

MyPlanner is an interactive tool that is a part of the MySJSU student center. It is designed to help students map out their personal degree plan.

Description of Tool

Login to my.sjsu.edu and click on **MyPlanner**.

Screen Shot

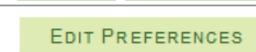


The MyPlanner Overview displays completion statistics in chart and summary format.

Click **Continue**.

MyPlanner displays a semester-by-semester efficient path to complete your degree.

Edit Preferences to add terms or adjust target units.



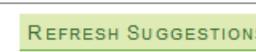
Arrange My Plan button allows drag and drop of courses into different semesters. Rearranged course automatically lock.



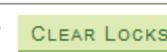
MyPlanner Report button summarizes courses completed, in progress, and planned by semester and requirement.



Refresh Suggestions button returns all unlocked courses to default order.



Clear Locks button unlocks all locked courses. Locked courses remain in selected terms.



Select course link allows you to choose a specific course to meet requirement.

GE B1 Physical Science			3	Not Selected	Select
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Information icon displays course catalog information.



Remove icon temporarily clears a requirement from the plan. Requirement will disappear when transfer credit or substitution is posted.



Advisor Message icon communicates information from advisor for a specific course.



Notes icon conveys important information about course or requirement.



Critical icon displays for classes that if postponed delay graduation.



MyProgress Report link opens MyProgress in a new window.

[MyProgress Report](#)

Advising Report Planned link opens MyProgress with planned and completed courses.

[Advising Report Planned](#)