Cynthia Fernandez-Rios motioned to approve the minutes as presented; Sonja Daniels seconded the motion.

Vote on the motion: 4-0-0 Motion Passed.

Zachary Birrer indicated that the meeting was now in closed session and asked all non-voting members and guests to exit the meeting.

V. Closed Session

Zachary Birrer indicated to Amy Guerra-Smith that the Finance Committee was presented information resulting from a meeting with the Vice President for Student Affairs and Executive Director Burke on Monday afternoon that directly impacts the budget for FY 2021-2022.

VI. DISCUSSION ITEMS

A. Presentation of Proposed FY 21/22 Budget

Tamsen Burke presented the Finance Committee with the updated budget proposal noting the updated changes as requested from the Finance Committee at the April 20, 2021 meeting. Ms. Burke noted that the most significant change was from the student wages and this request is to support operating hours.

Ms. Burke noted that the budget request presented is at a 78% staffing and Ms. Burke indicated that she will be submitting to the VPSA the justifications to the Vice President for Student Affairs as to why the SUI is requesting staffing at 70% and 78%, noting the most significant change is the SU operating hours.

Charlie Faas inquired how that difference of percentages amount to only \$30,000? Ms. Burke noted that the only increase of operation was for the SU as the SRAC was already scheduled to operate at 70%.

VII. ACTION ITEMS

A. Approval of Budget Recommendations for final review on May 4, 2021 Finance Committee

Zachary Birrer asked for a motion to approve the Budget Recommendations for final review on May 4, 2021 by the Finance Committee. Cynthia Fernandez-Rios requested a motion to table this action item for a later meeting.

Cynthia Fernandez-Rios motioned to table this item to a later meeting; Sonja Daniels seconded the motion.

Vote on the Motion: 4-0-0 Motion Passed.

VIII. MEETING ADJOURNMENT

Zachary Birrer asked for any other business to discuss or announcements. Ryan Fetzer announced that the SRAC completed an addendum to open Fitness Area 4 to include cardio equipment with a minimum 12-foot spacing in the SRAC facility.

Cynthia Fernandez-Rios inquired about the possible impact of the CSU COVID vaccine requirements will have on the Student Union, Inc.

Zachary Birrer asked for any other business to discuss. Seeing none, Mr. Birrer asked for a motion to adjourn the meeting at 12:53 pm.

Sonja Daniels motioned to adjourn the meeting; Cynthia Fernandez-Rios seconded the motion.

Vote on the Motion: 4-0-0 Motion Passed.