

## Petition to Appeal a PD 2009-05 Decision

This petition must be submitted within 30 days of notification of the original decision, unless there are extenuating circumstances. This petition is solely to appeal decisions made under the Implementation Guidelines for the Presidential Directive 2009-05. These decisions include:

- Guideline 1- Applying for Graduation (requiring students to do so)
- Guideline 2 - Restricting Enrollment Options (enrollment only for classes leading to graduation)
- Guideline 3 - Declaring Majors (required by 60 units; admission restrictions have been applied)
- Guideline 4 - Changing Majors (unit and/or admission restrictions have been applied)
- Guideline 5 - Failure to Make Academic Progress (leading to Administrative Academic Probation or Disqualification)
- Guideline 6 - Changing Graduate Programs (restrictions on changing or adding programs)

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SJSU ID: \_\_\_\_\_ Name (first and last): \_\_\_\_\_

Phone (preferred): \_\_\_\_\_ Email (preferred): \_\_\_\_\_

Major (& minor if applicable): \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Required Attachments:

- Personal Statement explaining appeal and any extenuating circumstances
- Copy of decision being appealed
- List of courses currently enrolled in
- "What If" Report
- MyPlanner Report showing courses to be taken each semester up to graduation
- SJSU transcript (unofficial OK) & relevant transcripts (if any) from other institutions showing academic work not yet reflected on the SJSU transcript
- All the information I have provided in this petition is truthful.

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Submit petition to [undergraduate-education@sjsu.edu](mailto:undergraduate-education@sjsu.edu) or drop off in Administration 159

**Appeals Panel Recommendation:**                      **Do Not Recommend**                      **Recommend**

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Panel Chair Name (print)

Signature

Date

### AD (or designee) UE/GS Final Decision:

Comments:

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Name

Signature

Date