

**STUDENT UNION, INC. BOARD OF DIRECTORS
PERSONNEL COMMITTEE**

**Meeting Agenda
May 1, 2025
1:15 PM - 2:15 PM**

In-person: Student Union Building, Conference Room 6

Zoom Link (Optional):

Join: <https://sjsu.zoom.us/j/82270599197?pwd=kCCDrTLzZUNFrPN6c3e4we1fpDWkQx.1>

Meeting ID: 822 7059 9197

Password: 805879

Telephone: +1 669 900 6833 or +1 669 444 9171 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 876 9923 or +1 646 931 3860 or +1 689 278 1000 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623

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- I. CALL TO ORDER**
 - II. ROLL CALL**
 - III. APPROVAL OF MAY 1, 2025 AGENDA**
 - IV. APPROVAL OF APRIL 10, 2025 MEETING MINUTES**
 - V. DISCUSSION AND ACTION ITEMS**
 - A. Approve Student Union Travel Policy Revisions**
 - B. Approve Student Union Employee Handbook Revisions**
 - C. Approve the Recommendation of the Faculty Member Candidate**
 - VI. DISCUSSION ITEMS**
 - A. Proposed Creation of New Position**
 - The Committee will review and discuss a proposal to create a new position within the Student Union structure, including role responsibilities, reporting structure, and budgetary considerations.
 - VII. CLOSED SESSION**
 - A. Personnel Matters**
 - 1. Review and Approval of the Executive Director's Annual Performance Review**
 - Pursuant to applicable personnel and confidentiality policies, the Committee will conduct a closed session to discuss and take possible action on the Executive Director's annual performance evaluation,
 - VIII. REPORT OUT OF CLOSED SESSION**
 - IX. MEETING ADJOURNMENT**