

SCHEDULE OF 2023 PAY PERIODS, HOLIDAYS, AND PAYDAYS				
PAY PERIOD	INCLUSIVE DATES	HOURLY STUDENT TIME ENTRY DEADLINE	2023 PAYDAYS ¹	
January	Jan 01 – Jan 31	Jan 31	Wednesday	Feb 15
February	Feb 01– Mar 01	Mar 01	Wednesday	Mar 15
March	Mar 02 – Mar 31	Mar 31	Friday	Apr 14
April	Apr 01 – May 01	May 01	Monday	May 15
May	May 02 – May 31	May 31	Thursday	Jun 15
June	Jun 01– Jun 30	Jun 30	Friday	Jul 14
July	Jul 01 – Aug 01	Aug 01	Tuesday	Aug 15
August	Aug 02 – Aug 31	Aug 31	Friday	Sept 15
September	Sep 01 – Sep 30	Sep 30	Monday	Oct 16
October	Oct 01 – Oct 31	Oct 31	Wednesday	Nov 15
November	Nov 01 – Nov 30	Nov 30	Friday	Dec 15
December	Dec 01 – Dec 31	Dec 31	Monday	Jan 15

HOLIDAY	CAMPUS OPEN ²	HOLIDAY OBSERVED
Lincoln’s Birthday	February 13, 2023	November 24, 2023
Washington’s Birthday	February 20, 2023	December 26, 2023
Admission Day	September 08, 2023	December 27, 2023
Columbus Day	October 09, 2023	December 28, 2023

Students must enter all hours by midnight on the last day of the pay period.

¹ Check with your department for specific disbursement procedures.

² Observance of the holidays listed will change from the official date under “Campus Open” to the date shown under “Holiday Observed.”