

SAN JOSÉ STATE UNIVERSITY
URBAN AND REGIONAL PLANNING DEPARTMENT
URBP 234: FIELD STUDY SEMINAR
FALL 2020

Instructor:	Asha Weinstein Agrawal
Office location:	MTI, 210 North Fourth Street, 4 th Floor
Telephone:	408 924-5691
Email:	asha.weinstein.agrawal@sjsu.edu
Office hours:	By appointment
Class days/time:	N/A
Classroom:	N/A
Units	1
Prerequisites:	Instructor consent and enrollment in the Master of Urban Planning degree program

Course Description:

Discussion and analysis of experience in the planning field under internship programs. Discussion and analysis of experience in the planning field under internship programs. May not be counted towards the Master of Urban Planning program of study. Repeatable for credit with approval of the Graduate Student Advisor.

Course Learning Outcomes (CLOS):

This course is designed to give students an opportunity to enhance their understanding of the planning process through professional planning internship experiences.

Each student will participate in an internship experience with a planning – related public agency, private consulting firm, or community organization requiring at least 180 hours of professional planning work for the semester. Students will be given an opportunity to analyze and discuss professional planning fieldwork experiences under the internship program. Attention will be paid to the institutional setting of the fieldwork and the relationship between the internship and the objectives of the organization.

Students taking URBP 234 may not count the units earned towards the MUP degree requirements.

Upon successful completion of the course, students will be able to:

1. Analyze situations in planning practice from the standpoint of the theories and other concepts taught in the MUP program.
2. Analyze how their internship experience contributes to their development as a planning professional

Planning Accreditation Board (PAB) Knowledge Components

This course partially covers the following PAB Knowledge Components: 4.2.3. A complete list of the PAB Knowledge Components can be found at

<http://www.sjsu.edu/urbanplanning/courses/pabknowledge.htm>.

Course Requirements and Assignments

1. The satisfactory participation in 180 hours of internship activities
2. Meeting at least 2 times with the instructor to discuss your plans and progress (first and last weeks of the semester).
3. A report of 5 – 10 pages reflecting on what you learned from the internship experience in light of the planning theories presented in URBP 200 and other departmental classes (due December 7, 2020)
4. Submittal of a completed “Certification of Professional Work Experience” form (due December 7, 2020)

Per SJSU policy, “Success in this course is based on the expectation that students will spend, for each unit of credit, a minimum of 45 hours over the length of the course (normally three hours per unit per week) for instruction, preparation/studying, or course related activities, including but not limited to internships, labs, and clinical practica. Other course structures will have equivalent workload expectations as described in the syllabus.”

Grading Information

The semester grade will be based on the evaluation provided by the supervisor, the quality of the written paper, and whether or not the student attends the required class sessions.

Grades will be assessed holistically. However, students should note that to receive an “A” for the semester, they must receive mostly ratings of 4 and 5 from their supervisor and turn in a paper of A or A- quality.

University Policies

Per [University Policy S16-9](http://www.sjsu.edu/senate/docs/S16-9.pdf) (<http://www.sjsu.edu/senate/docs/S16-9.pdf>), relevant university policy concerning all courses, such as student responsibilities, academic integrity, accommodations, dropping and adding, consent for recording of class, etc. and available student services (e.g. learning assistance, counseling, and other resources) are listed on [Syllabus Information web page](http://www.sjsu.edu/gup/syllabusinfo) (<http://www.sjsu.edu/gup/syllabusinfo>), which is hosted by the Office of Undergraduate Education. Make sure to visit this page to review and be aware of these university policies and resources.

Citation Style

It is important to properly cite any references you use in your assignments. The Department of Urban and Regional Planning uses Kate Turabian's *A Manual for Writers of Research Papers, Theses, and Dissertations*, 9th edition. Please note that Turabian's book describes two systems for referencing materials: (1) “notes” (footnotes or endnotes), plus a corresponding bibliography, and (2) in-text

parenthetical references, plus a corresponding reference list. For this course, use the “notes” and bibliography system.

Accommodation for Disabilities

If you need course adaptations or accommodations because of a disability, or if you need to make special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible, or see me during office hours. Presidential Directive 97-03 requires that students with disabilities requesting accommodations must register with the DRC (Disability Resource Center) to establish a record of their disability.