

**STUDENT UNION BOARD OF DIRECTORS**

**Personnel Committee  
Meeting Minutes  
For May 10, 2021 at 10:00 am**

**This was a telecommute meeting by Zoom Video Conference.**

*This meeting was facilitated through an online Zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.*

**Voting Members Present:** Sonja Daniels, Ellen Middaugh, Joshua Reyes  
**Voting Members Absent:** Zobeida Delgadillo  
**Non-Voting Members Present:** Tamsen Burke, Debbie Gairaud  
**Guests:** Amy Guerra-Smith, Soumya Trivedi, Isaiah Andrews, Hoon Cho, James Figueroa, Aarushi Sharma

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**I. CALL TO ORDER**

Director - Chair Reyes called the meeting to order at 10:04 am.

**II. ROLL CALL**

Director Reyes asked Amy Guerra-Smith to take roll call. Amy Guerra-Smith completed a verbal roll call.

**III. APPROVAL OF MAY 10, 2021 AGENDA**

Joshua Reyes asked for any changes needed to the MAY 10, 2021 PERSONNEL COMMITTEE MEETING AGENDA. No changes needed.

**Director Middaugh motioned to approve the May 10, 2021 Personnel Committee Meeting agenda as presented; Director Reyes seconded the motion.**

**Vote on the Motion: 3-0-0 Motion Passed.**

**IV. APPROVAL OF MAY 7, 2021 MEETING MINUTES**

Director Reyes asked for any changes needed to the May 7, 2021 PERSONNEL COMMITTEE MEETING MINUTES. Seeing no changes requested, Director Reyes asked for a motion to approve the May 7, 2021 Personnel Committee Meeting Minutes as presented.

**Director Daniels motioned to approve the May 7, 2021 Personnel Committee meeting minutes as presented; Director Middaugh seconded the motion.**

**Vote on the Motion: 3-0-0 Motion Passed.**

## V. DISCUSSION ITEMS

### a. Recommendations for Student-at-Large Members

Director Middaugh would like the Board to approve the ranking of the candidates in order to move forward in the process and invite the candidates to be student-at-large members. Director Middaugh reviewed the candidates names and rankings. She asked the Committee to vote to approve that the top three candidates be invited and if any of the top three candidates are not available, then the remaining two candidates will be invited. The Board agreed on the ranking and process.

### b. Bylaw Change

Tamsen Burke explained that after consultation with our corporate law attorney, we can add two prospective students but they can not be called directors. The two students can be invited to attend open session board meetings and can participate in discussions, but will not have voting rights. A section has been added to the bylaw under Student Directors, which includes language to address when a student director needs to step down, then one of the two prospective students would have an opportunity to be eligible for that replacement for the remainder of the term. The two prospective students can not be called Members or Directors. Ms. Tamsen asked the Board what they would like these two students to be called so that there is a clear distinction that they do not represent a voting entity of the board? Director Middaugh suggested they be called Student Prospects. Director Daniels expressed concern about including language that the prospects would be allowed to participate in discussions. Ms. Tamsen removed “participating in discussion without voting rights” language. The Board briefly discussed the process for when there is a situation when a board of director steps down and creates a vacancy. The student prospect may apply to be approved as a replacement.

## VI. ACTION ITEMS

### a. Approval of the Personnel Committee Student At Large Recommendations

**Director Middaugh motioned to approve inviting the top three candidates: Hoon Cho, Isaiah Andrews, and Aarushi Sharma, to be voting student-at-large board members and if one of those three are not available, James Figueroa and Soumya Trivedi would be invited; Director Reyes seconded the motion.**

**Vote on the Motion: 3-0-0 Motion Passed.**

### b. Approval of Personnel Committee Recommended Bylaw Change

**Director Reyes motioned to approve the recommended bylaw changes; Director Middaugh seconded the motion.**

**Vote on the Motion: 3-0-0 Motion Passed.**

Director Reyes noted that the meeting was moved to a closed session by unanimous consensus and asked for all non-voting members to leave the meeting.

## **VIII. CLOSED SESSION**

*a. Review and Approval of the 2020-2021 SUI Executive Director Annual Performance Evaluation (VOTING MEMBER ONLY CLOSED SESSION)*

Director Reyes reported to Amy Guerra-Smith that during the closed session the Personnel Committee reviewed and approved the Executive Director's Annual Performance Review by unanimous consensus.

## **IX. MEETING ADJOURNMENT**

Director Middaugh asked for any other business to discuss. Seeing no additional business to discuss, Director Middaugh asked for any objections to adjourn the meeting at 11:11 am. Seeing no objections, Director Middaugh noted that the meeting adjourned at 11:11 am by unanimous consensus.